

**HEUBACH COLORANTS INDIA LIMITED**  
[formerly Clariant Chemicals (India) Limited]

Registered Office:  
Rupa Renaissance, B Wing, 25<sup>th</sup> Floor  
D-33, MIDC Road, TTC Industrial Area  
Juinagar, Navi Mumbai – 400705. India  
CIN: L24110MH1956PLC010806  
[www.heubach.com](http://www.heubach.com)



**October 31, 2023**

To  
**BSE Limited**  
Corporate Relationship Department  
1<sup>ST</sup> Floor, New Trading Ring  
Rotunda Building, P. J. Towers  
Dalal Street, Mumbai - 400 001  
Scrip: 506390  
E-mail: [corp.relations@bseindia.com](mailto:corp.relations@bseindia.com)

To  
**The National Stock Exchange of India Limited**  
Listing Department, Exchange Plaza,  
5<sup>th</sup> floor, Plot No. C/1, G Block,  
Bandra-Kurla Complex, Bandra (E),  
Mumbai - 400 051  
Scrip: HEUBACHIND  
E-mail: [cmlist@nse.co.in](mailto:cmlist@nse.co.in)

**Sub.: Postal Ballot Notice – Appointment of Director**

Dear Sir / Madam,

We enclose herewith Notice of Postal Ballot dated October 17, 2023, issued to all the shareholders of the Company for seeking their approval for appointment of Mr. Ravi Kapoor as the Non-Executive Director of the Company.

The Company has completed the dispatch of Postal Ballot Notice to all shareholders of the Company on October 31, 2023.

Kindly take the Postal Ballot Notice on record and acknowledge the receipt.

Yours faithfully,  
For **Heubach Colorants India Limited**

**Amees Joshi**  
Company Secretary  
Encl. As above

## NOTICE OF POSTAL BALLOT TO THE EQUITY SHAREHOLDERS

**Dear Member(s),**

NOTICE is hereby given pursuant to Section 110 of the Companies Act, 2013, as amended (the "**Companies Act**"), read with the Companies (Management and Administration) Rules, 2014, as amended (the "**Rules**") containing the procedure to be followed for conducting business through Postal Ballot, for the consent of the Members of Heubach Colorants India Limited (hereinafter referred to as the "**Company**" or "**HCIL**") for the proposed **Ordinary Resolution** set out below, which is sought to be obtained by means of Postal Ballot. The Explanatory Statement stating all material facts and the reasons for the proposal is also appended hereto for your consideration.

The Board of Directors, on recommendation of the Nomination and Remuneration Committee, by circular resolution passed on October 17, 2023 have, subject to the approval of the members of the Company by way of Ordinary Resolution and subject to such necessary approval of such authorities as may be required, approved the appointment of Mr. Ravi Kapoor (DIN: 01761752) as the Non-Executive Director of the Company effective from the date of approval of the shareholders.

Therefore, pursuant to the provisions of Section 110 of the Companies Act read with the Rules and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the consent of the members for the aforesaid proposal is sought to be obtained by Postal Ballot / E-Voting ("Postal Ballot"). An explanatory statement pursuant to Section 102 of the Companies Act pertaining to the resolution setting out all material facts and the reasons thereof, along with the postal ballot form, is enclosed for your consideration.

The Notice will also be placed on the website of the Company at [www.heubach.com](http://www.heubach.com) and the website of Central Depository Services Limited ("CDSL") at [www.evotingindia.com](http://www.evotingindia.com). The Notice can also be accessed from the website of the Stock Exchanges i.e. BSE Limited (BSE) and National Stock Exchange of India Limited (NSE) at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) respectively.

The members are requested to consider and, if thought fit, pass the following resolution:

### **Ordinary Resolution:**

**Item No. 1: Appointment of Mr. Ravi Kapoor (DIN: 01761752) as a Non-Executive Director of the Company.**

To consider and, if thought fit, to pass the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Section 152 and 160 of the Companies Act, 2013 (hereinafter referred to as "the Act"), read with the Rules framed thereunder, Articles of Association of the Company and applicable provisions of Regulation 17(1C) of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 (as amended), Mr. Ravi Kapoor (DIN 01761752), in respect of whom the Company has received a notice under Section 160 of the Act, proposing his candidature for the office of a Director, and whose appointment has been recommended by the Nomination & Remuneration Committee and the Board of Directors, being eligible, be and is hereby appointed as a Non-Executive Director of the Company, liable to retire by rotation, effective from date of approval of the Shareholders on this resolution. He shall act as the Chairman of the Company."

