



(Subject to Nagpur Jurisdiction)

BAJAJ STEEL INDUSTRIES LIMITED

C- 108, MIDC INDUSTRIAL AREA, HINGNA, NAGPUR - 440 028 (MS) INDIA, Fax: +91 - 7104 - 237067
Tel.: +91 - 7104 238101 - 20, Email:- bsi@bajajngp.com, Website : www.bajajngp.com
CIN No. - L27100MH1961PLC011936



REF: BSIL/SEC/2019-20/110

February 17, 2020

To,
The Corporate Relationship Department
BSE Limited
1st Floor, New Trading Ring, Rotunda Building,
P J Tower, Dalal Street,
Mumbai – 400 001

SCRIP CODE: 507944

Sub: Notice of Extra Ordinary General Meeting (EGM) and E-voting.

Dear Sir/Madam,

With reference to our earlier communication dated 12th February, 2020 we hereby submitting herewith Notice of Extra Ordinary General Meeting (EGM) of the Company, scheduled to be held on Saturday, March 14, 2020 at 12:00 Noon, at VIA Hall, Udyog Bhavan, Civil Lines, Nagpur 440001 (Maharashtra).

As per Section 108 of the Companies Act, 2013, read with the Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide to its members the facility to cast their vote(s) on all resolutions set forth in the Notice by electronic means ('remote e-voting').

The remote e-voting period will commence on Wednesday, 11th March, 2020 at 9:00 A.M. and end on Friday, 13th March, 2020 at 5:00 P.M. During this period, the Members of the Company holding shares in the physical or electronic form as on cut-off date i.e. Saturday, 07th March, 2020 may cast their vote electronically.

The detailed instructions for remote e-voting are mentioned in the enclosed Notice of Extra Ordinary General Meeting (EGM).

Kindly take the same on your record and oblige.

Yours Faithfully,
For Bajaj Steel Industries Limited

Divyanshu Vyas
Company Secretary



Ce: The Calcutta Stock Exchange Limited
7, Lyons Rang, Kolkata-700001



BAJAJ STEEL INDUSTRIES LIMITED

(CIN: L27100MH1961PLC011936)

Registered Office: Plot No. C-108, MIDC Industrial Area, Hingna, Nagpur - 440028 (MH) India.

Tel.: +91-07104-238101, Fax : 07104-237067; E-mail : cs@bajajngp.com; Website : www.bajajngp.com

NOTICE OF EXTRA ORDINARY GENERAL MEETING

NOTICE is hereby given that an Extra Ordinary General Meeting of the Members of Bajaj Steel Industries Limited will be held on Saturday, the 14th Day of March, 2020 at 12.00 Noon at VIA Hall, Udyog Bhavan, Civil Lines, Nagpur - 440 001 (Maharashtra) to transact the following Special business:

Item No 01: To approve Sub-Division of Equity Shares of the Company

To consider and if thought fit, to pass, with or without modification(s) the following resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Section 61(1)(d) and other applicable provisions of the Companies Act, 2013 and Rules made thereunder [including any statutory modification(s) or re-enactment thereof for the time being in force read with applicable provisions of SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended, and other applicable laws, rules and regulations for the time being in force, if any, prescribed by any relevant authorities from time to time, to the extent applicable, subject to the provisions of the Memorandum and Articles of Association of the Company and subject to such other approvals, permissions and sanctions as may be necessary, approval of the members of the company be and is hereby accorded for sub-division of 1 (One) Equity Shares of the Company having Face Value of Rs 10/- each (Rupees Ten Only) into 2 (Two) Equity Shares having Face Value of Rs 5/- (Rupee Five Only) each.”

“RESOLVED FURTHER THAT pursuant to the sub-division of Equity Shares of the Company from Face Value Rs 10/- each (Rupees Ten Only) to Face Value Rs. 5/- (Rupees Five only), the existing Authorized and Paid up Equity Share Capital of the company as on record date as may be decided by the Board (which shall include any Committee thereof) shall stand sub-divided as given below:

Particulars	Pre Sub-Division of Equity Shares			Post Sub-division of Equity Shares		
	No. of Shares	Face Value (in Rs.)	Total Share Capital	No. of Shares	Face Value (in Rs.)	Total Share Capital
Authorized Capital	1,50,00,000	10/-	15,00,00,000	3,00,00,000	5/-	15,00,00,000
Paid up Capital	23,50,000	10/-	2,35,00,000	47,00,000	5/-	2,35,00,000.”

