### PRACTICING COMPANY SECRETARIES

To,
The Members
Benara Bearings and Pistons Limited
A-3 & 4, Site B Industrial Area, Sikandara, Agra,
Uttar Pradesh – 282007

Our Secretarial report of even date for the financial year 2021-22 is to be read along with this letter.

### **Management Responsibility**

Maintenance of secretarial record is the responsibility of the management of the Company. My responsibility
is to express an opinion on these secretarial records based on my audit.

### **Auditor Responsibility**

- 1. I have followed the audit practices and the processes as were appropriate to obtain reasonable assurance about the correctness of the contents of the secretarial records. The verification was done on test basis to ensure that correct facts are reflected in secretarial records. I believe that the processes and the practices, I followed provided a reasonable basis for my opinion.
- 2. I have not verified the correctness and appropriateness of financial records and books of accounts of the Company.
- 3. Wherever required, I have obtained the management representation about the compliance of laws, rules and regulations and happening of events etc.
- 4. The compliance of the provisions of corporate and other applicable laws, rules, regulations, standards is the responsibility of management. My examination was limited to the verification of procedures on test basis.
- 5. The Secretarial Audit report is neither an assurance as to the future viability of the Company nor of the efficacy or effectiveness with which the management has conducted the affairs of the Company.

For Sourabh Bapna & Associates, Practicing Company Secretaries

Sourabh Bapna

M No. - A51505 CP No. - 19968 Place: Bhilwara

Date: 30/05/2022

UDIN: A051505D000432842

PRACTICING COMPANY SECRETARIES

### Annexure II Form No. MR-3 SECRETARIAL AUDIT REPORT

For the financial year ended 31st March, 2022

[Pursuant to Section 204(1) of the Companies Act, 2013 and Rule No. 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014]

To,
The Members
Benara Bearings and Pistons Limited
A-3 & 4, Site B Industrial Area, Sikandara, Agra,
Uttar Pradesh – 282007

I have conducted the secretarial audit of the compliance of applicable statutory provisions and the adherence to good corporate practices by Benara Bearings and Pistons Limited having CIN L50300UP1990PLC012518 (hereinafter called the Company). Secretarial Audit was conducted in a manner that provided us a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing my opinion thereon.

Based on my verification of the books, papers, minute books, forms and returns filed and other records maintained by the Company and also the information provided by the Company, its officers, agents and authorized representatives during the conduct of secretarial audit, we hereby report that in our opinion, the Company has, during the audit period from April 1, 2021 to March 31, 2022 complied with the statutory provisions listed hereunder and also that the Company has proper Board-processes and compliance-mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

I have examined the books, papers, minute books, forms and returns filed and other records maintained by **Benara Bearings** and **Pistons Limited** ("The Company") for the period ended on March 31, 2022 according to the provisions of:

- 1. The Companies Act, 2013 (the Act) and the Rules made thereunder;
- 2. The Securities Contracts (Regulation) Act, 1956 ('SCRA') and the Rules made thereunder;
- 3. The Depositories Act, 1996 and the Regulations and Bye-laws framed thereunder;
- 4. Foreign Exchange Management Act, 1999 and the Rules and Regulations made thereunder to the extent of Foreign Direct Investment, Overseas Direct Investment and External Commercial Borrowings;
- 5. The following Regulations and Guidelines prescribed under the Securities and Exchange Board of India Act, 1992 ('SEBI Act') to the extent applicable to the Company:
  - a. The Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
  - b. Securities and Exchange Board of India (Listing Obligations And Disclosure Requirements) Regulations, 2015, and the Listing Agreements entered into by the Company with the Stock Exchanges;)
  - c. The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 1992;
  - d. The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
  - e. The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009;
  - f. The Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines, 1999;
  - g. The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act and dealing with client;
  - h. The Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008.

The Company has appointed M/s. Bigshare Services Private Limited as Registrar to an issue and share Transfer Agent. The share Transfer maintained all record of share Transfer thereto in Electronic Form as provided under the Regulation.

### PRACTICING COMPANY SECRETARIES

- The Securities and Exchange Board of India (Buyback of Securities) Regulations, 1998; <u>Not Applicable to the Company during the Audit Period;</u>
- j. the Company has complied with the requirements under the Equity Listing Agreements entered into with BSE Limited.
- 6. The Micro, Small and Medium Enterprises Development Act, 2006.
- 7. As informed to us the following other laws specifically applicable to the Company are as under:
  - 1. The Employees' Provident Funds and Miscellaneous Provisions Act, 1952
  - 2. The Factories Act, 1948
  - 3. The Industrial Employment (Standing Orders) Act, 1946
  - 4. The Maternity Benefit Act, 1961
  - 5. The Minimum Wages Act, 1948
  - 6. The Payment of Wages Act, 1936
  - 7. The Negotiable Instruments Act, 1881
  - 8. The Payment of Gratuity act, 1972
  - 9. The Workmen's Compensation Act, 1922
  - 10. The Contract Labour (Regulation & Abolition) Act, 1970
  - 11. The Industrial Dispute Act, 1947
  - 12. The Payment of Bonus Act, 1965
  - 13. The Employment Exchange Act, 1959
  - 14. The Apprentice Act, 1961
  - 15. The Equal Remuneration Act, 1976
- 8. I have also examined the Compliances with the other applicable clauses namely;
  - i) Secretarial Standards issued by The Institute of Company Secretaries of India.
  - ii) The Listing Agreements entered into by the Company Limited with the Small and Medium Enterprises platform of Bombay Stock Exchange.
- 9. During the period under review the Company has complied with the provisions of the Act, Rules, Regulations, Guidelines, Standards, Listing Agreements etc. mentioned above