By order of the Board  
For **Heubach Colorants India Limited**

Date: October 17, 2023  
Place: Navi-Mumbai

Sd/-  
**Amees Joshi**  
Company Secretary  
ACS 22502

## Notes:

1. Explanatory statement pursuant to applicable provisions of Section 102 of the Companies Act read with Section 110 of the Companies Act and Rule 22 of the Companies (Management and Administration) Rules, 2014, and provisions of Regulation 17(1C) of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, setting out the material facts pertaining to the resolution are annexed hereto along with a postal ballot form for your consideration.
2. The dispatch of the postal ballot notice and the explanatory statement shall be announced through advertisement in at least one English newspaper and at least one Marathi newspaper, each with wide circulation in Mumbai where the registered office of the Company is situated and would be published on the website of the Company.
3. The postal ballot notice is being sent to all the members whose names would appear in the Register of Members as received from National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) on October 13, 2023. A person who is not a member on such date should treat this notice, for information purpose only.
4. The postal ballot form and self-addressed, pre-paid postage envelopes are enclosed for use of the equity shareholders, and it bears the address to which the duly completed Postal Ballot Form is to be sent.
5. The equity shareholders are requested to read carefully the instructions printed on the reverse of the postal ballot form and return the duly completed and signed postal ballot form (original) in the attached self-addressed, pre-paid postage envelopes so as to reach the Scrutinizer (as defined below) **on or before the close of the working hours at 05:00 p.m. on November 29, 2023** to be eligible for being considered, failing which, it shall be treated as if no reply has been received from the Member.
6. The Board of Directors of the Company has appointed Mr. Bhadresh Shah, Proprietor of Bhadresh Shah & Associates, Company Secretaries (COP 15957, FCS 23847), as the scrutinizer for conducting postal ballot process in a fair and transparent manner ("Scrutinizer"). After completion of his scrutiny of postal ballot forms, he will submit his report to the Managing Director or in his absence to the Company Secretary of the Company. The results of the postal ballot will be announced in accordance with the provisions of Section 110 of the Companies Act read with the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligation and Disclosure Requirements) Regulation, 2015. Members who wish to be present at the venue at the time of declaration of the results are welcome to do so. The resolution shall be deemed to be passed on the date of declaration of the results of the postal ballot, if approved by the requisite majority. The results will be displayed at the registered office of the Company and communicated to BSE and NSE where the equity shares of the Company are listed. The results of the postal ballot will also be displayed on the Company's website: [www.heubach.com](http://www.heubach.com)
7. The Company is pleased to offer E-Voting facility as an alternate for its equity shareholders to enable them to cast their votes electronically instead of dispatching postal ballot forms. The equity shareholders are requested to follow the procedure as stated in the notes and instructions for casting of votes by e-voting. The equity shareholders have two options of voting i.e., by e-voting or through postal ballot form. Kindly note that while exercising their vote, the equity shareholders can opt for only one of the two modes of voting i.e., either through postal ballot form or e-voting. If you are opting for e-voting, then do not vote through postal ballot form and vice versa.
8. The voting rights of members shall be in proportion to their shares in the total paid up equity share capital of the Company as on October 13, 2023.
9. The ordinary resolution passed by members through postal ballot are deemed to have been passed as if they have been passed at a general meeting of the members.
10. Copies of all the documents referred to in the accompanying explanatory statement are open for inspection at the registered office of the Company on all working days, except Saturdays, Sundays and holidays, between 10.00 am to 5.00 pm up to the date of declaration of the results of the postal ballot.

## EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

### Item No. 1

Pursuant to the voting results & the Scrutinizer report dated September 27, 2023 related to the voting on resolutions as mentioned in the AGM Notice convening the 66th Annual General Meeting held on September 26, 2023, the resolution for “appointment of Mr. Ravi Kapoor (DIN: 01761752), who retires by rotation and being eligible, offers himself for re-appointment” was not passed with requisite majority. Accordingly, he ceased to be the Director of the Company w.e.f. September 26, 2023.