“RESOLVED FURTHER THAT pursuant to the sub-division of the Face Value of Equity Shares as mentioned above, the existing share certificate(s) in relation to the existing issued Equity Shares having Face Value of Rs 10/- Each (Rupee Ten Only) held in the physical form shall be deemed to have been automatically cancelled with effect from the record date to be fixed by the board, and the board be and is hereby authorized, without requiring to surrender the existing issued share certificate(s) by the members, to issue new share certificate in lieu of the existing share certificate(s), with regard to the sub-divided shares, and in case of Equity Shares held in the dematerialized form, the number of sub-divided Equity Shares be credited to the respective beneficiary accounts of the members with the Depository participants, in lieu of existing credits in their beneficiary accounts representing the equity shares of the company before sub-division.”

“RESOLVED FURTHER THAT the Board of Directors and/or Company Secretary of the Company be and are hereby authorized to take all such steps as may be required to obtain approvals in relation to above and do all such further acts, deeds or things as may be required to give effect to the sub-division of Equity Shares of the Company.”

“RESOLVED FURTHER THAT the Board of Directors of the Company and/or Company Secretary be and are severally authorized to (a) delegate execution and filing of necessary applications, declarations, and other documents with stock exchanges, depositories, Registrar & Transfer agent and/or any other statutory authority(ies), if any; (b) cancel the existing physical share certificates; (c) settle any question or difficulty that may arise with regard to the sub-division of the shares as aforesaid or for any matters connected herewith or incidental thereto and (d) do all such acts, deeds, things, including all the matters incidental thereto in order to implement the foregoing resolution.”

Item No 02: To Approve the alteration in Capital Clause V of the Memorandum of Association of the Company:

To consider and, if thought fit, to pass, with or without modification(s) the following resolution as a Special Resolution

“RESOLVED THAT pursuant to the provisions of Sections 13, 61 and other applicable provisions of the Companies Act, 2013 and Rules made thereunder (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and upon sub-division of Equity Shares, consent of the Members of the Company be and is hereby accorded to alter and substitute the existing Clause V of Memorandum of Associations of the Company with the following new Clause V as under:

The Authorised Share Capital of the Company is Rs. 15,00,00,00 (Rupees Fifteen Crores) only divided into 3,00,00,000 (Three Crore) Equity Shares of the Face Value of Rs. 5/- (Rupees Five) each.”

“RESOLVED FURTHER THAT the Board of Directors and/or Company Secretary of the Company be and are hereby authorized to do all such acts, deeds, matters and things as may be considered necessary, proper or desirable for the purpose of giving effect to this resolution.”

Item No 03: To Approve the alteration in Share Capital Clause 3 of the Articles of Association of the Company:

To consider and if thought fit, to pass, with or without modification(s) the following resolution as Special Resolution:

“RESOLVED THAT pursuant to the applicable provisions of Section 14 and other applicable provisions of the Companies Act, 2013 and Rules made thereunder (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), the consent of the Members of the Company, be and is hereby accorded to alter and substitute the existing Clause 3 of Article of Association of the company with the following new clause 3 as under:

The Authorized Share Capital of the Company is Rs. 15,00,00,000 (Rupees Fifteen Crores) divided into 3,00,00,000 (Three Crore) Equity Shares of the Face Value of Rs. 5/- (Rupees Five) each.”. The Company may from time to time increase the Share Capital of the Company by complying with Provisions of the Act.”

“RESOLVED FURTHER THAT the Board of Directors and/or Company Secretary of the Company be and are hereby authorized to do all such acts deeds, matters and things as may be considered necessary, proper or desirable for the purpose of giving effect to this resolution.”

