

SAPTAK CHEM AND BUSINESS LIMITED

Regd. Office: 201 Chiranjiv Complex, Mahalaxmi Five Road, Paldi, Ahmedabad-380007

Contact No.: +919909996192 Website: www.saptakchem.com

Email id: info@saptakchem.com CIN: L24299GJ1980PLC101976

16th October, 2023

To
Department of Investors Services
BSE Limited, P J Towers,
Dalal Street,
Mumbai – 400001

Scrip Code: 506906

Sub: Intimation towards issue of Duplicate Share Certificate under Regulation 39(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Dear Sir/Madam,

Pursuant to Regulation 39(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has received the enclosed intimation letter from our RTA – MCS Share Transfer Agent Limited, regarding the duplicate share certificates of the Company that have been issued, the details of which are given below.

S. No.	Issue Date	Folio No	Name of Shareholder	No. of Shares	DNR	Annexure
1	11/10/2023	00025241	Dipakbhai Haribhai Gaudani	5650	5989283/5994678 and 5994879/5995132	Annexure-A
2	11/10/2023	00025412	Rasila Dipakbhai Gaudani	2300	6134048/ 6136347	Annexure-B

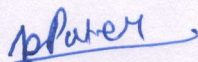
Pursuant to the SEBI Circular No. SEBI/HO/MJRS/MIRSD_RTAMB/P/2022/8 dated January 25, 2022; a letter of confirmation will be issued to the securities holder / claimant upon completion of necessary procedures regarding duplicate share certificates.

This is for your information and records.

Thanking you,

Yours faithfully,

For Saptak Chem and Business Limited,



Bhoomiben Patel
Director
(DIN: 08316893)

Encl. A/a

MCS Share Transfer Agent Limited

101, Shatdal Complex, 2nd, Floor, Opp. Bata Show Room, Ashram Road, Ahmedabad - 380009

Phone No : 079-26580461 / 462 / 463 Email: mcsstaahmd@gmail.com

Website: www.mcsregistrars.com, CIN: U67120WD2011PLC165872

MCSSTA/JAP/LOC/SAPTAK/378/2023

DT. 11/10/2023

BY REGD.POST.-

TO,
RASILA DIPAKBHAI GAUDANI
6 VASANT VIHAR, NR.NIRMAN SCHOOL,
VASTRAPUR,
AHMEDABAD – 380 015

LETTER OF CONFIRMATION

Sub: Issuance of Securities in dematerialized form in case of Investor Service Requests - Name of the Company: SAPTAK CHEM AND BUSINESS LTD. . – ISSUE DUPLICATE

We refer to the request received from you for issuance of securities in your name. We would like to inform you that the request has been approved as detailed below:

Name of first holder & PAN : RASILA DIPAKBHAI GAUDANI– PAN. AAMPG8272E

Joint holder 1 & PAN :

Joint holder 2 & PAN :

Number of shares : 2300

Folio Number : .00025412

Certificate numbers : 140002 (ISSUE DUPLICATE)

Distinctive numbers : FROM 6134048/6136347

Lock-In	Yes or No. If yes, lock-in from ___/___/___ till ___/___/___ (DD/MM/YYYY)
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As you may be aware, SEBI vide Gazette Notification no. SEBI/LAD-NRO/GN/2022/66 dated January 24, 2022, has mandated that the shares that are issued pursuant to investor service request shall henceforth be issued in demat mode only and hence the security certificates (wherever applicable) are retained at our end.

Accordingly, within 120 days of this letter, please request your Depository Participant (DP) to demat these shares using the Dematerialization Request Form (DRF). Please fill the DRF with the details mentioned in this letter, sign it and present this letter in original to your DP along with the DRF for enabling your DP to raise a Demat Request Number (DRN). In case you do not have a demat account, kindly open one with any DP. Please note that you can open Basic Service Demat Account at minimal / nil charges.

Please note that **this letter is valid only for a period of 120 days** from the date of its issue within which you have to raise demat request with the DP as above. Any request for processing demat after the expiry of aforesaid 120 days will not be entertained and as per the operating guidelines issued by SEBI, the subject shares shall be transferred to a Suspense Escrow Demat Account of the company.

Thanking you,

Yours truly,

FOR MCS SHARE TRANSFER AGENT LTD.


AUTHORISED SIGNATORY

MCS Share Transfer Agent Limited

101, Shatdal Complex, 2nd, Floor, Opp. Bata Show Room, Ashram Road, Ahmedabad - 380009

Phone No : 079-26580461 / 462 / 463 Email: mcsstaahmd@gmail.com

Website: www.mcsregistrars.com, CIN: U67120WD2011PLC165872

MCSSTA/JAP/LOC/SAPTAK/377/2023

DT. 11/10/2023

BY REGD.POST.-

TO,
DIPAKBHAI HARIBHAI GAUDANI
6 VASANT VIHAR, NR.NIRMAN SCHOOL,
VASTRAPUR,
AHMEDABAD – 380 015

LETTER OF CONFIRMATION

Sub: Issuance of Securities in dematerialized form in case of Investor Service Requests - Name of the Company: SAPTAK CHEM AND BUSINESS LTD. . – ISSUE DUPLICATE

We refer to the request received from you for issuance of securities in your name. We would like to inform you that the request has been approved as detailed below:

Name of first holder & PAN : DIPAKBHAI HARIBHAI GAUDANI– PAN. ADEPG4252F

Joint holder 1 & PAN :

Joint holder 2 & PAN

Number of shares : 5650

Folio Number : .00025241

Certificate numbers : 140001 (ISSUE DUPLICATE/CONSOLIDATED)

Distinctive numbers : FROM 5989283/5994678, 5994879/5995132

Lock-In	Yes or No. If yes, lock-in from ___/___/___ till ___/___/___ (DD/MM/YYYY)
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As you may be aware, SEBI vide Gazette Notification no. SEBI/LAD-NRO/GN/2022/66 dated January 24, 2022, has mandated that the shares that are issued pursuant to investor service request shall henceforth be issued in demat mode only and hence the security certificates (wherever applicable) are retained at our end.

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Thanking you,

Yours truly,

FOR MCS SHARE TRANSFER AGENT LTD.


AUTHORISED SIGNATORY