

CIN: L65920MH1994PLC080618 Email: <u>shareholder.grievances@hdfcbank.com</u> Website: <u>www.hdfcbank.com</u> HDFC Bank Limited, Zenith House, Opp Race Course Gate no. 5 & 6, Keshavrao Khadye Marg, Mahalaxmi, Mumbai- 400034 Tel.:022-39760001/0012

June 12, 2023

**BSE Limited** Dept of Corporate Services Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai 400 001 Scrip Code: 500180 National Stock Exchange of India Limited The Listing Department Exchange Plaza Bandra Kurla Complex, Mumbai 400 051 Scrip Symbol: HDFCBANK

Dear Sir,

# Sub: Result of the Postal Ballot and e-voting on resolutions of HDFC Bank Limited

Pursuant to Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby submit the results of the e-voting pursuant to the Postal Ballot of the Bank, for all resolutions as specified in the Postal Ballot Notice dated April 27, 2023.

| Period of Postal Ballot                          | May 12, 2023 to June 11, 2023 |
|--|-------------------------------|
| Total no. of shareholders as on the cut-off date | 22,50,273                     |

All the resolutions placed through the Postal Ballot were passed with the requisite majority. The resolutions are deemed as passed on the last date of the e-voting period, i.e. Sunday, June 11, 2023.

The Report of the Scrutinizer viz., M/s. BN & Associates, is enclosed herewith.

This is for your information and appropriate dissemination.

Thanking you.

Yours faithfully, For HDFC Bank Limited

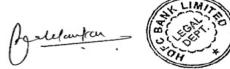
Santosh Haldankar Company Secretary

| Date of declaration of result of Postal Ballot               | June 12, 2023  |
|--|----------------|
| Total number of shareholders as on cut-off date i.e. May 05, |                |
| 2023   | 22,50,273      |
| No. of Shareholders present in the meeting either in person  |                |
| or through proxy   | Not Applicable |
| Promoters and Promoter Group:                                | -              |
| Public:  | -              |
| No. of Shareholders attended the meeting through Video       |                |
| Conferencing   | Not Applicable |
| Promoters and Promoter Group:                                | -              |
| Public:  | -              |

# HDFC BANK LTD - VOTING RESULTS OF POSTAL BALLOT-2023



| Resolution requ               | ired: (Ordinary/Spe   | ecial)     | Managing Direc            | Appointment and Remeter of the Bank, for a ing to the said appoint | period of three (              | 3) years, w.e.f              | April 19, 2023, on the                        | ne terms and                                |  |  |  |  |
|-------------------------------|---|------------|---------------------------|--|--------------------------------|------------------------------|---|---|--|--|--|--|
| -                             | Whether promoter/ promoter group are                                      |            |                           | No   |                                |                              |   |   |  |  |  |  |
| interested in the<br>Category | Iterested in the agenda/resolution?         Category       Mode of Voting |            | No. of<br>Votes<br>Polled | % of Votes<br>Polled on<br>outstanding<br>Shares                   | No. of<br>Votes -<br>in Favour | No. of<br>Votes -<br>Against | % of Votes in<br>favour on<br>votes<br>Polled | % of Votes<br>against on<br>votes<br>Polled |  |  |  |  |
|                               |   | 1          | 2                         | $(3) = \{(2)/(1)\} * 100$  | 4                              | 5                            | $(6) = \{(4)/(2)\} * 100$                     | $(7) = \{(5)/(2)\} * 100$                   |  |  |  |  |
|                               | E-Voting  |            | 1164625834                | 100.000  | 1164625834                     | 0                            | 100.000                                       | 0.000                                       |  |  |  |  |
| Promoter and                  | Poll  |            | 0                         | 0.000  | 0                              | 0                            | 0.000   | 0.000                                       |  |  |  |  |
| Promoter<br>Group             | Postal Ballot (If<br>Applicable)<br>Total                                 | 1164625834 | 0 1164625834              | 0.000  | 0 1164625834                   | 0                            | 0.000   | 0.000                                       |  |  |  |  |
|                               | E-Voting  |            | 2558424488                | 92.752   | 2547603191                     | 10821297                     | 99.577  | 0.423                                       |  |  |  |  |
| D 11'                         | Poll  | -          | 0                         | 0.000  | 0                              | 0                            | 0.000   | 0.000                                       |  |  |  |  |
| Public -<br>Institutions      | Postal Ballot (If<br>Applicable)  |            | 0                         | 0.000  | 0                              | 0                            | 0.000   | 0.000                                       |  |  |  |  |
|                               | Total   | 2758350669 | 2558424488                | 92.752   | 2547603191                     | 10821297                     | 99.577  | 0.423                                       |  |  |  |  |
|                               | E-Voting  | -          | 8699899                   | 0.524  | 8469373                        | 230526                       | 97.350  | 2.650                                       |  |  |  |  |
| Public - Non                  | Poll  | -          | 0                         | 0.000  | 0                              | 0                            | 0.000   | 0.000                                       |  |  |  |  |
| Institutions                  | Postal Ballot (If<br>Applicable)  |            | 0                         | 0.000  | 0                              | 0                            | 0.000   | 0.000                                       |  |  |  |  |
|                               | Total   | 1660467477 | 8699899                   | 0.524  | 8469373                        | 230526                       | 97.350  | 2.650                                       |  |  |  |  |
| Total                         |   | 5583443980 | 3731750221                | 66.836   | 3720698398                     | 11051823                     | 99.704  | 0.296                                       |  |  |  |  |