Date: 12/02/2020

Place: Nagpur

**By order of the Board of Directors
For Bajaj Steel Industries Limited
Registered office: C-108, MIDC Industrial Area,
Nagpur - 440 028**

**Sd/-
Divyanshu Vyas
Company Secretary
ICSI Membership No. ACS 49516**

NOTES

- (a) The respective Explanatory Statements, pursuant to Section 102 of the Companies Act, 2013, in respect of the business under Item Nos. 1,2 and 3 of the accompanying EGM Notice are annexed hereto.
- (b) Member entitled to attend and vote at the Extra Ordinary General Meeting (EGM) is entitled to appoint proxy to attend and vote instead of himself/ herself and the proxy need not be a member of the Company. The proxy form duly completed and signed should be lodged with the Company, at its registered office at least 48 hours before the commencement of the EGM.
- (c) During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, members would be entitled to inspect the proxies lodged, at any time during the business hours of the Company, provided not less than three (3) days written notice is given to the Company.
- (d) Members who have multiple folios with identical order of name are requested to intimate to the R & T Agent about their folios to enable the R & T Agent to consolidate all share holdings into one folio.
- (e) The Securities Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their Demat Accounts. Members holding shares in physical form can submit their PAN details to the Company's Registrar and Share Transfer Agents, M/s Adroit Corporate Services Private Limited, Mumbai.
- (f) In terms of Section 101 and 136 of the Companies Act, 2013 read together with the Rules made thereunder, the listed companies may send the notice of Extra Ordinary General Meeting by electronic mode. The Company is accordingly forwarding soft copies of the above referred documents to all those shareholders who have registered their email ids with their respective Depository Participants or with the Registrar & Transfer Agent of the Company.

(g) Voting Through Electronic Means:

In compliance with the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote at the Extra Ordinary General Meeting (EGM) by electronic means and the business may be transacted through e-voting services provided by Central Depository Services (India) Limited. The instructions for shareholders voting electronically are as under:

- (h) The voting period begins on Wednesday, the 11th March, 2020 at 9.00 A.M. and ends on Friday, the 13th March, 2020 at 5.00 PM. During this period shareholders of the Company holding shares either in physical form or in dematerialized form, as on the cut-off date 07th March, 2020 may cast their vote electronically as well. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the e-voting website www.evotingindia.com.
- (iii) Click on “Shareholders/Members” tab.
- (iv) Now Enter your User ID For CDSL: 16 digits beneficiary ID, For NSDL: 8 Character DP ID followed by 8 Digits Client ID, Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:
- (viii) After entering these details appropriately, click on “SUBMIT” tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

	For Members holding shares in Demat Form and Physical Form
PAN	Enter your 10-digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction(iv)

- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN of BAJAJ STEEL INDUSTRIES LIMITED. This will take you to the voting page.
- (xii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (xvii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

(xviii) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. iPhone and Windows phone users can download the app from the App Store and the Windows Phone Store respectively Please follow the instructions as prompted by the mobile app while voting through your mobile.

(xix) Note for Non - Individual Shareholders and Custodians

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be emailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

(xx) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.

(xxi) In addition to the e-voting facility as described above, the Company shall make a voting facility available at the venue of the EGM, by way of ballot paper. Members may participate in the EGM even after exercising right to vote through e-voting as above but shall not be allowed to vote again at the EGM. Only such Members attending the EGM who have not already cast their votes by e-voting shall be able to exercise their right to vote at the EGM.

(i) Voting Through Physical Ballot Form:

In terms of Regulation 44 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, the members who do not have access to e-voting are requested to fill in the Physical Ballot Form enclosed with the Notice and submit the same in a sealed envelope to the Scrutinizer. Unsigned, incomplete or incorrectly ticked forms shall be rejected. The Physical Ballot Form must be received by the Scrutinizer on or before 13th March 2020 (5.00 PM) to the address 202, Shantiniketan, K-13/A, Laxmi Nagar, Nagpur-440022. The Scrutinizers decision on the validity of the forms will be final. Members are required to vote only through the electronic system or through ballot and in no other form. In the event a member casts his votes through both the processes, the votes in the electronic system would be considered and the ballot vote would be ignored. M/s B. Chhawchharia & Co, Chartered Accountants, Nagpur, Firm Registration No. 305123E has appointed as the Scrutinizer to scrutinize the e-voting process (including the physical ballots received from members who don't have access to the e-voting process) in a fair and transparent manner.

The Scrutinizer shall within a period not exceeding Three (3) working days from the conclusion of the e-voting period unblock the votes in the presence of at least Two (2) witness not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman.

Since e-voting facility (including Ballot Forms) is provided to the Members pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Companies (Management and Administration) Rules, 2014, voting by show of hands will not be allowed in the meeting.

