

RITA FINANCE AND LEASING LIMITED

CIN: L67120DL1981PLC011741

Registered Office: D-328, Basement Floor, Defence Colony, New Delhi- 110024

E-mail: ritaholdingsltd@gmail.com; **Website:** www.ritafinance.in; **Tel.:** 011-45689444

30th September, 2023

**To,
The Listing Department,
Metropolitan Stock Exchange of India Limited,
205(A), 2nd floor, Piramal Agastya Corporate
Park, Kamani Junction, LBS Road, Kurla
(West), Mumbai – 400070
MSEI Symbol: RFLI**

**To,
The Listing Department,
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai-400001
Scrip Code: 543256**

Subject: Proceedings of the 42th Annual General Meeting (“AGM”) of RITA Finance and Leasing Limited held on 30th September, 2023

Dear Sir(s),

We wish to inform you that pursuant to the provisions of Section 96 of the Companies Act, 2013 the 42th Annual General Meeting (“AGM”) of the Shareholders of the Company was held on Saturday, the 30th day September, 2023 at 01:30 P.M at at ‘Metro Grill’ 415, 4th Floor, Citi Centre Mall, Sec-10, Rohini, New Delhi-110085 wherein the business as mentioned in the Notice dated 07th September, 2023 were transacted in due compliance with the Companies Act, 2013 and other relevant laws and provisions.

In this regard we are enclosing herewith the proceedings of the 42th AGM as required under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015.

We request you to kindly take the same on records.

Thanking You,

For Rita Finance and Leasing Limited

**Shubham Joshi
Company Secretary and Compliance Officer
Off. Add: D- 328, Basement Floor,
Defence Colony, New Delhi – 110024**

Enclosed: As mentioned above

Proceedings of the 42th Annual General Meeting (“AGM”) of the Members of Rita Finance and Leasing Limited (“the Company”) held on Saturday, the 30th day of September 2023 commenced at 01:30 P.M. and concluded at 02:30 P.M. at Metro Grill’ 415, 4th Floor, Citi Centre Mall, Sec-10, Rohini, New Delhi-110085

Present:

Directors

Mr. Pawan Kumar Mittal	Chairman and Director
Ms. Kiran Mittal	Director
Ms. Meenu Jain	Additional Director

In Attendance

Mr. Shubham Joshi	Company Secretary and Compliance Officer
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By Invitation

M/s J Singh & Associates, Chartered Accountants,	Statutory Auditor
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Members Present:

Members (in physical): 61
Proxies: 0
(as per the records of attendance)

The 42th Annual General Meeting (“AGM”) of the Company was held on Saturday, the 30th day September, 2023 at 01:30 P.M at at ‘Metro Grill’ 415, 4th Floor, Citi Centre Mall, Sec-10, Rohini, New Delhi-110085.

The Company Secretary stated the presence of the above mentioned Directors of the Company and further stated that the requisite records and the registers as per Section 120 of the Companies Act, 2013 were made available for inspection by the Members.

Mr. Pawan Kumar Mittal occupied the chair as Chairman and extended a warm welcome to all the members present.

He then ascertained the presence of the requisite quorum as per the Section 103 of the Companies Act, 2013 and called the meeting to order.

The Chairman then made his opening remarks and delivered his official address to the members. Post conclusion of the Chairman’s speech, the business items stated in the Notice was transacted.

With the consent of the members present at the Meeting, the Notice along with the Annual Report containing the Audited Financial Statements with Directors’ and Auditors’ Report for the year ended March 31, 2023 as sent to the members through electronic mode and available on the Company’s website, were taken as read. It was confirmed that the Auditors’ report does not contain any qualifications/modified opinion or adverse remarks.

He then placed his gratitude towards the members present in the meeting.

It was further informed that Ms. Meenu Gupta, Practicing Company Secretary Sole Proprietor of M/S. Meenu G. & Associates, Company Secretaries was appointed by the Board, as an Independent Scrutinizer for e-Voting process and for poll conducted at the meeting. The Company Secretary also briefed the members on poll process.

Members were further informed that in compliance with the Companies Act, 2013, the Company had provided remote e-Voting facility to its members for the business proposed in the AGM Notice

through NSDL platform. E-Voting commenced on Wednesday, 27th September, 2023 (09:00 A.M) and ended on Friday, 29th September, 2023 (05:00 P.M). The Chairman suggested that in order to provide an opportunity to the shareholders who could not exercise the e-voting, those can cast their votes by way of Poll at the venue. It was informed that upon completion of voting by physical ballot the Scrutinizer will count the votes and sign and submit the result to the Chairman by adding the physical votes to the electronically casted votes” in favor/against” each resolution within 2 working days from the conclusion of the meeting.

Thereafter, the poll was conducted which included distribution of the ballot papers, showing empty ballot box to the members and locking the ballot box in the presence of the members.

In terms of the Notice dated 07th September, 2023, the following items of business were transacted at the meeting:

<u>S. No.</u>	<u>ITEM TRANSACTED</u>	<u>RESOLUTION</u>
<u>ORDINARY BUSINESS</u>		
1.	To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended 31 st March, 2023 and the Reports of the Board of Directors and Auditors thereon, along with Cash Flow Statement.	Ordinary
2.	To re-appoint Ms. Kiran Mittal, who retires by rotation as a Director.	Ordinary
3.	Appointment of Ms. Meenu Jain (DIN: 07072779) as an Independent Director.	Ordinary

The Chairman expressed most sincere gratitude to all the stakeholders for the support extended to the Company and Management in its operations throughout the year. Subsequently, members have been given the opportunity to ask any questions and also to seek clarification on the resolutions to be passed. All queries/clarifications of Members have been satisfactorily addressed by the Chairman of the meeting/other directors present at the meeting. There was a warm and informed exchange of views and opinions among the Chairman, the Board members, and the shareholders present.

The Chairman extended vote of thanks. He expressed most sincere gratitude to the valued customers for their continued patronage and to the stakeholders for their commitment to the Company. He also conveyed his sincere thanks to the suppliers, bankers, statutory and secretarial auditors, consultants, Government authorities and all other business associates for

Thanking You,

For Rita Finance and Leasing Limited

Shubham Joshi

Company Secretary and Compliance Officer

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Defence Colony, New Delhi - 110024