



COMMITTED TO THE EARTH

www.ruchirapapers.com

RPL/CS/BSE/NSE/2020-21/

25.09.2020

To

The General Manager,
Department of Corporate Service,
BSE Limited,
P. J. Tower, Dalal Street, Fort,
Mumbai-400 023
Scrip Code: **532785**

National Stock Exchange of India Limited,
Exchange Plaza, Plot No. C/1
G. Block, Bandra Kurla Complex,
Bandra (E),
Mumbai 400051
Trading Symbol: **RUCHIRA EQ**

SUB: SUBMISSION OF PROCEEDINGS OF 40TH ANNUAL GENERAL MEETING OF THE COMPANY HELD ON FRIDAY, 25TH SEPTEMBER 2020 AT 12:00 NOON.

Dear Sir/Madam,

In compliance with the requirement of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 we hereby submit Proceedings of the 40th Annual General Meeting of the Company held on Friday, 25th September 2020 at 12:00 Noon through Video Conferencing (VC) / Other Audio Visual Means (OAVM). The meeting concluded at 12.35 PM.

You are requested to kindly take the same on your records.

**Thanking You,
For Ruchira Papers Limited**

**Vishav Sethi
Company Secretary
FCS-9300
Encl: As Above.**



RUCHIRA PAPERS LIMITED

REGD. OFFICE & WORKS

ADMIN. OFFICE

DELHI OFFICE

CIN-L21012HP1980PLC004336

Trilokpur Road, Kala Amb
Sirmaur
Himachal Pradesh - 173030

21-22, New Professors Colony
Yamuna Nagar
Haryana - 135001

M-146, 2nd Floor
Greater Kailash Part 2
New Delhi - 110048

T: +91-80-53800897 / 53101892

T: +91-1732-233799/233140

T: +91-11-29226638/29226639

E: info@ruchirapapers.com

E: rplynr@ruchirapapers.com

rpldelhi@ruchirapapers.com



COMMITTED TO THE EARTH

www.ruchirapapers.com

**SUMMARY OF THE PROCEEDINGS OF THE 40th ANNUAL GENERAL MEETING OF
MEMBERS OF RUCHIRA PAPERS LIMITED ("THE COMPANY")**

The 40th Annual General Meeting (AGM) of the Company was held on 25th September 2020 at 12:00 Noon (IST) through Video Conferencing ("VC")/Other Audio-Visual Means ("OVAM"). The Company, while conducting the meeting, adhered to the Ministry of Corporate Affairs (MCA) Circulars dated 5th May 2020 read with General Circulars dated 8 April, 2020 and 13th April, 2020, Securities and Exchange Board of India (SEBI) Circular, and other social distancing norms in view of the outbreak of COVID-19 pandemic.

Mr. Vishav Sethi, Company Secretary & Compliance Officer welcomed the members to the meeting and explained the procedural/ technical points relating to the participation at the meeting through VC. Thereafter the Company Secretary introduced all the Directors presented along with the Statutory Auditors and Secretarial Auditors.

Mr. Subhash Chander Garg, Chairman of the Company chaired the meeting. The requisite quorum being present, the Chairman called the meeting to order.

It was informed that the Registers as required under the Companies Act, 2013 will be made available for inspection upon request through e-copy/access. Since there was no physical attendance of members and in compliance with the Circulars issued by the MCA and SEBI, the requirement of appointing proxies was not applicable, except for the authorized representatives of corporate shareholders. All the Directors except Shri Avtar Singh, Independent Director had attended the Meeting through VC.

Mr. Dalbir Singh, Chairman of the Audit Committee and Nomination & Remuneration Committee; Mr. S.K. Dewan, Chairperson of Stakeholders Relationship Committee Meeting; Mr. Surinder Kumar Gupta Chairperson of Corporate Social Responsibility Committee; Mrs. Suhasini Yadav, Independent Director were also present at the Meeting. Shri Avtar Singh, Independent Director was unable to attend the meeting due to personal reasons.

Representatives of M/s. Subhash Sajal & Associates, Statutory Auditors and M/s. R.K Bhalla & Associates, Secretarial Auditors were also present at the Meeting through VC.