| Resolution requ   | iired: (Ordinary/Spe                      | cial)                    | Director of the l         | Appointment and Rem<br>Bank, for a period of th<br>intment, including rem | nree (3) years, w.             | e.f. April 19,               | 2023, on the terms and                        |   |  |  |  |
|---|---|--------------------------|---------------------------|---|--------------------------------|------------------------------|---|---|--|--|--|
| Whether promoter/ promoter group are interested in the agenda/resolution? |   |                          | No                        |   |                                |                              |   |   |  |  |  |
| Category Mode of Voting   |   | No. of<br>shares<br>held | No. of<br>Votes<br>Polled | % of Votes<br>Polled on<br>outstanding<br>Shares                          | No. of<br>Votes -<br>in Favour | No. of<br>Votes -<br>Against | % of Votes in<br>favour on<br>votes<br>Polled | % of Votes<br>against on<br>votes<br>Polled |  |  |  |
|   |   | 1                        | 2                         | $(3) = \{(2)/(1)\} * 100$   | 4                              | 5                            | $(6) = \{(4)/(2)\} * 100$                     | $(7) = \{(5)/(2)\} * 100$                   |  |  |  |
|   | E-Voting                                  |                          | 1164625834                | 100.000   | 1164625834                     | 0                            | 100.000                                       | 0.000                                       |  |  |  |
| Promoter and  | Poll                                      |                          | 0                         | 0.000   | 0                              | 0                            | 0.000   | 0.000                                       |  |  |  |
| Promoter<br>Group   | Postal Ballot (If<br>Applicable)<br>Total | 1164625834               | 0 1164625834              | 0.000   | 0 1164625834                   | 0                            | 0.000   | 0.000                                       |  |  |  |
|   | E-Voting                                  | 1104023034               | 2558424488                | 92.752  | 2552421046                     | 6003442                      | 99.765  | 0.235                                       |  |  |  |
| Public -<br>Institutions  | Poll<br>Postal Ballot (If<br>Applicable)  |                          | 0                         | 0.000   | 0                              | 0                            | 0.000   | 0.000                                       |  |  |  |
|   | Total                                     | 2758350669               | 2558424488                | 92.752  | 2552421046                     | 6003442                      | 99.765  | 0.235                                       |  |  |  |
|   | E-Voting                                  |                          | 8691658                   | 0.523   | 8462226                        | 229432                       | 97.360  | 2.640                                       |  |  |  |
| Public - Non  | Poll                                      |                          | 0                         | 0.000   | 0                              | 0                            | 0.000   | 0.000                                       |  |  |  |
| Institutions  | Postal Ballot (If<br>Applicable)<br>Total | 1660467477               | 0<br>8691658              | 0.000<br>0.523  | 0 8462226                      | 0 229432                     | 0.000<br>97.360                               | 0.000 2.640                                 |  |  |  |
| Total   | 10(a)                                     | 5583443980               | 3731741980                | 66.836  | 3725509106                     | 6232874                      | 99.833  | 0.167                                       |  |  |  |





