

BSE Ltd. Corporate Relationship Department 1st Floor New Trading Rotunda Building, P J Towers, Dalal Street Fort, Mumbai – 400001 Scrip Code – 530517	National Stock Exchange of India Ltd. Listing Department, Exchange Plaza, Bandra Kurla Complex, Bandra (East), Mumbai- 400 051 Scrip Code – RELAXO
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Sub: Intimation for 36th Annual General Meeting (AGM) of the Company, Sending notice of AGM by email, book closure and cut-off date (record date)

Dear Sir,

This is to inform that:

1. The 36th AGM of the Company of the Members of Relaxo Footwears Limited is scheduled to be held on Thursday, September 24, 2020, at 10:30 AM through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") in compliance with the Circular No. 14/2020 dated April 8, 2020, Circular No. 17/2020 dated April 13, 2020 and Circular No. 20/2020 dated May 5, 2020 issued by the Ministry of Corporate Affairs ('MCA circulars'), and other applicable provisions of the Companies Act, 2013 ('the Act') SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, to transact the businesses as set forth in the Notice of the 36th AGM.
2. The Company has appointed KFin Technologies Private Limited, Registrar and Transfer agent of the Company (RTA) to provide VC/OAVM facility along with the remote e-voting and e-voting at AGM i.e. InstaPoll facility for the 36th AGM.
3. In view of the relaxation granted by the Ministry of corporate Affairs vide its Circulars, Notice of AGM, Annual Report for the Financial Year 2019-20 inter alia comprises of Audited Financial Statements of the Company for the Financial Year ended March 31, 2020, together with the Reports of Board of Directors and Auditors thereon will be sent to the shareholders by email only whose email ids are registered with the Company/Depository Participants and physical notices and statements will not be sent to the shareholders.
4. The Company has fixed **Thursday, September 17, 2020** as cut-off date to determine the entitlement of voting rights for voting (includes electronic voting and voting at e-AGM i.e. InstaPoll) in terms of Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended read with MCA circulars.
5. The Register of Members and Share Transfer Books of the Company shall be closed from **Friday, September 18, 2020 to Wednesday, September 23, 2020 (both days inclusive)** in connection with 36th AGM of the Company.
6. The detailed procedure for remote e-voting and InstaPoll is given in Notes to Notice of AGM.

Pursuant to Regulation 34(1) of Listing Regulations, the Notice of 36th AGM of the Company and Annual Report for the financial year 2019 – 20 will be made available on the Company's website at www.relaxofootwear.com.

Request you to please take the above information on your record.

Thanking You,

For Relaxo Footwears Limited



Vikas Kumar Tak
Company Secretary and Compliance Officer
Membership No.: FCS 6618

RELAXO FOOTWEARS LIMITED

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