Considering Mr. Ravi Kapoor’s rich experience of more than 27 years in setting up and running pigment and specialty chemical business, the Board of directors, on the recommendation of the Nomination and Remuneration Committee, by way of Circular Resolution passed on October 17, 2023, approved the appointment of Mr. Ravi Kapoor as a Non-Executive Director of the Company subject to the approval of the Members through Ordinary Resolution via Postal Ballot in terms of Second proviso to Regulation 17 (1C) of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015. Mr. Ravi Kapoor to act as the Non- Executive Director and Chairman of the Company effective from the date of approval of the members.

The Company has received the requisite Forms ‘DIR 2’ and ‘DIR 8’ from Mr. Ravi Kapoor (DIN: 01761752), in terms of Section 164 (2) of the Companies Act, 2013 (hereinafter referred to as “the Act”) read with the Companies (Appointment and Qualification of Directors) Rules, 2014 (hereinafter referred to as “the Rules”), conforming his consent and eligibility for such appointment. Further, Notice under Section 160 of the Companies Act, 2013, has been received from one of the members proposing the candidature of Mr. Ravi Kapoor as Director of the Company.

Brief profile covering the details of his qualification and experience, as required pursuant to the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, is annexed to this Notice.

The Board of Directors recommend passing of the Ordinary Resolution as set out in the Item No. 1 of the accompanying notice. None of the Directors, Key Managerial Personnel and / or their relatives, are interested and / or concerned in passing of the resolution.

### **Particulars of Director to be appointed pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standards on General Meetings Issued by the Institutes of Company Secretaries of India.**

<b>Name of Director</b>	Mr. Ravi Kapoor
<b>Type</b>	Non-Executive Director
<b>Date of Birth</b>	February 7, 1961
<b>Qualification</b>	Graduated from the Mumbai University.
<b>No. of Equity Shares held</b>	NIL
<b>Expertise in Specific Functional area</b>	Mr. Ravi Kapoor has a rich experience of more than 27 years in setting up and running pigment and specialty chemical business.
<b>Directorship held in other Listed Companies</b>	NIL
<b>Particulars of Committee Chairmanship / Membership held in other Listed Companies</b>	NIL
<b>Relationship with other directors inter-se</b>	None

**Note: Only two Committees viz. Audit Committee and Stakeholders’ Relationship Committee have been considered.**

## **A brief justification for appointment in terms of second proviso to Regulation 17(1C) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015**

### **1. Background Details and Experience:**

Mr. Ravi Kapoor is an Alumnus of University of Mumbai and presently resides in Vadodara, Gujarat. He is associated with the specialty chemical business for 27 years and has a rich experience in setting up and running the pigment business. He is the promoter Director of Heubach Colour Pvt. Ltd. (HCPL), a privately held company, owned by the Heubach family who have a 600-year history of business in Europe with the last 200 years in pigments. He is responsible for steering the business of Heubach Colour Pvt. Ltd. (HCPL), under his leadership over the last 25 years.

### **2. Positions held in renowned Associations:**

- 2008 till date: Board Member at the Narmada Clean Tech, nominated by the Government of Gujarat (waste management company).
- 2010 till date: Chairman of Indian Chemical Council (ICC), Gujarat Chapter. The ICC is the premier body representing Chemical manufacturers in India.
- 2011 – 2014: Was elected President the “Ecological and Toxicological Association of Dyes and Organic Pigment Manufacturers” (ETAD), Basel (Organization for Dye and pigment manufacturers).
- 2013-2015: Vice President - Indian Chemical Council (ICC).
- 2014: Commenced Indian Phosgene Council (IPC)” at Vadodara.
- 2016 to 2019: President - Indian Chemical Council.
- Chairman at the Indian Chemical Council’s Sustainability & Responsible Care Expert Committee.

### **3. Recognition and Rewards:**

- Award for Top Export Performer from Mr. Arun Jaitley, Minister of Commerce and Industry, Govt. Of India received in 2003.
- ICC Environmental Award for Solid Waste Reduction – Received from the Governor of Maharashtra in 2008.
- Award for Environment Pollution Abatement & Preservation–By Federation of Gujarat Industries in 2011, awarded by Shri Narendra Modi.
- ICC Award for Efficient Waste Management Company – Received in 2016.
- ICC Aditya Birla Award for being the Best Responsible Care Committed Company for the year 2016.
- ICC Aditya Birla Award for Best Responsible Care Committed Company - Received in 2017.