SCUTINIZER'S REPORT

June 12, 2023

To, **The Chairman** HDFC Bank Limited HDFC Bank House, Senapati Bapat Marg, Lower Parel (West), Mumbai 400 013.

## Sub: HDFC Bank Limited - Scrutinizer's Report on Postal Ballot (E-voting) Results

The Board of Directors of HDFC Bank Limited (*hereinafter referred to as "the Bank"*) at their meeting held on April 27, 2023, have appointed me as the Scrutinizer to scrutinize the Postal Ballot e-voting process in a fair and transparent manner in respect of all the Resolutions as stated in the Postal Ballot Notice dated April 27, 2023 (the "**Postal Ballot Notice**").

In compliance with the provisions of Section 110 of the Companies Act, 2013 (the "Act") read with Rule 22 of the Companies (Management and Administration) Rules, 2014, Regulation 44 of the Securities & Exchange Board of India (Listing Obligations & Disclosure Requirements) Regulations, 2015 (the "SEBI Listing Regulations") Secretarial Standard on General Meetings ("SS-2") issued by the Institute of Company Secretaries of India, including any circulars, statutory modification(s), clarification(s), substitution(s) or re-enactment(s) thereof for the time being in force, guidelines prescribed by the Ministry of Corporate Affairs (the "MCA"), Government of India, for holding general meetings/ conducting postal ballot process through e-voting vide General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, 22/2020 dated June 15, 2020 and 33/2020 dated September 28, 2020, 39/2020 dated December 31, 2020, 10/2021 dated June 23, 2021, 20/2021 dated December 8, 2021 and 11/2022 dated December 28, 2022 (the "MCA Circulars") and any other applicable laws and regulations, the special businesses mentioned in the Postal Ballot Notice dated April 27, 2023, were proposed to be passed by the Members of HDFC Bank Limited through Postal Ballot via remote electronic voting (e-voting) only. The Bank had, accordingly, provided facility of e-voting to all Members of the Bank to enable them to cast their votes electronically on the special businesses mentioned in the Notice.

The Bank has engaged the services of National Securities Depository Ltd, as the Electronic Voting Service Provider ("**NSDL**" or "**EVSP**") who had made necessary arrangements to facilitate e-voting by the shareholders of the Bank on their website at <u>www.evoting.nsdl.com</u>. Datamatics Business Solutions Limited are the Registrar and Share Transfer Agents for the Bank (the "**RTA**").

Accordingly, the Bank had sent the Postal Ballot Notice including all the requisite information required by the shareholders to cast their votes, in electronic form only to all those Members who had registered their e-mail addresses with the Bank / RTA / Depository Participants, as on Eriday.

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601/602, B Wing, Cosmic Heights, Bhakti Park, Imax Theater Compound, Wadala (E), Mumbai - 400 037. T : +91 22 2403 6596 M : +91 90040 89490 / 98201 42331 E : narasimhan.b8@gmail.com / bn@bnpassociates.in May 5, 2023 (being the cut-off date for this purpose). The communication of the assent or dissent of the Members was sought through the e-voting system only.

In order to facilitate those Members who had not yet registered their e-mail addresses, a proper procedure was laid down for the shareholders to get their email address registered with the RTA prior to the cut-off date so that they could also participate in the e-voting facility extended by the Bank.

The Bank and the EVSP had uploaded the Notice together with the explanatory statement on their respective websites viz. <u>www.hdfcbank.com</u> and <u>www.evoting.nsdl.com</u> and Electronic Voting Event Number "123891" ('EVEN') was generated for casting the votes through e-voting mode. The Bank and the EVSP have complied with all the necessary formalities specified under the Act, the Rules framed thereunder and the MCA Circulars issued in this regard.

