



Ref: DEL/SEC/2024/06/03

Date: June 28, 2024

To
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street, Fort
Mumbai – 400 001

BSE Scrip Code: 504908

Dear Sir/ Madam,

Sub: Annual General Meeting, Book Closure, Dividend and E-Voting

Ref.: Our letter No DEL/SEC/2024/05/02 dated May 15, 2024

Pursuant to the Regulation 42 read with applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("LODR Regulations, 2015"), we wish to inform that:

1. The 63rd Annual General Meeting ("AGM") of the Company is scheduled to be held on Monday, July 22, 2024 at 11.00 a.m. (IST) through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") in compliance with provisions of the Companies Act, 2013 ("the Act") and rules thereof, as amended, read with the General Circular Nos. 14/2020 dated April 8, 2020 and 17/2020 dated April 13, 2020, 20/2020 dated May 5, 2020, 10/2022 dated December 28, 2022 & 09/2023 dated September 25, 2023 (hereinafter referred to as "MCA Circulars") and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, read with the SEBI Circular Nos. SEBI/HO/CFD/CMD1/CIR/P/ 2020/79 dated May 12, 2020, SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021, SEBI/HO/ CFD/CMD2/CIR/P/2022/62 dated May 13, 2022, SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 5, 2023 & SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated October 7, 2023 (hereinafter referred to as "SEBI Circulars").

In compliance with the aforesaid MCA Circulars and SEBI Circular, the Annual Report for FY 2023-24 including the Notice of AGM will be sent only by email to all those members, whose email addresses are registered with the Company / Registrar and Share Transfer Agent ("RTA") / Depository Participants ("DP").

The Notice of the 63rd AGM and the Annual Report for the year 2023-24 will also be made available on the Company's website www.duncanengg.com, Stock Exchange i.e. BSE Limited website www.bseindia.com and on the Register and Share Transfer Agent (R & T Agent) Link Intime India Private Limited website at www.linkintime.co.in.

2. Further, this is to inform you that Register of Members and Share Transfer Books of the Company shall remain closed from Tuesday, July 16, 2024 to Monday, July 22, 2024 (both days inclusive) for the purpose of declaration of dividend and AGM.
3. Dividend:
As informed to you earlier, the Board at its meeting held on May 15, 2024, has recommended a final dividend of 35% (Rs. 3.50/- per equity share) for the Financial Year 2023-24, subject to

Duncan Engineering Limited

(Formerly known as Schrader Duncan Limited)

Registered Office & Plant

F-33, Ranjangaon MIDC, Karegaon, Tal. Shirur, Dist. Pune - 412 209. India

Telephone : +91 2138 660-066 Fax : +91 2138 660-067

Email : del@duncanengg.com Web : www.duncanengg.com

CIN : L28991PN1961PLC139151



approval of Members at the ensuing AGM. Further, this is to inform you that the dividend, if declared, by the Members at the AGM, subject to deduction of tax at source, wherever applicable, will be paid to those Members:

- a. Whose names appear as Beneficial Owners as at the end of the business hours on Monday, July 15, 2024 in the list of Beneficial Owners to be furnished by National Securities Depository Limited and Central Depository Services (India) Limited in respect of equity shares held in electronic form; and
- b. Whose names appear as Members in the Register of Members of the Company on Monday, July 15, 2024.

4. Voting by Electronic means:

Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the LODR Regulations, 2015, as amended, the Company is pleased to provide to the Members the facility of casting votes using remote e-Voting system or e-Voting on the date of the AGM through Link Intime India Private Limited website ("Link Intime") in respect of the business to be transacted at the AGM.

The cut-off date has been fixed as Monday, July 15, 2024 for determining the eligibility of the Members to vote by remote e-Voting or by e-Voting at the AGM.

The remote e-Voting period commences on Friday July 19, 2024 at 9.00 a.m. (IST) and ends on Sunday July 21, 2024 at 5.00 p.m. (IST).

Detailed instructions for e-Voting facility are provided in the Notice of AGM.

5. Attending the AGM through VC/ OAVM facility:

The VC/ OAVM facility for attending the AGM will be provided through Link Intime.

Detailed instructions for attending the AGM through VC/OAVM facility are provided in the Notice of AGM.

Members attending the AGM through VC/OAVM facility shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

We request you to take this on record.

Thanking you.

For Duncan Engineering Limited

Sayalee Yengul
Company Secretary

Duncan Engineering Limited

(Formerly known as Schrader Duncan Limited)

Registered Office & Plant

F-33, Ranjangaon MIDC, Karegaon, Tal. Shirur, Dist. Pune - 412 209. India

Telephone : +91 2138 660-066 Fax : +91 2138 660-067

Email : del@duncanengg.com Web : www.duncanengg.com

CIN : L28991PN1961PLC139151