By order of the Board  
For **Heubach Colorants India Limited**

Date: October 17, 2023  
Place: Navi-Mumbai

Sd/-  
**Amees Joshi**  
Company Secretary  
ACS 22502

**Heubach Colorants India Limited**

[Formerly Known as Clariant Chemicals (India) Limited]

CIN: L24110MH1956PLC010806

Registered Office: Rupa Renaissance, B Wing, 25th Floor,

D-33, MIDC Road, TTC Industrial Area, Juinagar, Navi Mumbai 400705 India

Tel.: 022 20874406; Website: [www.heubach.com](http://www.heubach.com); E-mail: [investor.relations\\_india@heubach.com](mailto:investor.relations_india@heubach.com)**POSTAL BALLOT FORM**

(Please read the instructions printed overleaf carefully before completing this form)

**Sr. No.**

1. Name and Registered :  
Address of the Sole/First  
Named Shareholder  
(in block letters)
2. Name(s) of the Joint holder (s), :  
If any (in block letters)
3. Registered Folio No./DP ID No./ :  
Client ID No.\*  
(\*Applicable to investors holding  
shares in dematerialized form)
4. Number of equity shares held :
5. I / We hereby exercise my/our vote in respect of the Ordinary resolution to be passed through postal ballot for business as stated in Notice of the Company dated October 17, 2023 by conveying my/our assent or dissent to the said resolution by placing the tick (✓) mark in the appropriate box below:

Resolution No.	Description	No. of Equity shares held	I / We assent to the Resolution (FOR)	I / We dissent to the Resolution (AGAINST)
1.	Appointment of Mr. Ravi Kapoor as the Non-Executive Director of the Company.			

Place:

Date:

(Signature of the Equity Shareholder)

**Notes:**

- Last Date for Receipt of Postal Ballot Form by the Scrutinizer: **Close of working hours at 5.00 p.m. on November 29, 2023.**
- For e-voting, please refer the instructions appended herewith.

**Following Particulars to be used only in case Member opts for e-voting****ELECTRONIC VOTING PARTICULARS**

EVSN (Electronic Voting Sequence Number)	USER ID	PAN / SEQUENCE NO.
231017002		

**Note: Please read carefully the instructions printed overleaf before exercising your vote.**

## INSTRUCTIONS FOR POSTAL BALLOT FORM

1. A member desiring to exercise vote by postal ballot may complete this Postal Ballot Form in all respects and send it to the scrutinizer in the enclosed self-addressed postage prepaid envelope / business reply envelope. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballot Forms, if deposited in person or sent by courier or registered post at the expense of the registered members will also be accepted.
2. This form should be completed and signed by the member. In case of joint holding, this form should be completed and signed (as per the specimen signature registered with the Company) by the first named member and in his absence, by the next named member. The signature of the member on this Postal Ballot Form should be as per the specimen signature registered with the Company in respect of shares held in the physical form or furnished by National Securities Depository Limited / Central Depository Services (India) Limited to the Company, in respect of shares held in the dematerialized form. Unsigned Postal Ballot Form will be rejected.
3. In case shares are held by companies, trusts, societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified copy of the board resolution / authority together with attested specimen signature(s) of the duly authorized signatory(ies). Postal Ballot Form signed by the holder of power of attorney for and on behalf of a shareholder of the Company must be accompanied by the copy of power of attorney duly certified by Magistrate, Notary Public or Special Executive Magistrate or a similar authority holding a Public Office and authorized to use the Seal of his office. If the same is already registered with the Company, please quote the Registration No. beneath the signature.
4. Members are requested not to send any other paper / document along with the Postal Ballot Form. They are also requested not to write anything on the Postal Ballot Form except giving their assent or dissent and putting their signature.
5. A tick mark (✓) should be placed in the relevant box signifying assent / dissent for the resolution, as the case may be, before mailing the Postal Ballot Form.
6. There will be only one Postal Ballot Form for every folio irrespective of the number of joint member(s).
7. Duly completed Postal Ballot Form (no other form or photocopy of the Postal Ballot Form is permitted) should reach the scrutinizer not later than the close of working hours at 05:00 p.m. on November 29, 2023. The self-addressed envelope bears the address of the scrutinizer appointed by the Board of Directors of the Company. The Postal Ballot Forms received after the due date will be treated as if the reply from the member has not been received. Incomplete, unsigned or incorrect Postal Ballot Forms will be rejected. The Scrutinizer's decisions on the validity of the Postal Ballot Form shall be final and binding.
8. Votes will be considered invalid on the following grounds:
  - if the member's signature does not tally.
  - if the member has marked all his shares both in favor and also against the respective resolution.
  - if the Postal Ballot Form is unsigned.
  - if the Postal Ballot Form is received torn or defaced or mutilated to an extent that it is difficult for the scrutinizer to identify either the member or the number of votes or as to whether the votes are in favor or against or if the signature could not be checked or on one or more of the above grounds.
  - if the information filled in the form is incomplete.
9. Duplicate copy of the Postal Ballot Form can be obtained on written request from Link Intime India Private Limited, the Registrar and Share Transfer Agents from their office at C-101, 247 Park, L B S Marg, Vikhroli (West), Mumbai - 400083. However, the duly filled in duplicate Postal Ballot Form should reach the Scrutinizer not later than the date specified under instruction above. Members can download the postal ballot form from the link [www.heubach.com](http://www.heubach.com).
10. The scrutinizer will submit his report to the Managing Director of the Company or in his absence the Company Secretary after completion of the scrutiny of Postal Ballot Forms and the results of the postal ballot will be announced by the Managing Director or in his absence by the Company Secretary.
11. The Company is pleased to offer e-voting facility as an alternate to all the members of the Company to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-voting is optional.

