

# Sundaram Multi Pap Limited

CIN: L21098MH1995PLC086337

R.O.: 5/6, Papa Industrial Estate, Suren Road, Andheri East, Mumbai: 400093, Maharashtra, India.

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Date: 28-08-2020

To BSE Limited P. J. Towers, Dalal Street, Mumbai: 400001. <b>Ref: Scrip Code: 533166</b>	To National Stock Exchange of India Limited Exchange Plaza, Plot No. C/1, G Block, BKC, Bandra (E), Mumbai: 400051. <b>Ref: Symbol: SUNDARAM</b>
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**Sub: Important Communication for Shareholders - Request for Registration/Updating of Email ID, mentioning details of PAN No. & Mobile No. for receiving Notices, Annual Report and other Electronic Communication about the Company.**

Please find attached an important communication from the Company for its shareholders with respect to sending the Notice of General Meetings, Annual Reports and other documents or communications to their shareholders through electronic mode, at their registered e-mail addresses.

In light of the COVID-19 Pandemic and maintenance of social distancing norms issued by Government, the Ministry of Corporate Affairs ("MCA") had vide General Circular No. 20/2020 dated May 5, 2020, allowed paperless compliances by companies through electronic mode. Pursuant to the said framework, companies are permitted to send notices of general meetings, annual reports and other documents or communications to their shareholders through electronic mode, at their registered e-mail addresses.

In view of the above, the Company shall be sending the Notice of General Meetings, Annual Reports and other documents or communications to their shareholders through electronic mode, at their registered e-mail addresses. We, therefore request/encourage the shareholders, who have not yet registered their e-mail addresses with the Company or Registrar & Share Transfer Agent or Depository Participant as the case may be, to register the same in respect of shares held by them in physical or dematerialized mode.

Shareholders may register their e-mail addresses with the Company or Registrar & Share Transfer Agent by sending the following details through e-mail:

- 1- Name of Shareholder;
- 2- DPID-Client ID or Folio No.;
- 3- E-mail ID;
- 4- Mobile Number;
- 5- PAN

In order to receive the Electronic Communication time to time from the Company Shareholders are requested to send the above mentioned details on [bhavesh@sundaramgroups.in](mailto:bhavesh@sundaramgroups.in) or [info@sundaramgroups.in](mailto:info@sundaramgroups.in).

Kindly take the above information on your records.

Thanking you,  
Yours faithfully,

For **Sundaram Multi Pap Limited**

**Amrut P. Shah**  
Chairman & Managing Director