

# PRIMA AGRO LIMITED



CORPORATE & REGD. OFFICE  
Industrial Development Area  
Muppathadam P. O., Edayar, Cochin - 683 110  
Kerala State, India  
Tel: 91-484-2551533, (4 Lines)  
CIN: L15331KL 1987PLC004833  
E-mail: primagroupcompanies@gmail.com  
primaedayar@gmail.com  
www.primaagro.in

27<sup>th</sup> February, 2024

To

**Stock Code: BSE: 519262**  
**ISIN: INE297D01018**

BSE Limited  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Fort,  
Mumbai-400 023

Dear Sir/Madam

**Sub: Intimation on confirmation of dispatch of letters to the holders of physical securities containing important announcement for shareholders holding shares in physical form, standard norms for investors' services and mandatory furnishing of PAN, KYC and Nomination.**

Pursuant to Regulation 30 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, as amended read with SEBI Circular SEBI / HO / MIRSD / MIRSD \_ RTAMB / P / CIR /2021 / 655 dated November 03, 2021 (subsequently amended by circulars SEBI /HO /MIRSD /MIRSD\_RTAMB / P / CIR / 2021 / 687 dated December 14, 2021, SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023, SEBI/HO/MIRSD/POD-1/P/CIR/2023/158 dated September 26, 2023 and SEBI / HO / MIRSD / POD -1 / P / CIR / 2023 / 181 dated November 17, 2023), please find enclosed herewith intimation sent to all the shareholders of the Company holding shares in physical mode.

Kindly note that we have received the confirmation today i.e., 27.02.2024, from our Registrar and Transfer Agent (RTA) i.e., Venture Capital and Corporate Investments Private Limited, regarding the dispatch of letters to all the shareholders of the Company holding shares in physical mode- **Confirmation mail is enclosed herewith.**



The shareholders holding shares in physical mode are required to furnish their PAN, KYC and Nomination details for updation to the Registrar and Transfer Agent of the Company (RTA) i.e., Venture Capital and Corporate Investments Private Limited as detailed out in the letter sent to the shareholders at the earliest.

The said intimation along with the forms (enclosed herewith) are also available on the website of the Company at [www.primaagro.in](http://www.primaagro.in) and website of the RTA at [www.vccipl.com](http://www.vccipl.com).

We request you to kindly take the same on record.

Thanking you,

Yours faithfully,

For **Prima Agro Limited**

**V. R. Sadasivan Pillai**  
**Company Secretary and Compliance Officer**  
**Membership Number: F13001**

**Encl: as above**

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**FW: Important Announcement for Physical Shareholders to update Kyc Details**

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PVC <pvsrinivas@vccipl.com>  
To: prima group <primagroupcompanies@gmail.com>  
Cc: eskprasad@vccipl.com

Tue, Feb 27, 2024 at 12:50 PM

Dear sir/Madam

**We have dispatched KYC reminder letters to your shareholders, the details as follows:**

- 01. Prima Agro – dispatched on 15.02.2024**
- 02. Prima Industries - dispatched on 15.02.2024**

**Attached herewith the specimen KYC letter for Prima Agro & Prima Industries**

With Regards

P V Srinivasa Rao

Senior Manager



Venture Capital and Corporate Investments Private Limited

[Category-I Registrar & Share Transfer Agent]

“AURUM”, 5th Floor, Plot No.57, Jayabheri Enclave Phase – II,

Gachibowli, Hyderabad – 500032,

Landline: 040-23818475/76, email :[pvsrinivas@vccipl.com](mailto:pvsrinivas@vccipl.com)/ [investor.relations@vccipl.com](mailto:investor.relations@vccipl.com);





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Dear Shareholder

Date: 09\02\2024

### IMPORTANT ANNOUNCEMENT FOR SHAREHOLDERS HOLDING SHARES IN PHYSICAL FORM STANDARD NORMS FOR INVESTORS' SERVICES AND MANDATORY FURNISHING OF PAN, KYC AND NOMINATION.

