

Ref.: BIL/SE/2023-24/16

**Date: 1<sup>st</sup> June, 2023**

The Vice-President, Listing Department, National Stock Exchange of India Ltd. Exchange Plaza, 5 <sup>th</sup> Floor, Plot No. – C/1, G Block, Bandra – Kurla Complex, Bandra (E), Mumbai – 400051 Fax – 022-26598237/38  <b>NSE Symbol: BIL/EQ</b>	The General Manager, Listing Department, BSE Limited, Floor -25, Phiroze Jeejeebhoy Tower, Dalal Street, Mumbai- 400001 Fax – 022-22722037/39/41/61  <b>Scrip Code: 526666</b>
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BHARTIYA INTERNATIONAL  
LIMITED  
38, Sector 44  
Gurgaon 122 002  
New Delhi Capital Region  
India  
T +91 124 488 8555  
F +91 124 488 8500  
E bhartiya@bhartiya.com  
  
CIN L74899TN1987PLC111744  
  
[www.bhartiya.com](http://www.bhartiya.com)

**SUB.: INTIMATION TO FURNISH VALID PAN, KYC DETAILS AND NOMINATION BY  
SHAREHOLDERS HOLDING PHYSICAL SHARES**

Dear Sir/Madam,

Pursuant to SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023, the Company has sent letters to its shareholders holding physical shares who have not yet updated their PAN, KYC, Nomination, Bank Account Details or Specimen Signature.

The requisite standardized Forms for the aforesaid purposes are available on the website of the Company i.e. [www.bhartiya.com](http://www.bhartiya.com) under the Investors section.

The copy of intimation sent to physical shareholders is attached for reference. You are requested to kindly take the same in your records.

Thanking you,

Yours Sincerely,  
**For Bhartiya International Limited**

**Yogesh Kumar Gautam**  
**(Company Secretary cum Compliance Officer)**

Encl.: a/a

**BHARTIYA INTERNATIONAL LIMITED**

38, Sector 44, Gurugram 122003

Phone:-0124-4888555

Email:-bhartiya@bhartiya.com; website:-www.bhartiya.com

CIN:-L74899TN1987PLC111744

Dear Shareholder,

**Sub.: Request for furnishing PAN, KYC, Nomination and Bank details**

We hope this communication finds you and your family in good health.

We draw your attention to the SEBI Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/55 dated 03<sup>rd</sup> November 2021 and further clarification vide its Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/687 dated 14<sup>th</sup> December, 2021, wherein it was directed by SEBI to mandatorily update the PAN, KYC, Nomination details, Bank details, Contact details and Specimen Signature of all the Shareholders holding Shares in physical form and compulsory linking of PAN with AADHAAR on or before April 1, 2023. SEBI has issued another circular for providing extension on above, vide Circular No. SEBI/HO/MIRSD/MIRSD-PoD-I/P/CIR/2023/37 dated March 16, 2023, whereby all shareholders are instructed to complete their KYC as detailed in letter below **on or before May 31, 2023**.

Vide above-mentioned circular (SEBIHO/MIRSD/MIRSD-PoD-I/P/CIR/2023/37) SEBI has mandated the following:

- furnishing of PAN, email address, mobile number, bank account details and nomination by holders of physical securities.
- Ensuring linking of PAN to Aadhaar (As per the Central Board of Direct Taxes (CBDT), it is mandatory to link PAN with Aadhaar number for resident investors by on or before **July 1, 2023 or any other date as may be specified by the Central Board of Direct Taxes** to avoid freezing of your folio.
- any grievances or service request shall be entertained by the RTA only upon furnishing the PAN, nomination, bank details, contact details and specimen signature.

A communication had been sent to you earlier requesting submission of documents/details in this regard. We observe from our records that you have not furnished these mandatory documents/details. We request you to furnish the documents/details pursuant to above circular, as per the table below, to the Registrars & Transfer Agents M/s. MAS Services Limited, on receipt of this letter on an urgent basis.