Date: 12.02.2020

Place: Nagpur

**By Order of the Board of Directors
For Bajaj Steel Industries Limited**

**Sd/-
Divyanshu Vyas
Company Secretary
ICSI Membership No. ACS 49516**

Members are requested to support the “Green Initiative” by registering their email address with the Registrar & Share Transfer Agent (RTA)/Company, if not already done. Those Members who have changed their email IDs are requested to register their new email IDs with the RTA/Company in case the shares are held in physical form and with the Depository Participant where shares are held in Demat mode. Pursuant to the Listing Regulations, the Company is required to maintain bank details of its Members for the purpose of payment of dividend, etc. Members are requested to register/update their bank details with the RTA/Company in case shares are held in physical form and with their Depository Participants as well as the Company where shares are held in dematerialised mode.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 1, 2 & 3 :

Presently the Authorised Share Capital of the Company is 15,00,00,000/- (Rupees Fifteen Crore Only) and its Paid up Share Capital is Rs.2,35,00,000 consisting 23,50,000 Equity Shares of Rs 10/- each. The Market price of the Company Equity Shares has increased significantly during the last few years. In order to improve the liquidity of the Company's Equity Shares and to make these equity shares more affordable/accessible for the small retail investors to invest in the Company's shares, the Board of Directors ("hereinafter referred as Board") at its meeting held on 12th day of February 2020, recommended the Sub-Division of Equity Shares having a Face Value of Rs 10 (Rupees Ten) Equity Shares, into the Equity Shares having Face Value of Rs 5/- (Rupees Five) each, for members approval. Further the Article 11(d) of the Article of Association permits sub-division of shares subject to the approval of members. The Record Date for the aforesaid Sub-Division of Equity Shares will be fixed by the Board of Directors of the Company after obtaining approval of members.

Pursuant to the aforesaid sub-division of Equity Shares and as per Section 13, 14 & 61 of the Companies Act, 2013 and their rules made thereunder, it is required to alter the existing Clause V of the Memorandum of Association and Clause 3 of Articles of Association of the Company and the same shall be altered in view of aforesaid Sub-Division of Equity Shares of the Company.

Your Board recommends the passing of Ordinary Resolution set out at Item no. 1 and Special Resolution set out at Item no 2 & 3 of the Notice for approval of members in the interest of the company.

None of the Directors, Key Managerial Personnel of the Company and their relatives is concerned or interested, in these Resolutions, except to the extent of equity shares held by them in the Company.



BAJAJ STEEL INDUSTRIES LIMITED

(CIN : L27100MH1961PLC011936)

Registered Office: Plot No. C-108, MIDC Industrial Area, Hingna, Nagpur - 440028 (MH) India.

Tel.: +91-07104-238101, Fax : 07104-237067; E-mail : cs@bajajngp.com; Website : www.bajajngp.com

ATTENDANCE SLIP

I..... Folio No..... record my presence at the Extra Ordinary General Meeting held on Saturday, the 14th March, 2020 at 12.00 Noon at VIA Hall, Udyog Bhavan, Opp Sales Tax Office, Civil Lines, Nagpur – 440 001

Signature (s) of the Shareholder



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**PROXY
FORM**

FORM NO. MGT – 11

*[Pursuant to Section 105 (6) of the Companies Act, 2013 and
Rule 19(3) of the Companies (Management and Administration) Rules, 2014]*

Name of the Member (s) :

Registered Address :

E-mail Id :

Folio/ DP ID- Client ID No. :

I/We being the member(s) of shares of the above named Company, hereby appoint

1. Name : Address

..... E-mail Id

Signature or Failing him

2. Name : Address

..... E-mail Id

Signature or Failing him

3. Name : Address

..... E-mail Id

Signature

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf a Extra Ordinary General Meeting of the Company, to be held on Saturday, the 14th Day of March 2020 at 12.00 noon at VIA Hall, Udyog Bhavan, Civil Lines, Nagpur – 440 001 (Maharashtra) and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.	Resolutions	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
SPECIAL BUSINESS --: SPECIAL / ORDINARY RESOLUTION			
1	To approve Sub-Division of Equity Shares of the Company		
2	To Approve the alteration in Share Capital Clause V of the Memorandum of Association of the Company.		
3	To Approve the Alteration of Share Capital Clause 3 of the Articles of Association of the Company.		

**Affix 1 Re.
Revenue
Stamp**

Signed this Day of2020.

