

Date: February 22, 2024

## E-FILING

To,

**1. BSE LIMITED**

Phiroze Jeejeebhoy Towers,  
Dalal Street,  
**MUMBAI - 400 001**

**BSE Scrip Code: 526725**

**2. NATIONAL STOCK EXCHANGE OF INDIA LIMITED**

"Exchange Plaza", C-1, Block-G,  
Bandra-Kurla Complex, Bandra (E),  
**MUMBAI - 400 051**

**NSE Symbol: SANDESH (EQ.)**

**Sub: Intimation to Stock Exchanges regarding newspaper advertisement confirming the dispatch of Postal Ballot Notice**

Dear Sir,

Pursuant to Regulation 30 and 47 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), please find enclosed herewith the copies of newspaper advertisements confirming the dispatch of Postal Ballot Notice published in "Financial Express" (English Newspaper) and "Sandesh" (Gujarati Newspaper) on February 22, 2024.

Further, in terms of Regulation 46 of the Listing Regulations, the aforesaid details are also uploaded on the website of the Company ([www.sandesh.com](http://www.sandesh.com)).

Yours faithfully,

**For, The Sandesh Limited**

**Hardik Patel**

**Company Secretary & Compliance Officer**

**ICSI Membership No.: A55828**

*Encl.: As Above*

<b>THE SANDESH LIMITED</b>	
<b>SANDESH</b>	
CIN:- L22121G1843PLC000183 Registered Office:- Sandesh Bhawan, Ltd Society Road, Bh. Vastupur Gam, P.O. Sodaliw, Ahmedabad-380025 (Gujarat-India) Phone No.- (079) 4000 4000 • Email:- cs@sandesh.com Website:- www.sandesh.com	
<b>POSTAL BALLOT NOTICE AND E-VOTING INFORMATION</b>	
NOTICE is hereby given that pursuant to the provisions of Section 108 and 110 of the Companies Act, 2013 ("the Act"), Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014 ("the Rules") and other applicable provisions of the Act and the Rules, General Circular Nos. 14/2020 dated April 8, 2020 and 17/2020 dated April 13, 2020 read with other relevant circulars, including General Circular No. 09/2023 dated September 25, 2023, issued by the Ministry of Corporate Affairs ("MCA Circulars"), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), Secretarial Standard on General Meetings ("SS-2") issued by the Institute of Company Secretaries of India and other applicable laws, rules and regulations (including any statutory modification(s) or re-enactment(s) thereof for the time being in force and as amended from time to time) the Company has completed the dispatch of Postal Ballot Notice on Wednesday, February 21, 2024 by email to all the Members whose e-mail addresses are registered with the Company/Registrar and Transfer Agents (MCS Share Transfer Agent Limited)/ Depositories/ Depository Participants as on Friday, February 16, 2024 ("Cut-off date") seeking their approval through postal ballot by way of voting by electronic means ("remote e-voting") on the following Special Resolutions:	
Sr. No.	Description of Special Resolutions
1.	Appointment of Shri Bijal Hemant Chhatrapati (DIN: 02249401) as an Independent Director of the Company
2.	Appointment of Shri Keyur Dhanvantil Gandhi (DIN: 02448144) as an Independent Director of the Company
3.	Appointment of Shri Sudhin Bhagwanadas Choksey (DIN: 00036065) as an Independent Director of the Company
This Postal Ballot Notice is also available on the Company's website at www.sandesh.com, website of the Stock Exchanges, i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively, and on the website of NSDL at www.evoting.nsdl.com	
The voting rights of the Members shall be in proportion to their share of the paid-up equity share capital of the Company as on Cut-off date. Only those Members whose names appear in the Register of Members maintained by the Company or in the Register of Beneficial Owners maintained by the Depositories as on the Cut-off date will be entitled to cast their votes by remote e-voting. Any person who is not a Member of the Company as on the Cut-off date should treat the Postal Ballot Notice for information purpose only.	
In terms of the requirements specified in the MCA Circulars, the Company has sent this Notice ONLY in electronic form, to those Members whose e-mail addresses are registered with the Company/Registrar and Transfer Agents (MCS Share Transfer Agent Limited)/Depositories/ Depository Participants. Accordingly, physical copy of the Notice along with Postal Ballot Form and pre-paid business reply envelope is not being sent to the Members for this Postal Ballot. The communication of the assent or dissent of the Members would take place only through the remote e-voting system of National Securities Depository Limited ("NSDL").	
The Company has engaged the services of NSDL as the agency to provide remote e-voting facility. The e-voting facility will be available during the following period:	
Commencement of e-voting	9:00 a.m. (IST) on Thursday, February 22, 2024
End of e-voting	5:00 p.m. (IST) on Friday, March 22, 2024
The e-voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be forthwith disabled by NSDL upon expiry of the aforesaid period. Once the vote on a resolution is casted by a Member, whether partially or otherwise, the Member shall not be allowed to change it subsequently or cast the vote again.	
Manner of e-voting by Members holding shares in dematerialized mode, physical mode and Members who have not registered their e-mail address have been provided in the Postal Ballot Notice. The manner in which persons, who have forgotten the user ID and Password, can obtain/generate the same, has also been provided in the said Notice.	
<b>Manner of registering/updating e-mail address:</b>	
a) Members holding shares in physical mode, who have not registered / updated their e-mail address with the Company, are requested to register / update their e-mail address by submitting Form ISR-1 (available on the website of the Company at www.sandesh.com) duly filled and signed along with requisite supporting documents to MCS Share Transfer Agent Limited ("RTA"), having its regional office at 201, Shaktal Complex, 2 <sup>nd</sup> Floor, Ashram Road, Ahmedabad-380009 (Gujarat).	
b) Members holding shares in dematerialized mode, who have not registered/ updated their e-mail address with their Depository Participant(s), are requested to register/update their e-mail address with their Depository Participant(s) where they maintain their demat accounts.	
The resolutions, if approved, shall be deemed to have been passed on the last date of e-voting i.e. Friday, March 22, 2024. The results of the voting by Postal Ballot will be announced within two working days of conclusion of e-voting period and displayed on the Company's website at www.sandesh.com and the website of NSDL at www.evoting.nsdl.com. The results will also be intimated to NSE and BSE, where the equity shares of the Company are listed and will be displayed on the notice board of the Company at its Registered Office.	
In case of any queries, you may refer to the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 022 - 4886 7000 and 022 - 2499 7000 or send a request to Ms. Pallavi Mhatre at evoting@nsdl.com or contact at NSDL, 4 <sup>th</sup> Floor, A Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai - 400 013.	
For, The Sandesh Limited Sd/-	
Place : Ahmedabad	Hardik Patel
Date : February 22, 2024	Company Secretary and Compliance Officer

