

PTL ENTERPRISES LIMITED

Website: www.ptlenterprise.com

E.mail : investors@ptlenterprise.com

CIN - L25111KL1959PLC009300

17th November, 2023

<p>The Secretary National Stock Exchange of India Ltd. Exchange Plaza, Bandra-Kurla Complex, Bandra (E), Mumbai – 400051 Trading Symbol: PTL</p>	<p>The Secretary BSE Ltd. Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400001 Scrip Code: 509220</p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------

Dear Sir/ Madam,

Subject: Intimation to the shareholders of physical securities pursuant to SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD1/P/CIR/2023/37 dated March 16, 2023, SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/72 dated June 08, 2023 and SEBI/HO/MIRSD/POD-1/P/CIR/2023/158 dated September 26, 2023

Pursuant to Regulation 30 read with Part A of Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform you that in compliance with the SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 and SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/72 dated June 08, 2023, and SEBI/HO/MIRSD/POD-1/P/CIR/2023/158 dated September 26, 2023 the Company has completed the dispatch of the enclosed intimation letter to the identified shareholders holding shares in physical mode, urging them to furnish their PAN , KYC, and Nomination details to the Registrar & Transfer Agent of the Company viz Alankit Assignments Limited as per the forms prescribed by SEBI in stipulated time period.

This is for your information and records.

Kindly take note of the above.

Thanking you
Yours Faithfully,

FOR PTL ENTERPRISES LTD.

**PRADEEP
KUMAR**  Digitally signed by
PRADEEP KUMAR
Date: 2023.11.17
10:51:50 +05'30'

Pradeep Kumar
(Company Secretary and Compliance Officer)

Encl: As above

Corporate Office : C/o Apollo Tyres Limited, Apollo House, 7, Institutional Area, Sector -32, Gurgaon -122001 (Haryana)
Tel.: (0124) - 2383002, 2383003, Fax : (0124) - 2383021, 2383017

Registered Office : 3rd Floor, Areekal Mansion, Near Manorama Junction, Panampilly Nagar, Kochi - 682036
Tel.: (0484) - 4012046, 4012047, (Fax) : (0484) - 4012048



Health & Wealth
We Manage Both

Alankit ASSIGNMENTS LIMITED

FOLIO : 674
BUDHRAM KISHANLAL
D-66
SECTOR 20
NOIDA
201301

Srl. 119 Regd No. RD216184673IN

Date: 06/11/2023

UNIT: PTL ENTERPRISES LTD.

Subject : SEBI Circular for updations of Permanent Account Number (PAN), KYC Details and Nomination in respect of your physical shareholding in the Company and Dematerialization of shares

Dear Shareholder(s),

This is further to our letter, dated 01st September 2023 sent earlier, informing that Securities and Exchange Board of India (SEBI) has, by its Circular No. SEBI/HO/ MIRSD/ MIRSD_RTAMB /P/CIR/ 2021/ 655 dated 3rd November 2021, Read with Circular No. SEBI/ HO/ MIRSD/ MIRSD_RTAMB / P/CIR/ 2021 /687 dated 14th December 2021, Circular No. SEBI/HO/MIRSD/ MIRSD -POD-1/P/CIR/2023/37 dated 16th March 2023, Circular No. SEBI/ HO/ MIRSD/ MIRSD- PoD-1/ P/ CIR/ 2023/72 Dated 8th June , 2023 Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2023/158 Dated 26th September, 2023 mandated that shareholder holding shares in physical form should furnish copy of PAN, KYC details and Nomination to the Company/ Registrar and Share Transfer Agent (RTA) before 31st December, 2023.

In view of the above, please provide the following:

- For updation of PAN and KYC details, duly filled in Form ISR-1;
- Self-attested copy of your PAN card (including PAN Card of the joint holders, if any, duly self-attested by them);
- Postal address with PIN Code, Self-attested copy of your valid address proof;
- Mobile number and E-mail address;
- Bank account details i.e., bank name, branch, account number and IFS Codes supported by self-attested bank statement or original cancelled cheque leaf;
- Specimen signature - Provide Banker's attestation of the signature in the attached Form ISR - 2; and
- Nomination for the aforesaid folio(s) in the attached Form SH-13 or 'Declaration to Opt-out' in the attached Form ISR-3, in case you do not wish to nominate any person. For change of registered nomination in attached Form SH-14*.

*in case of cancellation of nomination by shareholder through Form SH-14, declaration to Opt-out in form ISR-3 shall also be provided by the shareholder.

Page- 1 of 2

CIN : U74210DL1991PLC042569

Registered Office : 205-208, Anarkali Complex, Jhandewalan Extension, New Delhi -110055, India

Corporate Office : Alankit House, 4E/2, Jhandewalan Extension, New Delhi -110055, India

Phone : +91-11-4254 1234 / 2354 1234 | Fax : +91-11-2355 2001 | Website : www.alankit.com

SEBI Registration Nos.- INZ000193033, INP000001363, IN-DP-NSDL-14-96, IN-DP-CDSL-43-99, INR000002532

Member: NSE & BSE; Portfolio Manager; DP: NSDL & CDSL; Registrar & Transfer Agent, ARN No. 2027; PFRDA: 03110

Note 1: The above forms are available at our website- www.ptlenterprise.com

Note 2: The Company/ RTA shall not process any service requests or complaints received from the holder(s)/ claimant(s), till PAN, KYC and Nomination documents/ details are complete in the folio. Also, please note that in case any one of the aforesaid documents/ details is not available in the folio on or after January 1, 2024, such folios shall be frozen by the RTA. Once your folio is frozen, any service request in such folio shall be processed by the RTA only after receipt of the complete documents/ details as aforesaid.

Note3 : If the folio remains frozen till December 31, 2025, it shall be referred to the Administering Authority under Benami Transactions (Prohibitions) Act, 1988 and/or Prevention of Money Laundering Act, 2002 for necessary action.

Note 4: Further, SEBI has also amended Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and has mandated that transfer of securities held in physical form shall not be processed unless the same are held in the dematerialized form with a depository. In view of this we request you to dematerialize your shares at the earliest else you will not be able to transfer your shares held in physical form.

We request you to send the aforesaid details/ documents to Alankit Assignments Limited (Unit: PTL ENTERPRISES LTD), 205-208, Anarkali Complex, Jhandewalan Extension, New Delhi-110055 or through email at kycupdate@alankit.com at the earliest, by anyone of the following modes:

- I. Through hard copies which should be self -attested and dated.
- II. Through electronic mode, provided that they are sent through E-mail id of the holder and all documents should be electronically/digitally signed by the Shareholder.

Thanking you,

Yours faithfully,

For Alankit Assignments Ltd.
(Unit:PTL Enterprises Ltd.)

Sd/-
Authorised Signatory

This is computer generated letter and does not require signature.