The aforesaid Postal Ballot Notice was sent on or before May 08, 2023 through e-mail to all the Members of the Bank who had registered their e-mail addresses as on May 05, 2023.

The Management of the Bank is responsible for ensuring compliance with the requirements of the Act and the Rules made thereunder and SEBI Listing Regulations relating to the items being placed for approval of the members through postal ballot by e-voting. My responsibility as the Scrutinizer of the voting process (through e-voting), was restricted to scrutinizing the e-voting process, in a fair and transparent manner and to prepare a Scrutinizer's Report on the votes cast in favour and against the resolutions stated in the Notice, based on the data generated from the e-voting system provided by EVSP.

I report that the Postal Ballot Notice was sent through e-mail to 21,58,750 members whose email address was registered with the Bank / RTA / Depositories and as made available with the RTA. The total Number of Members as on the Cut-off date was 22,50,273. The e-voting period commenced from Friday, May 12, 2023 from 9.00 a.m. IST and ended on Sunday, June 11, 2023 at 5.00 p.m. IST. In respect of 91,523 members whose email addresses were not available, a Public Notice with regard to the Postal Ballot Notice was published on May 09, 2023 in "Business Standard" English Newspaper, and in "Navshakti", Marathi Newspaper (Mumbai edition) providing requisite information and contact details of the EVSP and the RTA for registering email addresses and addressing queries on e-voting.

| Sr.<br>No. | Type of Resolution           | Description of the resolution  |
|------------|------------------------------|--|
| 1.         | As an Ordinary<br>Resolution | Appointment and Remuneration of Mr. Kaizad Bharucha (DIN: 02490648) as a Deputy Managing Director of the Bank, for a period of three (3) years, w.e.f. April 19, 2023, on the terms and conditions relating to the said appointment, including remuneration, as approved by RBI. |
| 2.         | As an Ordinary<br>Resolution | Appointment and Remuneration of Mr. Bhavesh Zaveri (DIN: 01550468) as an Executive Director of the Bank, for a period of three (3) years, w.e.f. April 19, 2023, on the terms and conditions relating to the said appointment, including remuneration, as approved by RBI.       |

The item for which approval of the Members of the Bank was sought as stated in the Notice is mentioned hereunder: -

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#### SUMMARY OF VOTES CAST

The E-voting process concluded at 5 p.m. IST on Sunday, June 11, 2023. After the closure of E-voting process the votes cast through E-voting facility were duly unblocked by me as the Scrutinizer in the presence of Ms. Saroj Narasimhan and Mr. R Mahesh witnesses, not in employment of the Bank, as prescribed under sub-rule 4(xii) of rule 20 of the Companies (Management and Administration) Rules, 2014. Since e-voting facility was provided by NSDL, the details of the e-voting exercised by the Members were duly compiled by NSDL. The details of the e-voting, the compilation of the Register containing the statement of Member's name, DP ID, Client ID and/or folio number, number of shares held, number of votes exercised, votes in favour, votes against were generated by NSDL from their website were duly scrutinized.

On scrutiny, I report that out of 22,50,273, Members holding shares as on the cut-off date, i.e. May 5, 2023, 16,715 Members holding 373,42,40,251 shares have exercised their votes through remote E-voting.

The details of Postal Ballot results for the special businesses placed for consideration and approval of the Members is given below:

#### Notes:

- 1. Votes cast in favour or against has been considered on the basis of number of shares held as on the cut-off date reckoned for the purpose of postal ballot
- 2. Vote Cast In favour or against is calculated based on the Valid Votes cast through Remote Evoting
- 3. The members identified as Related Party abstained from voting on the resolutions.

