

Misquita Engineering Limited

Corporate Identity Number(CIN): L74210GA1998PLC002537

Manufacturers of Precision Machined Components

An ISO 9001:2015 Certified Company

Date: 07th September, 2021

To,
The Listing Compliance
BSE Ltd.
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai- 400001

Ref. BSE Scrip Code: 542801

Subject: Outcome of the Meeting of Board of Directors held on 07th September, 2021 at 02:30 P.M.

Dear Sir/Ma'am,

With reference to the above captioned subject, we wish to intimate your esteemed exchange that as decided in the Meeting of the Board of Directors of the Company held today Tuesday 07th September, 2021 at 02:30 P.M. for which intimation was already given to you, the Board of Director has:

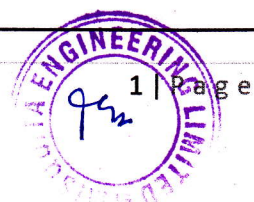
1. Fixed the Date, Time and Venue of 23rd Annual General Meeting (AGM) as Thursday, 30th September, 2021 at 05:30P.M. at Dina Banquet Hall, Hotel Miramar, Near Kamat Kinara, Caranzalem Goa. 403002.
2. Considered and Approved the Director's Report for the Financial Year ended 31st March, 2021 and Draft Notice of 23rd Annual General Meeting of the Company.
3. Considered and Approved the Appointment of M/S Jaymin Modi & Co as the Scrutinizer of the 23rd Annual General Meeting of the Company to be held on 30th September, 2021.
4. In Compliance with the provisions of Regulation 42 of the listing regulations, we hereby inform you that Board of Directors in their meeting held on Tuesday, September 7, 2021 has decided that the Register of Members & share Transfer Books of the Company will remain closed from Friday, 24th September 2021 to Thursday, 30th September 2021 (both days inclusive) for the purpose of Annual General Meeting (AGM) of the Company to be held on 30th September, 2021.
5. Considered and Approved the Calendar of Events for 23rd Annual General Meeting of the Company.
6. Considered and Approved Letter of Authority issued in favor of Mr. Thomas Constance Avinash Misquita ("LOA Holder"), the Chairman and Managing Director of Misquita Engineering Limited ("The Company") to sign and execute and appear before the Sub-Registrar for registering a Lease Deed on behalf of the Company (as the Lessor) in respect of premises being Unit Nos. 530 and 531, 5th Floor, Geras Imperium Star, Patto

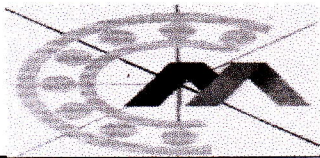
Regd. Office & Works : GHAR BHAT, VAIGINNIM VADDO,
NACHINOLA, BARDEZ, GOA- 403508

GSTIN: 30AADCM2850Q1ZD

Tel. Office: 8308848233 / 08322955336

Email: avimisquita@gmail.com





Misquita Engineering Limited

Corporate Identity Number(CIN): L74210GA1998PLC002537

Manufacturers of Precision Machined Components

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Plaza, Panaji, Goa - 403001 ("Said Premises") with Future Generali India Insurance Company Limited (as the Lessee).

7. Considered and Approved Re-Appointment of Mr. Thomas Constance Avinash Misquita (holding DIN:00060846) as Managing Director and Chairman of the Company.
8. Considered and Approved Re-Appointment of Ms. Gail Lucia Misquita (holding DIN: 00060932) as Whole Time Director of the Company.

Enclosure:

- Draft Notice of 23rd Annual General Meeting of the Company to be held on 30th September, 2021.

We further inform you that the Board Meeting commenced at 02:30 P.M. today and concluded at 04:30 P.M.

Kindly take same on your records.

Thanking You.

