## Symbiox Investment & Trading Co Ltd

7A, Rani Rashmoni Road Kolkata - 700 013

Phone: 033-3251 5833 CIN: L65993WB1979PLC032012

Website: www.symbioxinvestment.com E-mail ID: symbioxinvestment100@gmail.com

Date: 06th September, 2021

To, The Bombay Stock Exchange Limited, PJ Towers, Dalal Street Mumbai- 400 001 To, The Calcutta Stock Exchange Limited 7, Lyons Range, Kolkata- 700 001

To,
Compliance Department
Metropolitan Stock Exchange of India Limited
Vibgyor Towers, 4th floor, Plot No C 62, G
Opp. Trident Hotel, Bandra Kurla Complex,
Bandra(E), Mumbai – 400 098

Subject: Outcome of the 4<sup>th</sup> /2021-22 Board Meeting held on 6th September, 2021 BSE Scrip Code: 539408; CSE Scrip: 029461; MSEI Symbol: SYMBIOX

Dear Sir/Madam,

We wish to inform you that the 4<sup>th</sup> /2021-22 meeting of the Board of Directors of Symbiox **Investment & Trading Company Limited** was held on Monday, 6th September, 2021 at the Registered Office of the Company. The Board has taken inter-alia the following decisions:-.

- 1. Approve the Director Report and annexure thereof, Management Discussion analysis and Corporate Governance Report for the Financial Year 2020-21.
- 2. Decided to convey the 42<sup>nd</sup> Annual General Meeting on Thursday, September 30, 2021 at 10.00 A.M. at 221, Rabindra Sarani, Om Shree Market, 3<sup>rd</sup> Floor, and Kolkata-700007.
- 3. Approved draft Notice of AGM, Director Report and related matter thereof.
- 4. Pursuant to Section 91 of the Companies Act, 2013, the Register of Members and share transfer books of the Company will remain closed from 24th September, 2021 to 30th September, 2021 (both days inclusive) for the purpose of AGM.
- 5. Decided to provide remote e-voting facility to the shareholders to exercise their Right to vote at the 42th Annual General Meeting and in this regard:
  - a. Fixed 23<sup>rd</sup> September, 2021 as the "cut off" date for the purpose of offering remote e-Voting facility to the shareholders holding 'shares either in physical form or in dematerialized form, who will be entitled to cast their votes electronically in respect of resolution set out in the AGM Notice.
  - b. Fixed the dates for commencement and closure of e-Voting period as follows i. Commencement date: 09:00 A.M. on Monday, 27th September, 2021
  - c. ii. Closing date: 5:00 P.M. on Wednesday, 29th September, 2021.

6. Appointed Mr. Akhil Agarwal, Practicing Company secretary to Scrutinizer e voting process/poll in a fair and transparent manner.

The aforesaid Board Meeting commenced at 03:30 PM. and concluded at 4:25 P.M.

Please take the same on your record and acknowledge the receipt of the same.

Thanking You.

Yours Sincerely,

For, Symbiox Investment & Tading Co. Ltd

Neha Pansari **Company Secretary** 

ICSI Mem No: A31763