# Item No 1: As an Ordinary Resolution

Appointment and Remuneration of Mr. Kaizad Bharucha (DIN: 02490648) as a Deputy Managing Director of the Bank, for a period of three (3) years, w.e.f. April 19, 2023, on the terms and conditions relating to the said appointment, including remuneration, as approved by RBI.

| Total no. of Members   |               | <b>22,50,273</b> |   |  |  |
|--|---------------|------------------|---|--|--|
| Total no. of Equity Shares   | 558,34,43,980 |                  |   |  |  |
| E-voting as per the Postal Ballot Notice   |               |                  | on Friday May 12, 2023 till<br>I Sunday June 11, 2023 |  |  |
|  |               | Number of Votes  | Number of Shares                                      |  |  |
| Total votes cast through E-voting  | A             | 16,715           | 373,42,40,251   |  |  |
| Less: Invalid E-voting <i>abstained/less</i><br><i>voted</i> )* refer note below | В             | 19               | 24,90,030   |  |  |
| Net E-voting (A-B) considered valid  | C             | 16,696           | 373,17,50,221   |  |  |

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## Summary of E-voting through Postal Ballot

| Promoter/                            | No. of shares | No. of votes  | % of     | No. of votes - | No. of votes - | % of    | % of     |
|--------------------------------------|---------------|---------------|----------|----------------|----------------|---------|----------|
| Public                               | held          | cast          | votes    | in favour      | against        | votes   | votes    |
|                                      | (1)           | (2)           | cast on  | (4)            | (5)            | in      | against  |
|                                      |               |               | outsta   |                |                | favour  | on       |
|                                      |               |               | nding    |                |                | on      | votes    |
|                                      |               |               | shares   |                |                | votes   | cast     |
|                                      |               |               | (3)=[(2) |                |                | cast    | (7)=[(5) |
|                                      |               |               | 1        |                |                | (6)=[(4 | /(2)]*1  |
|                                      |               |               | (1)]*10  |                |                | )/(2)]* | 00       |
|                                      |               |               | 0        |                |                | 100     |          |
| Promoter<br>and<br>Promoter<br>Group | 116,46,25,834 | 116,46,25,834 | 100.00   | 116,46,25,834  | NIL            | 100.00  | Nil      |
| Public-<br>Institutiona<br>I holders | 275,83,50,669 | 255,84,24,488 | 92.752   | 254,76,03,191  | 1,08,21,297    | 99.577  | 0.423    |
| Public-<br>others                    | 166,04,67,477 | 86,99,899     | 0.524    | 84,69,373      | 2,30,526       | 97.350  | 2.650    |
| Total                                | 558,34,43980  | 373,17,50,221 | 66.836   | 372,06,98,398  | 1,10,51,823    | 99.704  | 0.296    |

Percentage of votes cast in Favour: 99.704. Percentage of votes cast Against: 0.296

# **RESULTS:** -

As the number of votes cast in favour of the Resolution is more than the number of votes cast against, I report that the Ordinary Resolution as per Item No. 1 as set forth in the Postal Ballot Notice dated April 27, 2023 has been passed by the Members with requisite majority. The Resolution is deemed as passed on the last date of voting that is Sunday, June 11, 2023.

## Item No 2: As an Ordinary Resolution

Appointment and Remuneration of Mr. Bhavesh Zaveri (DIN: 01550468) as an Executive Director of the Bank, for a period of three (3) years, w.e.f. April 19, 2023, on the terms and conditions relating to the said appointment, including remuneration, as approved by RBI.

| Total no. of Members   |               | 22,50,273   |                  |  |  |  |
|--|---------------|---|------------------|--|--|--|
| Total no. of Equity Shares   | 558,34,43,980 |   |                  |  |  |  |
| E-voting as per the Postal Ballot Notice   |               | From 9.00 a.m. IST on Friday May 12, 2023 till<br>5.00 p.m. IST on Sunday June 11, 2023 |                  |  |  |  |
|  |               | Number of Votes   | Number of Shares |  |  |  |
| Total votes cast through E-voting  | A             | 16,715  | 373,42,40,251    |  |  |  |
| Less: Invalid E-voting <i>abstained/less</i><br><i>voted</i> )* refer note below | В             | 67  | 24,98,271        |  |  |  |
| Net E-voting (A-B) considered valid  | С             | 16,648  | 373,17,41,980    |  |  |  |