Yours Truly,

FOR MISQUITA ENGINEERING LIMITED

THOMAS CONSTANCE AVINASH MISQUITA
DIRECTOR
DIN: 00060846



NOTICE OF 23rd ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE 23rd ANNUAL GENERAL MEETING OF THE MEMBERS OF MISQUITA ENGINEERING LIMITED TO BE HELD AT DINA BANQUET HALL, HOTEL MIRAMAR, NEAR KAMAT KINARA, CARANZALEM GOA. 403002 ON SEPTEMBER 30, 2021, THURSDAY AT 05:30 P.M. TO TRANSACT THE FOLLOWING BUSINESS:

ORDINARY BUSINESS:

- 1. To receive, consider and adopt the Audited Balance Sheet as at March 31, 2021 and the Profit and Loss Account for the year ended on that date together with the Schedules thereon, along with the Reports of the Directors and Auditors thereon.**
- 2. To appoint a director in place of Mr. Thomas Constance Avinash Misquita, who retires by rotation and being eligible offered himself for re-appointment.**
- 3. To appoint a director in place of Ms. Gail Lucia Misquita, who retires by rotation and being eligible offered herself for re-appointment.**
- 4. To Consider and approve the Re-appointment of M/s Gupta Agarwal & Associates, Chartered Accountant, as Statutory Auditors of the Company and fix their remuneration and in this regard to consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:**

“RESOLVED THAT pursuant to the provisions of Section 139 and 142 and other applicable provisions, if any, of the Companies Act, 2013 and rules, circulars, notifications made/issued there under, including any amendments, modification, variation or re-enactment thereof, M/S Gupta Agarwal & Associates, Chartered Accountant, bearing Firm Registration No. 329001E be and are hereby appointed as the Statutory Auditors of the Company, who shall hold the office for a term of One Year, from the conclusion of the Annual General Meeting.

“RESOLVED FURTHER THAT the Board of Directors of the Company, be and are hereby authorized to do all such acts, deeds, matters and things as may be considered necessary, desirable an expedient for giving effect to this resolution and/or otherwise considered by them to be in the best interest of the Company including fixation of their remuneration and reimbursement of out-of-pocket expenses incurred in connection hereto.”

SPECIAL BUSINESS:

5. **To re-appoint Mr. Thomas Constance Avinash Misquita (holding DIN: 00060846) as Managing Director of the Company.**

To Consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

“RESOLVED THAT pursuant to the provisions of Section 196, 197, 203 and any other applicable provisions of the Companies Act, 2013 (“Act”) and the rules made there under, as amended from time to time, read with Schedule V to the Act, regulation 17 (6) of SEBI (Listing Obligations & Disclosures Requirements), Regulations, 2015 and all other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modification thereto from time to time or any re-enactment thereof for the time being in force), the consent of the Members of the Company be and is hereby accorded to re-appoint Mr. Thomas Constance Avinash Misquita as Managing Director of the Company for a period of 5 Consecutive Years from the conclusion of this AGM with maximum remuneration of 24,00,000/- (Rupees Twenty Four Lakhs) per annum and upon the other terms and conditions set out in the Explanatory Statement annexed to the Notice convening this meeting (including remuneration to be paid in the event of loss or inadequacy of profits in any financial year during the period of 5 consecutive years from the date of his appointment), with liberty to the Board of Directors of the Company (hereinafter referred to as “the Board” which term shall be deemed to include any Committee of the Board constituted to exercise its powers, including the powers conferred by this Resolution) to alter and vary terms and conditions of the said appointment in such manner as may be agreed to between the Board and Mr. Thomas Constance Avinash Misquita.

“RESOLVED FURTHER THAT the Board be and is hereby authorised to take such steps as may be necessary for obtaining necessary statutory approvals, contractual or otherwise, in relation to the above and to settle all matters arising out of and incidental thereto and to sign and execute deeds, applications, documents and writings that may be required, on behalf of the Company and generally to do all such other acts, deeds, matters and things as may be necessary, proper, expedient or incidental for giving effect to this resolution.”

“RESOLVED FURTHER THAT the Board of Directors of the Company be and are hereby severally authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.

