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An ISO 9001, ISO 14001 & OHSAS 18001
Certified Company



30th July 2021

BSE Ltd
The Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street - Mumbai 400 001

National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai - 400051
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No.: 504614

Symbol: SARDAEN

Series: EQ

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:


Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	D02161	Deb Prasun Chakraborty	100908	4251101	4251150	50
			33168	1358351	1358400	50
TOTAL SHARES						100

You are requested to take the information on record.

A copy of the request letter as received from the shareholder is enclosed for your reference.

Thanking you,

Yours faithfully,
For Sarda Energy & Minerals Ltd.


Authorised Signatory

Encl: As above

2807202011

DUP + B13

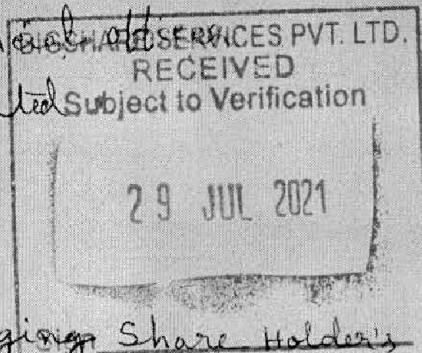
From
C. Chakraborty
1/A, Radha Prasad Lane.
Kolkata - 700009

Sarda
DO2161

Date - 22/07/2021

• 538900

To
The Director and Chief Financial Officer
Sarda Energy & Minerals Limited
73 A, Central Avenue
Nagpur (M.H.) 440018



Sub: Requesting for changing Share Holder's
Folio No: DO2161 name.
(Duplicate cum transmission required)

Sir

Myself Chandana Chakraborty w/o Late Deb Prasad Chakraborty would like to inform you that my husband expired on 19/03/2013 leaving behind a son (Poojay Bhuvan Chakraborty), a daughter (Paboni Chakraborty) and myself. Death certificate of Late Deb Prasad Chakraborty is enclosed for perusal along with a xerox copy of Aadhar and voter of myself, my son's and daughter's. I also enclosed a xerox copy of dividend 2018, 2019, 2020 comprising No. of shares 100, in the name of Late Deb Prasad Chakraborty.

Now I request you to let me know the formalities that I would like to change this share holder name to my name. If you please let me know the formalities it would be very helpful for me to process further.

Thanking you
Yours faithfully
Chandana Chakraborty.