## I further report that:

The Board of Directors of the Company is duly constituted with proper balance of Executive Directors, Non-Executive Directors and Independent Directors. The changes in the composition of the Board of Directors that took place during the period under review were carried out in compliance with the provisions of the Act.

Adequate notice is given to all directors to schedule the Board Meetings, agenda and detailed notes on agenda were sent at least seven days in advance, and a system exists for seeking and obtaining further information and clarifications on the agenda items before the meeting and for meaningful participation at the meeting.

Majority decision is carried through were captured and recorded as part of the minutes.



## PRACTICING COMPANY SECRETARIES

### I further report that

As represented by the Company and relied upon by us there is an adequate systems and processes in the Company commensurate with the size and operations of the Company to monitor and ensure compliance with applicable laws, rules, regulations and guidelines.

Sourabh Bapna M No.:A51505

CP: 19968

UDIN: A051505D000432842

Place: Bhilwara Date: 30.05.2022

### PRACTICING COMPANY SECRETARIES

This report is to be read with my letter of even date which is annexed as Annexure and forms an integral part of this report.

#### Annexure to Secretarial Audit Report

To, The Members, Benara Bearings and Pistons Limited

My report of even date is to be read along with this letter.

- 1. Maintenance of secretarial record is the responsibility of the management of the Company. My responsibility is to express an opinion on these secretarial records based on my audit.
- 2. I have followed the audit practices and the processes as were appropriate to obtain reasonable assurance about the correctness of the contents of the secretarial records. The verification was done on test basis to ensure that correct facts are reflected in secretarial records. I believe that the processes and the practices, I followed provided a reasonable basis for my opinion.
- 3. I have not verified the correctness and appropriateness of financial records and books of accounts of the Company.
- 4. Wherever required, I have obtained the management representation about the compliance of laws, rules and regulations and happening of events etc.
- 5. The compliance of the provisions of corporate and other applicable laws, rules, regulations, standards is the responsibility of management. My examination was limited to the verification of procedures on test basis.
- 6. The Secretarial Audit report is neither an assurance as to the future viability of the Company nor of the efficacy or effectiveness with which the management has conducted the affairs of the Company.

Sourabh Bapna M No.: A51505 CP: 19968

Place: Bhilwara Date: 30.05.2022

PRACTICING COMPANY SECRETARIES

## COMPANY SECRETARY CERTIFICATE ON CORPORATE GOVERNANCE

To The Members of Benara Bearings and Pistons Limited

We have examined the compliance of conditions of Corporate Governance by Benara Bearings and Pistons Limited. for the financial year ended 31st March 2022 as stipulated by Regulation 34 and Schedule (V) (E) of the SEBI (LODR) Regulations, 2015, with the relevant records and documents maintained by the Company and furnished to me and the report of Corporate Governance as approved by the Board of Directors.

The compliance of the conditions of Corporate Governance is the responsibility of the Management. Our examination was limited to procedure and implementation thereof, adopted by the Company for ensuring the compliance of the provisions relating to Corporate Governance. It is neither an audit nor an expression of opinion on the financial statements of the Company.

In our opinion and to the best of our information and according to the explanation given to us, we certify that the Company has complied in all material aspects with the conditions of Corporate Governance as stipulated in the above mentioned New Listing Regulations, subject to the following:

- 1. The management has confirmed that quarterly results were submitted to BSE immediately after its approval by Board of Directors and same were uploaded to the Company's website. BSE website has also displayed the same. Due to lack of profits, the Company has not published the same in newspapers. However Company has not also published Fourth quarterly financial results (ending 31st March, 2022) in newspapers in spite of being profitable.
- 2. The management has informed that the Company has appointed CFO and the entire function of funds management is looked after by the Managing Director of the Company.

We further state that such compliance is neither an assurance as to the future viability of the Company nor the efficiency or effectiveness with which the management has conducted the affairs of the Company.

For Sourabh Bapna & Associates, Practicing Company Secretaries

Sourabh Bapna M No. - A51505

CP No. - 19968 Place: Bhilwara Date: 30/05/2022

UDIN- A051505D000432875