

RAIL:SEC:2019

August 12, 2019

BSE Limited Phiroze Jeejeebhoy Towers Dalal Street Mumbai - 400001  Scrip Code - <b>520008</b>	National Stock Exchange of India Limited Exchange Plaza, 5 <sup>th</sup> Floor, Plot No.C/1, G Block Bandra-Kurla Complex Bandra (E) Mumbai - 400 051  Scrip Code - <b>RICOAUTO</b>
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Dear Sir/Madam,

Please find enclosed herewith copy of Postal Ballot Notice as published in the following Newspapers:

- i) Business Standard (English Newspaper), New Delhi - 11/08/2019
- ii) Veer Arjun (Hindi Newspaper), New Delhi - 11/08/2019

Thanking you,

Yours faithfully,  
for **Rico Auto Industries Limited**

  
**B.M. Jhamb**  
**Company Secretary**  
**FCS : 2446**

Encl : As above

**RICO AUTO INDUSTRIES LIMITED**

Regd. & Corp. Office: 38 KM Stone, Delhi-Jaipur Highway, Gurugram-122001, Haryana (INDIA)  
 Tel: 0124 2824000, Fax: 0124 2824200, Email: cs@ricoauto.in,  
 Website: www.ricoauto.in, CIN: L34300HR1983PLC023187

**NOTICE OF POSTAL BALLOT AND E-VOTING**

Notice is hereby given pursuant to the provisions of Section 110 of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014, amended to date, and applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, that the Company is seeking consent of its Members by way of Special Resolution for re-appointment of Shri Arvind Kapur (DIN:00096308), Chairman, CEO & Managing Director and payment of remuneration, through Postal Ballot including voting by electronic means.

All the Members are informed that:

- a) the Company has on 10th August, 2019 completed the dispatch of Notice of Postal Ballot/E-Voting alongwith Postal Ballot Form (the 'Form') and self-addressed Business Reply Envelope to the Members who have not registered their e-mail IDs and sent e-mail to the Members whose e-mail IDs are registered with the Depositories or with the Company/Registrar & Share Transfer Agent as on 26th July, 2019 (Cut-Off date) for seeking approval of Members.
- b) Voting rights shall be reckoned on the paid-up value of the shares registered in the names of the Members of the Company as on the cut-off date i.e. Friday, 26th July, 2019. A person who is not a Member as on the cut-off date should treat this notice for information purpose only.
- c) the Postal Ballot Notice and Form along with the Explanatory Statement, Instructions and manner of e-voting process are also available on the Company's website at <http://www.ricoauto.in/investor-relation.html>.
- d) the Special Business as set out in the Postal Ballot Notice may also be transacted by electronic means (e-voting). Voting through e-voting is optional.
- e) the Company has engaged the services of National Securities Depository Limited (NSDL) for providing e-voting facility to the Members.
- f) the voting, both through Postal Ballot and electronic means would commence on Sunday, 11th August, 2019 (9.00 A.M.) and would end on Monday, 9th September, 2019 (5.00 P.M.), thereafter the e-voting module shall be disabled.
- g) the Members are requested to note that the duly completed and signed Postal Ballot Forms should reach the Scrutinizer not later than 5.00 P.M. on Monday, 9th September, 2019. Any Form received from the Members after 5.00 P.M. on this date will be strictly treated as no reply from such Members has been received.
- h) the Members who have not received the Postal Ballot Notice alongwith the Form or who have received the Postal Ballot Notice by e-mail and who wish to vote through physical Postal Ballot Form, may download it from the website of the Company at <http://www.ricoauto.in/investor-relation.html> or [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or may write to the Company at its Registered Office, Phone No. 0124-2824221, 0124-2824225 or send an e-mail to [cs@ricoauto.in](mailto:cs@ricoauto.in). A Member may request for a duplicate Postal Ballot Form, if so required by sending an e-mail to [cs@ricoauto.in](mailto:cs@ricoauto.in). The Registrar and Share Transfer Agent/Company shall forward the same alongwith self-addressed postage-prepaid Business Reply Envelope to such Members. However, the duly filled in duplicate Postal Ballot Form should reach the Scrutinizer not later than 5.00 P.M. on Monday, 9th September, 2019.
- i) In case of any queries relating to e-voting service, Members may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no.: 1800-222-990 or send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). Any queries or grievances related to Postal Ballot may be addressed to the Company Secretary of the Company or can be forwarded to e-mail address at [cs@ricoauto.in](mailto:cs@ricoauto.in).

The Company has appointed Shri K.K. Sachdeva of M/s. K.K. Sachdeva & Associates, Practicing Company Secretaries, as Scrutinizer for conducting the Postal Ballot/E-Voting process in a fair and transparent manner.

The results of voting through the Postal Ballot and E-Voting will be declared on or before 11th September, 2019 by the Chairman of the Company or any person duly authorized by him. The Voting Results alongwith the Scrutinizer's Report shall forthwith be communicated to BSE Limited (BSE) and National Stock Exchange of India Limited (NSE) and also be available on the website of the Company <http://www.ricoauto.in/investor-relation.html> and at NSDL website: [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

For Rico Auto Industries Limited

Sd/-

Place : Gurugram  
 Dated : 10.08.2019

B.M. Jhamb  
 Company Secretary, FCS No. 2446

वीर अर्जुन, नई दिल्ली, 11 अगस्त, 2019

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For Rico Auto Industries Limited

Place : Gurugram  
Dated : 10.08.2019

Sr.  
B.M. Jhamb  
Company Secretary, FCS No. 2446