

31 July, 2020

Manager (Listing)
National Stock Exchange of India Limited
Exchange Plaza, 5th Floor, Plot No. C/1,
G- Block, Bandra - Kurla Complex,
Bandra (East),
Mumbai - 400 051
SCRIP CODE: CESC

The Secretary
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400 001
SCRIP CODE: 500084

The Secretary
The Calcutta Stock Exchange Limited
7, Lyons Range,
Kolkata - 700 001
SCRIP CODE: 10000034

Dear Sir,

We are in receipt of request from shareholder as detailed below for issue of duplicate share certificates in lieu of the originals stated to have been lost:

Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.	
			From	To
B12305	Miss Ila Banerjee jointly with Atanu Banerjee	785624 - 25	68878220	68878259
		802608	72516352	72516356
B03649	Miss Ila Banerjee jointly with Atanu Banerjee	26394	21633253	21633352
		563550 - 53	58276023	58276062
		802298	72510378	72510394

We enclose herewith a copy of the shareholder's letter as a proof of the date of receipt by the Company.

Please acknowledge receipt.

Yours faithfully,
For **CESC Limited**

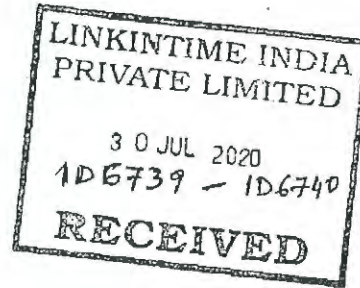
Sayak Chatterji

Deputy Manager (Secretarial)

Encl: 

20039
Date: 20/7/2020.

From :-
Mrs. ILA CHATTERJEE
Near Tank No.11
GC-77, Salt Lake, Sector - 3,
Bidhan Nagar, IB Market
North 24 Parganas
West Bengal - 700 106.



To
CESC LIMITED
1, Chittaranjan Avenue
Chowringhee Square
Kolkata - 700 001.

Dear Sir,

- Sub :1) Change of Surname due to Marriage
2) Change of Address
3) Procedure to obtain Duplicate Share Certificate
4) Compliance of KYC

A N D

An Appeal to the Company for Restraining/Stop Transfer of the Captioned Equity Shares of CESC Ltd. to IEPF Authority

Ref :Folio No. EB12305 No. of Shares 45 &
Folio No. EB03649 No. of Shares 157

This refers to the captioned subject and request you to make a point wise reply at your earliest convenience.

1) Change of Surname due to Marriage

This is to inform you that after my marriage the surname has been changed from Banerjee to Chatterjee. That means after my marriage with Sri Somnath Chatterjee, I,

Ila Banerjee Ila Chatterjee

the undersigned, Ila Banerjee has been recognized as Ila Chatterjee. (Copy of Marriage Certificate enclosed for your perusal).

That ILA BANERJEE daughter of Bimal Kumar Banerjee and ILA CHATTERJEE wife of Somnath Chatterjee is the *same and one identical person*.

You are requested to give effect and change the name from ILA BANERJEE to ILA CHATTERJEE in the Company's Register and issue the new share certificate in the name of ILA CHATTERJEE.

2) Change of Address

I, the undersigned, Mrs. ILA BANERJEE alis ILA CHATTERJEE (after Marriage) alongwith Atanu Banerjee (as joint holder) a bonafide equity share holder of CESC Limited would like to inform you that due to marriage, my residential address has been changed from 30G, Ramkrishna Samadhi Road, Calcutta – 700 054 to GC-77, Salt Lake, Sector – 3, Near Tank No.11, Bidhan Nagar, IB Market, North 24 Parganas, West Bengal - 700 106.

You are requested to take a note, incorporate the changes and to give effect in your record for change of my residential address immediately.

All future correspondence and communications to be made to my new residential address as mentioned below.

Old Address	New Address
ILA BANERJEE 30G, RAM KRISHNA SAMADHI ROAD CALCUTTA – 700 054.	ILA CHATTERJEE NEAR TANK NO.11, GC-77, SALT LAKE, SECTOR – 3, BIDHAN NAGAR, IB MARKET NORTH 24 – PARGANAS WEST BENGAL – 700 106.

3) Procedure to obtain Duplicate Share Certificates

I would like to inform you that 202 shares of CESC Ltd. (Consisting of Folio No.EB-12305 for 45 shares and Folio No.EB-03649 for 157 shares) of CESC Ltd. which has been lost/misplaced/mislaid from my Custody and which is beyond recovery. Now, I am applying for Duplicate Equity Shares to the Company and you are earnestly requested to look into the matter and let me inform the procedure to be complied with to obtain the total 202 Duplicate Equity Shares of CESC Ltd. at the earliest.

Ila Banerjee IlaChatterjee

4) Compliance of KYC

To comply with the SEBI Guidelines for Compliance of KYC enclosed please find the required documents and request you to credit all the un-paid/un-claimed Dividends and all future payments from now and onwards directly to my Bank Account through NEFT/ECS/NEC.

You are also requested please do not Transfer the above mentioned equity shares to IEPF Authority.

You are requested to address the above mentioned issues at the earliest and an early reply from your end will highly be appreciated.

Thanking you,

Yours faithfully

Ila Banerjee *Ila Chatterjee*
[ILA BANERJEE] [ILA CHATTERJEE]
(Before Marriage) (After marriage)

- Encl : 1) Copy of Marriage Certificate
 2) Self Attested Copy of PAN Card
 3) Self Attested Copy of Aadhaar Card
 4) One Cancelled Cheque Leaf in Original