6. **To re-appoint Ms. Gail Lucia Misquita (holding DIN: 00060932) as Whole Time Director of the Company.**

To consider and if though fit, to pass with or without modification(s) the following resolution as a Special Resolution

“RESOLVED THAT pursuant to the provisions of Sections 196, 197 and 203 of the Companies Act, 2013 (“Act”) read with Schedule V to the Act and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) and enactment(s) thereof for the time being in force), the consent of the members be and is hereby accorded for the re-appointment of Ms. Gail Lucia Misquita (holding DIN: 00060932) as a Whole Time Director designated as Director of the Company for a period of 5 years, from the conclusion of this AGM with maximum remuneration of 24,00,000/- (Rupees Twenty Four Lakhs) per annum and upon the other terms and conditions set out in the Explanatory Statement annexed to the Notice convening this meeting (including remuneration to be paid in the event of loss or inadequacy of profits in any financial year during the period of 5 consecutive years from the date of his appointment), with liberty to the Board of Directors of the Company (hereinafter referred to as “the Board” which term shall be deemed to include any Committee of the Board constituted to exercise its powers, including the powers conferred by this Resolution) to alter and vary terms and conditions of the said appointment in such manner as may be agreed to between the Board and Ms. Gail Lucia Misquita.

“RESOLVED FURTHER THAT the Board be and is hereby authorised to take such steps as may be necessary for obtaining necessary statutory approvals, contractual or otherwise, in relation to the above and to settle all matters arising out of and incidental thereto and to sign and execute deeds, applications, documents and writings that may be required, on behalf of the Company and generally to do all such other acts, deeds, matters and things as may be necessary, proper, expedient or incidental for giving effect to this resolution.”

“RESOLVED FURTHER THAT the Board of Directors of the Company be and are hereby severally authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.

Registered Office:

**182/1, Vaiginim Vaddo, Nachinol, Aldona,
North Goa-, 403508**

**By order of the Board
For Misquita Engineering Limited**

Sd/- _____
**Thomas Constance Avinash Misquita
Managing Director
DIN- 00060846**

Sd/- _____
**Gail Lucia Misquita
Whole Time Director
DIN- 00060932**

**Place: Goa
Date: 07.09.2021**

NOTES:

1. A member entitled to attend and vote at the meeting is entitled to appoint one or more proxies to attend and vote (only on poll) instead of himself and the proxy need not be a member of the company. The duly completed and signed proxy form should reach the registered office of the company, not less than forty eight hours before the scheduled time of the annual general meeting.

A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the company carrying voting rights. A member holding more than ten percent of the total share capital of the company carrying voting rights may appoint a single person as proxy for any other person or shareholder.

2. Proxy form, in order to be effective, must be deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Annual General Meeting.
3. The record date for the purpose of determining the eligibility of the Members to attend the 23rd Annual General Meeting of the Company is 23rd September, 2021.
4. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at www.misquitaengg.com. The Notice can also be accessed from the websites of the Stock Exchange i.e. BSE Limited at www.bseindia.com.
5. Pursuant to Section 91 of the Companies Act, 2013 register of members and share transfer books from Thursday, 24th September, 2021 to Thursday, 30th September, 2021 (both days inclusive).
6. Members/Proxy holders are requested to bring their copy of Annual Report and Attendance slip sent herewith duly filled-in for attending the Annual General Meeting.
7. Members who wish to obtain information of the Company may send their queries at least 10 days before the Annual General Meeting to the Company Secretary at the Registered Office of the Company.
8. **Corporate Members:** Corporate Members intending to send their authorized representatives are requested to send a duly certified copy of the Board

Resolution authorizing the representatives to attend and vote at the Annual General Meeting.