**In case you have already updated your KYC details and Nomination with the RTA, kindly through the details as provided below and if you require any change kindly submit the specified form as tabulated below for necessary update in your folio with the Company Registrar and Transfer Agent (RTA) MAS Services Limited, T-34, 2<sup>nd</sup> floor, Okhla Industrial Area, Phase-II, New Delhi-110020 or email at [investor@masserv.com](mailto:investor@masserv.com): Phone-011-26387281-82-83**

Please find below details as registered with RTA

PAN-1 <sup>st</sup> Shareholder	PAN-2 <sup>nd</sup> Shareholder	PAN-3 <sup>rd</sup> Shareholder

**Registered Details of 1<sup>st</sup> Shareholder**

<b>Email id :-</b>	
<b>Bank Account Number:</b>	<b>Bank MICR</b>
<b>IFSC Code:-</b>	<b>Mobile No.</b>
<b>Nominee Name:-</b>	

Keeping in view the above provisions shareholders holding shares in physical mode are requested to follow the Procedure/ Instructions as notified by SEBI in regard to updation of **PAN, KYC details, Nomination immediately** in the specified forms as given below and enclosed for your convenience:

Sr. No.	Details to be updated or incorporated	Document required	Form required
1	PAN(S) (including of joint holder)	Self-attested copy of pan card (please make sure pan to be linked with Aadhaar before July 01,2023)	ISR-1
2	Change of address	Copy of any one:	ISR-1

		1. Valid Passport, 2. Registered Lease or Sale Agreement of Residence, 3. Driving License, 4. Flat Maintenance bill, 5. Utility bills like Telephone bill (only land line) Electricity bill or Gas bill not more than 3 months old), 6. Id card/ document with address issued by any of the following: (Central/State Government and its departments, 7.The Proof of Address in the name of the spouse, 8. Client Master List provided by Depository Participant.	
3	Email id	Mention e-mail id in ISR-1	ISR-1
4	Mobile Number	Mention mobile number in ISR- 1	ISR-1
5	Bank detail	Original cancelled cheque (shareholder name printed on it)	ISR-1
6	Confirmation of Signatures	Original Cancelled cheque (shareholder name printed on it) and signature attested by bank on ISR-2	ISR-2 & ISR-1
7	Incorporation of Nomination	Detail of nominee in SH-13	SH-13
8	Change of Nomination	Detail of new nominee in SH-14	SH-14
9	Removal/ declaration to opt-out of nomination	Declaration in ISR-3	ISR-3

**The aforesaid forms can be downloaded from the website of the Company or RTA website**

**Kindly note that non -update of PAN, KYC and Nomination details would result in Freezing of Folios:**

- a. Folios wherein any one of the said document/details are not available **on or after October 01, 2023**, shall be frozen and you will not be eligible to lodge grievance or avail service request from the RTA. Further effective from April 01, 2024, you will not be eligible for receiving dividend, interest or redemption payment in physical mode, these payments shall be processed only through electronic mode.
- b. **After December 31, 2025**, the frozen folio, shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention; of Money Laundering Act, 2002.
- c. The RTA shall revert the frozen folios to normal status upon receipt of all the documents/ details.

You are requested to forward the duly filled in documents along with the related proofs as mentioned in the respective forms to the following address at your earliest:

MAS Services Limited  
T-34, 2nd Floor, Okhla Industrial Area, Phase - II, New Delhi -110020  
Ph.: 011-26387281-82-83  
Website:-www.masserv.com  
Email:-investor@masserv.com

The scan copies of the documents may also be e-mailed through your registered email id with MAS Services Limited (RTA) duly e-Signed on the said forms along with all proofs to [investor@masserv.com](mailto:investor@masserv.com).  
The Above-mentioned Circular No. SEBI/HO/MJRSD/MJRSD-PoD-1/P/CIR/2023/37 can be accessed on the website of the Company at [www.bhartiya.com](http://www.bhartiya.com) as well as on the website of the Securities and Exchange Board of India.

Thanking you,  
Yours faithfully,  
For Bhartiya International Limited

Sd/-  
Yogesh Kumar Gautam  
Company Secretary and Compliance Officer