### THE INSTRUCTIONS FOR SHAREHOLDERS VOTING ELECTRONICALLY ARE AS UNDER:

- Step 1** : Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.  
**Step 2** : Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

- (i) The voting period begins on October 31, 2023 at 9:00 a.m. and ends on November 29, 2023 at 5:00 p.m. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of October 13, 2023 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email id in their demat accounts in order to access e-Voting facility.

**Step 1:** Pursuant to abovesaid SEBI Circular, Login method for e-Voting for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with CDSL Depository	<ol style="list-style-type: none"> <li>1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login to Easi / Easiest are requested to visit cdsi website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login icon &amp; New System Myeasi Tab.</li> <li>2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.</li> <li>3) If the user is not registered for Easi/Easiest, option to register is available at cdsi website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login &amp; New System Myeasi Tab and then click on registration option.</li> <li>4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.</li> </ol>
Individual Shareholders holding securities in demat mode with NSDL Depository	<ol style="list-style-type: none"> <li>1) If you are already registered for NSDL IDEAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDEAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period.</li> <li>2) If the user is not registered for IDEAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>. Select "Register Online for IDEAS "Portal or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a></li> <li>3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.</li> </ol>
Individual Shareholders (holding securities in demat mode) login through their Depository Participants (DP)	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

**Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e., CDSL and NSDL**

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800 22 55 33
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 022-4886 7000 and 022-2499 7000

**Step 2** : Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

(iii) Login method for Remote e-Voting for **Physical shareholders and shareholders other than individual holding in Demat form.**

- 1) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- 2) Click on "Shareholders" module.
- 3) Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier e-voting of any company, then your existing password is to be used.
- 6) If you are a first-time user follow the steps given below:

For Physical shareholders and other than individual shareholders holding shares in Demat.	
PAN	Enter your 10-digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> <li>• Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.</li> </ul>
Dividend Bank Details  OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none"> <li>• If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field.</li> </ul>

- (iv) After entering these details appropriately, click on "SUBMIT" tab.
- (v) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (vi) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (vii) Click on the EVSN for the relevant **Heubach Colorants India Limited** on which you choose to vote.
- (viii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (ix) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details
- (x) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xiii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xiv) There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.
- (xv) **Additional Facility for Non – Individual Shareholders and Custodians –For Remote Voting only.**
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves in the "Corporates" module.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login will be mapped automatically & can be delink in case of any wrong mapping.
  - It is Mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
  - Alternatively Non Individual shareholders are required mandatorily to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; in [investor.relations\\_india@heubach.com](mailto:investor.relations_india@heubach.com) if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

**PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/DEPOSITORIES.**

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to **Company/RTA email id**.
2. For Demat shareholders - Please update your email id & mobile no. with your respective Depository Participant (DP)
3. For Individual Demat shareholders – Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

If you have any queries or issues regarding e-Voting from the CDSL e-Voting System, you can write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact at toll free no. 1800 22 55 33.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatall Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call at toll free no. 1800 22 55 33.