In an effort to protect the interest of Investors, SEBI, vide its circular dated November 03, 2021 (subsequently amended by circulars dated December 14, 2021, March 16, 2023, September 26, 2023 and November 17, 2023) mandated that the security holders (holding securities in physical form), whose folio(s) do not have PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature updated, shall be eligible for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode with effect from **April 01, 2024**, has prescribed the common and simplified norms for processing service request of investor's by Registrar & Share Transfer Agents ("RTAs").

In accordance with the aforesaid Circular, it has been made mandatory for all holders of physical securities to furnish / update the following details/self-attested documents on priority to RTA of the Company:

- PAN\*
- Nomination
- Contact Details (Postal Address with Pin code, Mobile Number and E-mail Address)
- Bank Account Details (Bank name and branch, Account number, IFS Code, MICR Code along with Cancelled Cheque Leaf)
- Specimen Signature

\*PAN to be furnished should be linked to Aadhaar. In case the same is not linked on or before June 30, 2023 or any other date as may be specified by the Central Board of Direct Taxes, your PAN will be deemed to be invalid and consequently your folio will be treated in the same manner as applicable in case of folios for which PAN has not been furnished.

Effective January 1, 2024, the RTAs will not process any service requests or complaints received from the holder(s) / claimant(s), till PAN, KYC and Nomination details are updated. In the event of failure to submit / update the details, please note that:

- Such folio(s) shall not be eligible to lodge grievance(s) / or avail any service request from the RTA unless and until the above-mentioned details are updated.
- With effect from April 1, 2024, any payment including dividend, interest or redemption payment in respect of such folios, shall be made only through electronic mode.

Shareholders of the Company holding shares in physical form are therefore requested to furnish / update their PAN / KYC / Nomination details, if not done earlier, with the RTA of the Company by using the relevant forms as mentioned herein below.

Description of the Form	Form No.
For Registration of PAN and KYC Updation	ISR 1
Confirmation of Signature of securities holder by the Banker	ISR 2
Declaration Form for Opting-out of Nomination	ISR 3
Nomination Form	SH 13
For Cancellation or Variation of Nomination	SH 14

SEBI further clarified that for availing services like issue of duplicate securities certificate, replacement / renewal / exchange, consolidated, subdivision/splitting of securities certificate, endorsement, consolidation of folios, change in the name of holder and claim from Unclaimed Suspense Account & Suspense Escrow Demat Account the request is to be made by the shareholder in Form ISR-4 and request for transmission is to be made in Form ISR-5.

We urge all shareholders, who have not yet dematerialized their shares, are also herewith advised to get their shares dematerialized at the earliest.

The forms can be downloaded from the below links:

- ISR - 1 <https://www.vccipl.com/sebipdf/Form%20ISR-1.pdf>  
ISR - 2 <https://www.vccipl.com/sebipdf/Form%20ISR-2.pdf>  
ISR - 3 <https://www.vccipl.com/sebipdf/Form%20ISR-3.pdf>  
SH - 13 <https://www.vccipl.com/sebipdf/Form%20SH-13.pdf>  
SH - 14 <https://www.vccipl.com/sebipdf/Form%20SH-14.pdf>  
ISR - 4 <https://www.vccipl.com/sebipdf/Form%20ISR-4.PDF>  
ISR - 5 <https://www.vccipl.com/Documents/Annexure%20C.PDF>  
[https://www.sebi.gov.in/sebi\\_data/commondocs/may-2022/Annexure%20C.DOCX](https://www.sebi.gov.in/sebi_data/commondocs/may-2022/Annexure%20C.DOCX)

Please note that if details are not provided, we will not issue any dividend amount in the physical form (Warrants, DDs). Security holders would receive all the dividend / interest declared during the period from (1<sup>st</sup> April 2024 till date of Updation) pertaining to the securities held after the said updation automatically.

#### Details of the RTA of the Company:

M/s Venture Capital and Corporate Investments Pvt. Ltd.

Unit: PRIMA AGRO LIMITED

"AURUM" D.No.4-50/P-II/57/4F&5F, Plot No.57, 4<sup>th</sup> & 5<sup>th</sup> Floors, Jayabheri Enclave, Phase-II, Gachibowli, Hyderabad -500032  
Phone: 040-23818475 / 76, Email: [investor.relations@vccipl.com](mailto:investor.relations@vccipl.com) , Web: [www.vccipl.com](http://www.vccipl.com)