## Summary of E-voting through Postal Ballot

| Promoter/                            | No. of shares | No. of votes          | % of     | No. of votes - | No. of votes - | % of               | % of          |
|--------------------------------------|---------------|-----------------------|----------|----------------|----------------|--------------------|---------------|
| Public                               | held          | cast                  | votes    | in favour      | against        | votes              | votes         |
|                                      | (1)           | (2)                   | cast on  | (4)            | (5)            | in                 | against       |
|                                      |               |                       | outsta   |                |                | favour             | on            |
|                                      |               |                       | nding    |                |                | on                 | votes         |
|                                      |               |                       | shares   |                |                | votes              | cast          |
|                                      |               | and the second second | (3)=[(2) |                |                | cast               | (7)=[(5)      |
|                                      |               |                       | (1)]*10  |                | and a state    | (6)=[(4<br>)/(2)]* | /(2)]*1<br>00 |
|                                      |               |                       |          |                |                | 100                |               |
| Promoter<br>and<br>Promoter<br>Group | 116,46,25,834 | 116,46,25,834         | 100.00   | 116,46,25,834  | NIL            | 100.00             | Nil           |
| Public-                              |               |                       |          |                |                |                    |               |
| Institutiona<br>I holders            | 275,83,50,669 | 255,84,24,488         | 92.752   | 255,24,21,046  | 60,03,442      | 99.765             | 0.235         |
| Public-<br>others                    | 166,04,67,477 | 86,91,658             | 0.523    | 84,62.226      | 2,29,432       | 97.360             | 2.640         |
| Total                                | 558,34,43980  | 373,17,41,980         | 66.836   | 372,55,09,106  | 62,32,874      | 99.833             | 0.167         |

Percentage of votes cast in Favour: 99.833. Percentage of votes cast Against: 0.167

## **RESULTS:** -

As the number of votes cast in favour of the Resolution is more than the number of votes cast against, I report that the Ordinary Resolution as per Item No. 2 as set forth in the Postal Ballot Notice dated April 27, 2023 has been passed by the Members with requisite majority. The Resolution is deemed as passed on the last date of voting that is Sunday, June 11, 2023.

I further report that as per the Postal Ballot Notice dated April 27, 2023 and the Board Resolution dated April 27, 2023, the Chairman or a person authorised by him in writing may declare and confirm the above results of voting by postal ballot in respect of the Resolutions referred, within two working days of the closure of the remote e-voting. The result of the Postal Ballot will be displayed on the website of the Bank <u>www.hdfcbank.com</u> and on the website of NSDL<u>www.evoting.nsdl.com</u> The results shall also be forwarded to the Stock Exchanges and hosted on the websites of BSE Limited and National Stock Exchange of India Limited, the exchanges where the equity shares of the Bank are listed and at the Registered Office of the Bank.

I further report that Rule 22 of the Companies (Management and Administration) Rules, 2014 has been duly complied with and the records maintained by me including the data as obtained from NSDL, the Service Provider for the e-voting facility extended by them and recording the consent or otherwise received from the Members, by e-voting which includes all the particulars of the Members such as the name, folio number/DP ID and Client ID, number of shares held, number of shares voted and number of shares assented, number of shares dissented, number of shares rejected, and other

related data/papers are in my safe custody which will be handed over to the Company Secretary of the Bank.

I thank you for the opportunity given, to act as a Scrutinizer for the above Postal Ballot process of the Bank.

Thanking you, Yours faithfully For BN & Associates Company Secretaries

CS B Narasimhan (Proprietor) (FCS no 1303 COP no 10440) Place: Mumbai Date: June 12, 2023 **UDIN: F001303E000473038** 

The following were the witnesses to the unblocking of the votes on June 11, 2023

1. Mr. R Mahesh

arraintas.

2. Ms. Saroj Narasimhan

Received the Report For HDFC Bank Limited

Santosh Haldankar Company Secretary Place: Mumbai



Date: June 12, 2023