Signature of Shareholder

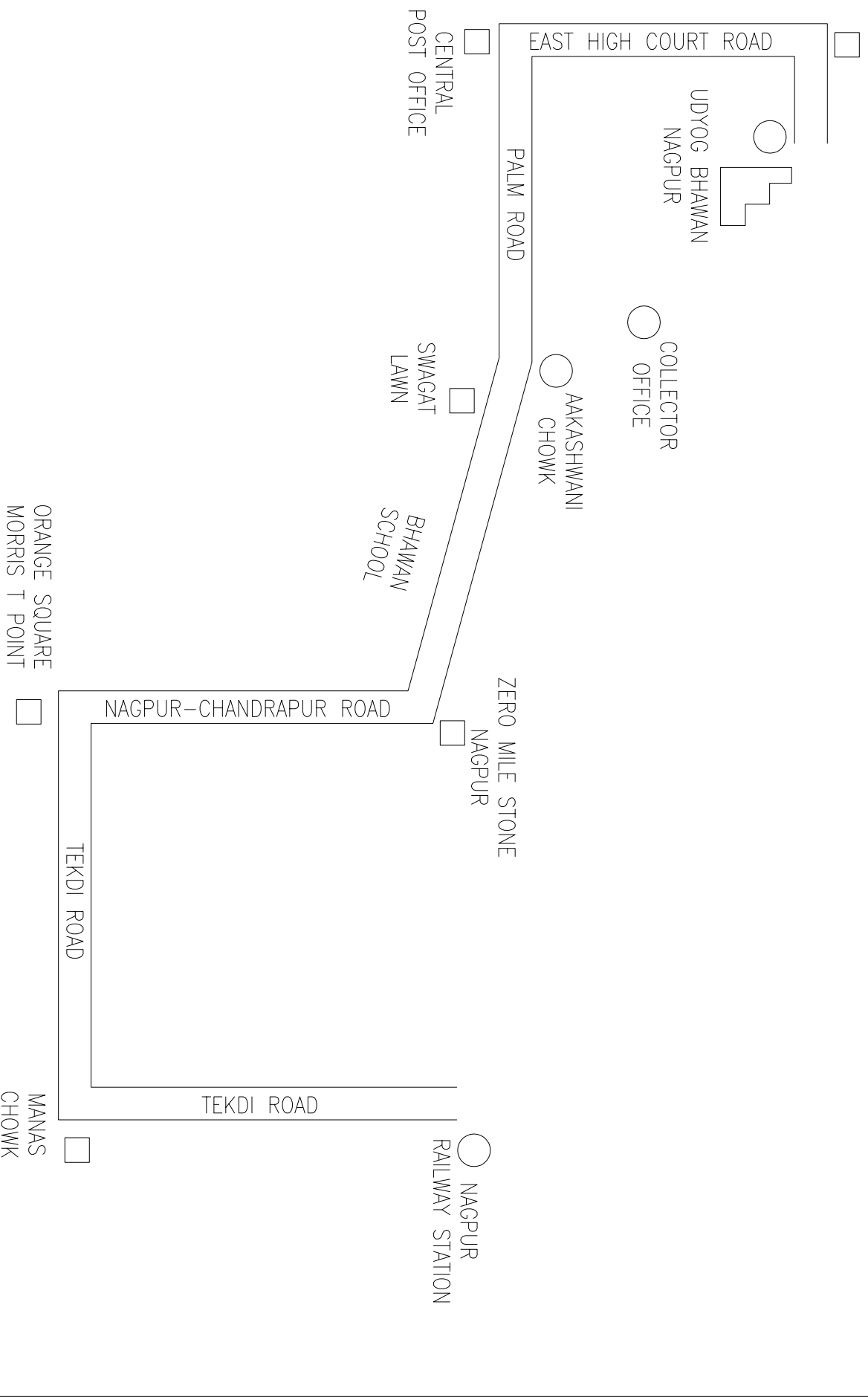
Signature of Proxy holder (s).....

Note:

- This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
- For the Resolutions, Explanatory Statement and Notes, please refer to the Notice of the **Extra Ordinary General Meeting**.
- It is optional to put a “X” in the appropriate column against the Resolutions indicated in the Box. If you leave the “For” or “Against” column blank against any or all Resolutions, your proxy will be entitled to vote in the manner as he/she thinks appropriate.

