

The Manager,
Listing Department,
National Stock Exchange of India Ltd.,
'Exchange Plaza' C-1 , Block G,
Bandra-Kurla Complex, Bandra (E),
Mumbai-400 051.
Security ID: SUBROS

Dy. General Manager,
Department of Corporate Services,
BSE LIMITED,
First Floor, P.J. Towers,
Dalal Street, Fort,
Mumbai – 400001.
Security ID: 517168

Dear Sir/Madam,

Subject: Intimation to Shareholders holding shares in physical mode regarding mandatory furnishing of PAN, KYC details, Nomination and Bank details as per SEBI Circular dated March 16, 2023

Please take note that pursuant to Regulation 30 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, a letter was dispatched to the shareholders holding shares in physical mode, in compliance with the SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 (Copy attached).

Please take the same on record.

Thanking you,

Yours faithfully,
For **SUBROS LIMITED**

KAMAL
SAMTANI
Digitally signed
by KAMAL
SAMTANI
Date: 2023.05.31
12:42:38 +05'30'

Kamal Samtani
Company Secretary

SUBROS LIMITED

(CIN: L74899DL1985PLC020134)

Regd. Off: LGF, World Trade Centre, Barakhamba Lane, New Delhi- 110001

Phone: 011-23414946-49, Fax: 011-23414945

E-mail: kamal.samtani@subros.com, Website: www.subros.com

Dated: May 29, 2023

Dear Shareholder,

Ref: Holding in physical mode

Sub: Furnishing of PAN, KYC, Nomination and other details as per Securities and Exchange Board of India ('SEBI') Circular No. SEBI /HO /MIRSD /MIRSD- POD-1 /P /CIR /2023 /37 dated March 16, 2023

You may be aware that SEBI has mandated all the shareholders holding securities in physical mode to mandatorily furnish the following details to the Registrar and Share Transfer Agent ('RTA') of the Company. We note from our records that you are holding equity shares of the Company in physical form and have not furnished some of the mandatory documents/details against your folio. We request you to furnish the documents/details, as per the table below, to our RTA-MCS Share Transfer Agent Limited immediately on receipt of this letter.

S. No.	Particulars	Details to be furnished in the below mentioned form
1	Permanent Account Number ('PAN')	ISR-1
	Postal address with PIN code	
	Mobile Number	
	E-mail	
	Bank Account details (Bank & branch name, Account Number, IFSC)	
	Demat account details	
2	Nomination Details	SH-13
3	Cancellation or variation in Nomination	SH-14
4	Declaration to opt-out of Nomination	ISR-3
5	Specimen Signature	ISR-2

All the above-mentioned form (s) can be downloaded from the website of the RTA <https://www.mcsregistrars.com/downloads.php> or of the Company at <https://www.subros.com/noticetoshareholders.html>.

Please turn over

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Further, please note that:

1. **If the aforesaid details are not furnished, then your folio will be frozen by the Company's RTA on and after October 1, 2023. Thereafter, you may lodge grievance or avail service request only after furnishing the complete documents/details in compliance of the above said Circular dated March 16, 2023.**
2. In case, such frozen folios shall continue to remain frozen as on December 31, 2025, the same will be referred by the Company's RTA or the Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and/or Prevention of Money Laundering Act, 2002.
3. PAN to be furnished by you should be linked with your Aadhaar. In case the same is not so linked, you are requested to do this latest by June 30, 2023 or by such other date as may be specified by the Central Board of Direct Taxes ("CBDT") to avoid freezing of your folio. In the event such linkage is not completed within the specified date, then your folio would be considered Non-KYC compliant.
4. You may submit the Nomination Form with respect to the physical share(s) held by you and;
 - a) you may cancel/change nomination at a later date,
 - b) in case you do not wish to nominate any person then please furnish the declaration to opt-out of Nomination.

As such, you are requested to kindly take a note of the above and furnish the aforesaid information/documents at the earliest to the address of Company's RTA.

**MCS Share Transfer Agent Limited,
F-65, 1st Floor, Okhla Industrial Area, Phase-1,
New Delhi – 110020
<https://www.mcsregistrars.com/index.php>**

Thanking you,

For Subros Limited



**Kamal Samtani
Company Secretary**