

Date: 29.09.2021

To The Secretary Listing Department **BSE Limited Department of Corporate Services,** Phiroz Jeejeebhoy Towers, Dalal Street, Mumbai – 400 001

Dear Sir/Madam,

Sub: Proceedings of the 35<sup>TH</sup> Annual General Meeting held on 29.09.2021.

In terms of the General Circular No. 20/ 2020 dated May 5, 2020 read with General Circular No. 14/2020 dated April 8, 2020, General Circular No. 17/2020 dated April 13, 2020, General Circular No. 22/2020 dated June 15, 2020, General Circular No. 33/2020 dated September 28, 2020, General Circular No. 39/2020 dated December 31, 2020 and No. 10/2021 dated June 23, 2021 issued by the Ministry of Corporate Affairs (together referred to as MCA Circulars) and the SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 and and SEBI Circular SEBI/HO/CFD/CMD2/ CIR/P/2021/11 dated January 15, 2021 (together referred to as SEBI Circulars) and in compliance with other applicable provisions of the Companies Act, 2013 ('Act') and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), The 35th Annual General Meeting (AGM) of the Company was held today, i.e., Wednesday, September 29, 2021 at 04:00 P.M through Video Conferencing (VC) / Other Audio-Visual Means (OAVM) to transact the business as stated in the AGM Notice dated September 06, 2021 ('Notice').

In this regard please find enclosed summary of proceedings as required under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Yours Faithfully,

For GAYATRI TISSUE AND PAPERS LIMITED

Company Secretary

CIN: L45100MH1987PLC042141 E-Mail: csdinesh@gayatri.co.in

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SUMMARY OF THE PROCEEDINGS OF 35TH ANNUAL GENERAL MEETING (AGM) OF M/S. GAYATRI TISSUE AND PAPERS LIMITED HELD ON WEDNESDAY THE 29<sup>TH</sup> SEPTEMBER, 2021 AT 04.00 P.M. IST THROUGH VIDEO CONFERENCING ("VC") / OTHER AUDIO VISUAL MEANS ("OAVM") AND CONCLUDED AT 04:28 P.M.

## **Directors Present:**

- 1. Shri CH. Ramachandra Seshaprasad
- 2. Shri. Murali Vittala

## In attendance:

1. Dinesh Vemula

- Company Secretary and Compliance Officer
- 2. G. Murali Krishna Chief Financial Officer
- 3. Siva Ram
- Partner N G Rao and Associates, Statutory Auditors
- 4. Y. Koteswara Rao Practicing Company Secretary, Scrutinizer
- > The meeting commenced at 04.00 P.M. and concluded at 04.28 P.M.
- > Requisite quorum was present throughout the Meeting. Total 9 members were present in the video conference.
- > With the consent of the Board and with the permission of the members, Shri CH. Ramachandra Seshaprasad - Independent Director, chaired the Meeting.
- > The Chairman informed that, in view of the Pandemic COVID-19 the Annual General Meeting of the Company is being conducted through VC/OAVM pursuant to the guidelines of the Ministry of Corporate Affairs and Securities Exchange Board of India. The live streaming of the meeting was also being webcasted on the CDSL platform.
- > The Chairman of the Meeting delivered his speech.
- > Notice of the Annual General Meeting was read by the Company Secretary and Auditors Report was taken as read with permission of the members.
- > The Chairman requested the Members to express their views and to raise queries. None of the shareholder raised any queries.
- > The Company Secretary informed the members that pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Companies (Management and Administration) Rules, 2014, as amended, and Regulation 44 of the SEBI (LODR) Regulation, 2015, the Company has arranged for e-voting facility to its members in respect of all the businesses to be transacted at the 35<sup>th</sup> AGM of the Company. The e-voting commenced on 26th September, 2021 (9:00 hours) and ended on 28th September, 2021 (17:00 hours).





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- The Company Secretary informed the members, who have not cast their vote through e-voting facility, to cast their votes in respect of all the resolutions proposed in the notice during the AGM.
- ➤ The Company Secretary informed that Mr. Y. Koteswara Rao, Practicing Company Secretary, was appointed to scrutinize the remote e-voting and e-voting during AGM in a fair and transparent manner.
- > The Company Secretary then announced that the results of the e-voting will be informed to the Stock Exchange once the Scrutinizer submits his report and also be placed on the website of the Company.

The chairman then thanked the members for their support and for attending the meeting. The e-voting facility was opened to cast the vote for members who had not cast their vote through remote e-voting.

The Company Secretary declared the meeting as closed.