RUCHIRA PAPERS LIMITED

REGD. OFFICE & WORKS

ADMIN. OFFICE

DELHI OFFICE

CIN-L21012HP1980PLC004336

Trilokpur Road, Kala Amb
Sirmaur

21-22, New Professors Colony
Yamuna Nagar

M-146, 2nd Floor
Greater Kailash Part

2

Himachal Pradesh - 173030

Haryana - 135001

New Delhi - 110048

29226638/29226639

T: +91-80-53800897 / 53101892

T: +91-1732-233799/233140

T: +91-11-

rpldelhi@ruchirapapers.com

E: info@ruchirapapers.com

E: rplynr@ruchirapapers.com



With the consent of the members, the notice convening the 40th AGM was taken as read. As the Statutory Auditors Report and Secretarial Audit Report had no qualifications, the same was not read by the Company Secretary and has been taken as read.

The Chairman made his opening remarks including on the business operations, financial performance of the Company and impact of COVID 19 pandemic on the business operations of the Company.

The Company Secretary informed the Members that the Company had in compliance with the MCA Circulars, provisions of the Companies Act, 2013 and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, provided to the Members, the facility to exercise their vote by electronic means through remote e-voting facility.

The Company Secretary further informed that e-voting facility was also made available during the AGM for the Members who were present during the meeting and had not exercised their votes earlier, under remote e-voting facility.

The Chairman informed that the Board had appointed Mr. Sanjay Kumar Garg, Cost Accountant in whole-time practice as Scrutinizer to scrutinize the remote e-voting process as well as e-voting at the AGM in a fair and transparent manner.

The following Resolutions set out in the Notice convening the AGM were placed for members' consideration and approval.

Ordinary Business:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended 31st March 2020 together with the Reports of the Board of Directors and the Auditors thereon.
2. To appoint a Director in place of Mr. Jatinder Singh (DIN: 01594919), who retires by rotation and, being eligible, offers himself for re-appointment.

SPECIAL BUSINESS:

3. To ratify the remuneration of Cost Auditors for the financial year ending 31st March 2021.
4. To approve the re-appointment and remuneration of Mr. Subhash Chander Garg as Whole Time Director.

RUCHIRA PAPERS LIMITED

CIN-L21012HP1980PLC004336

2

29226638/29226639

rpldelhi@ruchirapapers.com

REGD. OFFICE & WORKS

Trilokpur Road, Kala Amb
Sirmaur

Himachal Pradesh - 173030

T: +91-80-53800897 / 53101892

E: info@ruchirapapers.com

ADMIN. OFFICE

21-22, New Professors Colony
Yamuna Nagar

Haryana - 135001

T: +91-1732-233799/233140

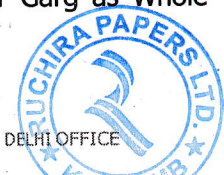
E: rplynr@ruchirapapers.com

DELHI OFFICE

M-146, 2nd Floor
Greater Kailash Part

New Delhi - 110048

T: +91-11-



5. To approve the re-appointment and remuneration of Mr. Jatinder Singh as Whole Time Director.
6. To approve the re-appointment and remuneration of Mr. Umesh Chander Garg as Managing Director.
7. To fix the managerial remuneration of Mr. Vipin Gupta, CFO & Executive Director.

The Chairman thanked the Members for attending and participating in the AGM by video conference and stated that the e-voting facility would be kept open for the 15 minutes from the conclusion of the proceedings to cast their vote. The Chairman authorized, Mr. Vishav Sethi, Company Secretary to carry out the voting process and to declare the consolidated voting results.

The Chairman informed the Members that the voting results would be submitted to the Stock Exchanges and made available on the websites of the Company and Linkintime within 48 hours of the conclusion of the Meeting.

Upon completion of the e-voting process, the Company Secretary declared the meeting as closed at 12.35 PM.

A. Singh



RUCHIRA PAPERS LIMITED

CIN-L21012HP1980PLC004336

2

29226638/29226639

rpldelhi@ruchirapapers.com

REGD. OFFICE & WORKS

Trilokpur Road, Kala Amb
Sirmaur

Himachal Pradesh - 173030

T: +91-80-53800897 / 53101892

E: info@ruchirapapers.com

ADMIN. OFFICE

21-22, New Professors Colony
Yamuna Nagar

Haryana - 135001

T: +91-1732-233799/233140

E: rplynr@ruchirapapers.com

DELHI OFFICE

M-146, 2nd Floor
Greater Kailash Part

New Delhi - 110048

T: +91-11-