Please complete all details including details of member(s) in above box before submission

ROUTE MAP OF THE VENUE OF EXTRA ORDINARY GENERAL MEETING (EGM)
ADDRESS:- VIA HALL, UDYOG BHAWAN, CIVIL LINES, NAGPUR-440001 (MAHARASHTRA)





BAJAJ STEEL INDUSTRIES LIMITED

(CIN: L27100MH1961PLC011936)

Registered Office: Plot No. C-108, MIDC Industrial Area, Hingna, Nagpur - 440028 (MH) India.
Tel.: +91-07104-238101, Fax: 07104-237067; E-mail: cs@bajajngp.com; Website: www.bajajngp.com

PHYSICAL BALLOT FORM FOR VOTING ON EGM RESOLUTIONS:

Sr. No.:

1. Name(s) & Registered Address :
of the sole/first named Member

2. Name(s) of the Joint Holder(s), : JT1 -
if any : JT2 -

3. Registered Folio No./DP ID No :
& Client ID No.

4. Number of Share(s) held :

5. I/We hereby exercise my/our vote in respect of the following resolutions to be passed for the business stated in the Notice of the Extra Ordinary General Meeting: dated 14th March, 2020 by conveying my/our assent or dissent to the resolutions by placing tick (√) mark in the appropriate box below :

Resolution No.	Resolutions	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
SPECIAL BUSINESS --: SPECIAL / ORDINARY RESOLUTION			
1	To approve Sub-Division of Equity Shares of the Company		
2	To Approve the alteration in Share Capital Clause V of the Memorandum of Association of the Company.		
3	To Approve the Alteration of Share Capital Clause 3 of the Articles of Association of the Company.		

Place:

Date:

Signature of the Member or
Authorised Representative

Notes:

- 1) If you opt to cast your vote by e-voting, there is no need to fill up and sign this form
- 2) Last date for receipt of Physical Ballot Form, 13th March 2020 (5.00 PM)
- 3) Please read the instructions printed overleaf carefully before exercising your vote.

INSTRUCTIONS

General Instructions:

- 1) Shareholders have option to vote either through e-voting i.e. electronic means or to convey assent/ dissent in physical form. If a shareholder has opted for Physical Ballot Form, then he/she should not vote by e-voting and vice versa. However, in case Shareholders cast their vote through Physical Ballot Form and e-voting, then vote cast through e-voting mode shall be considered and vote cast through Physical Ballot Form shall be ignored.
- 2) Voting through Physical Ballot form cannot be exercised by a proxy. However, corporate and institutional shareholders shall be entitled to vote through their authorized representatives with proof of their authorization, as state below.

Instructions for voting physically on Ballot Form

- 1) A member desiring to exercise vote by Physical Ballot should complete this Form (no other form or photocopy thereof is permitted) and send it to the Scrutinizer M/s B. Chhawchharia & Co, Chartered Accountants, by post at their own cost to reach the Scrutinizer at the Address 202, Shantiniketan, K-13/A, Laxmi Nagar, Nagpur - 440022 (Maharashtra) on or before 13th Day March 2020 at 5.00 P.M. All forms received after this date will be strictly treated as if the reply from such Member has not been received.
- 2) This Form should be completed and signed by the Shareholder (as per the specimen signature registered with the Company/ Depository Participants). In case of joint holding, this form should be completed and signed by the first named Shareholder and in his absence, by the next named Shareholder.
- 3) In respect of shares held by corporate and institutional shareholders (companies, trust, societies, etc.) the completed Ballot Form should be accompanied by a certified copy of the relevant board resolution/appropriate authorization, with the specimen signature(s) of the authorized signatory(s) duly attested.
- 4) The consent must be accorded by recording the assent in the column "FOR" or dissent in the column "AGAINST" by placing a tick mark (√) in the appropriate column in the Form. The Assent/ Dissent received in any other form shall not be considered valid.
- 5) Members are requested to fill the Form in indelible ink and avoid filling it by using erasable writing medium(s) like pencil.
- 6) There will be one Ballot Form for every Folio/ Client ID irrespective of the number of joint holders.
- 7) A member may request for a duplicate Ballot Form, if so required and the same duly completed should reach to Scrutinizer not later than the date specified under Instruction No. 1 above.
- 8) Members are requested not to send any other paper along with the Ballot Form. They are also requested not to write anything in the Ballot Form except their assent or dissent and putting their signature. If any such other paper is sent the same will be destroyed by the Scrutinizer.
- 9) The Scrutinizers' decision on the validity of the Ballot Form will be final and binding.
- 10) Incomplete, unsigned or incorrectly ticket Ballot Form will be rejected.