9. Non Resident Indian Members are requested to inform Registrar and Transfer Agent, immediately of:
 - Change in their residential status on return to India for permanent settlement.
 - Particulars of their Bank Account maintained in India with complete name, branch, account, type, account number and address of the bank with pin code number, if not furnished earlier.
10. Members are requested to intimate their Email IDs for correspondence and quicker response to their queries.
11. Annual Report 2020-21 are being sent by permitted mode to all members of the Company. Member may please note that the Annual Report 2020-21 is also available on the Website of the Company viz www.misquitaengg.com.
12. Shareholders are requested to bring their copy of the Annual Report to the meeting as the practice of handing out copies of the Annual Report at the Annual General Meeting has been discontinued in view of the high cost of paper and printing.
13. The Shareholders are requested to notify changes of their address immediately to the Registrars & Transfer Agent Bigshare Services Private Limited. The Company or its registrar will not act on any request received directly from the shareholder holding shares in electronic form for any change of bank particulars or bank mandate. Such changes are to be advised only to the Depository Participant by the Shareholders.
14. Members who have not registered their e-mail addresses so far are requested to register their e-mail ID with RTA of the Company / Depository Participant(s) for receiving all communication including Annual Report, Notices, Circulars etc. from the Company electronically.
15. The Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013, will be available for inspection by the members at the Annual General Meeting.

Additional Information on Directors recommended for appointment/re-appointment as required under Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Name of the Director	Mr. Thomas Constance Avinash Misquita	Ms. Gail Lucia Misquita
Date of Birth	February 11, 1964	December 03,1967
Date of appointment	August 29.2017	August 29,2017
Qualifications	Bachelor of Engineering (Mechanical)	Diploma in Instrumentation
Expertise in specific functional area	Engineering & Marketing	Finance & Administration
Other Companies in which Directorship is held as on March 31, 2021	Billwin Industries Limited	Nil
Chairman of Committees formed by Board of Other Companies on which he is a Director as on March 31, 2021	1	Nil
Members of Committees formed by Board of Other Companies on which he is a Director as on March 31, 2021s	3	Nil
Shareholding in the Company as on March 31, 2021	12,77,900	3,00,000

**Registered Office:
182/1, Vaiginim Vaddo, Nachinol, Aldona,
North Goa-, 403508**

**By order of the Board
For Misquita Engineering Limited**

_____ Sd/- _____
Thomas Constance Avinash Misquita
Managing Director
DIN- 00060846

_____ Sd/- _____
Gail Lucia Misquita
Whole Time Director
DIN- 00060932

Place: Goa
Date: 07.09.2021

**EXPLANATORY STATEMENT IN ACCORDANCE WITH SECTION 102 OF THE
COMPANIES ACT, 2013.**

Item No. 5

Mr. Avinash Misquita aged 57 years having over 30 years of industry experience. Considering his knowledge of various aspects relating to the Company's affairs and long business experience, the Board of Directors is of the opinion that for smooth and efficient running of the business, the services of Mr. Avinash Misquita should be available to the Company for a further period of 5 consecutive years from the conclusion of this AGM. In terms of the provisions of the Act and the Articles of Association of the Company, the Nomination and Remuneration Committee of the Board and the Board of Directors have, at their meetings held on 07 September 2021 appointed him as Managing Director of the Company for a period of 5 consecutive years.

The main terms and conditions for the appointment of Mr. Avinash Misquita as Managing Director are as follows:-

TERMS & CONDITIONS

I. General information:									
(1) Nature of industry	Engineering/Mechanical Products								
(2) Date or expected date of commencement of commercial production	Company was incorporated on 04.03.1998. The Company had already commenced commercial production.								
(3) In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus	Not Applicable								
(4) Financial performance	PBT for past 3 years is as follows: <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>Year</th> <th>Amount in Rs.</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td>29,95,967/-</td> </tr> <tr> <td>2019-20</td> <td>65,28,712/-</td> </tr> <tr> <td>2018-19</td> <td>47,90,222/-</td> </tr> </tbody> </table>	Year	Amount in Rs.	2020-21	29,95,967/-	2019-20	65,28,712/-	2018-19	47,90,222/-
Year	Amount in Rs.								
2020-21	29,95,967/-								
2019-20	65,28,712/-								
2018-19	47,90,222/-								
(5) Foreign investments or collaborations, if any.	The Company has not entered into any material Foreign collaboration and no direct capital investment has been made in the company. Foreign Investors, mainly comprising NRIs, FIIs and/or Foreign Nationals are investors in the Company on account of past issuances of securities/secondary market purchases. The Company has no subsidiaries / holding companies / Joint Ventures as on 31.03.2021.								
II. Information about the appointee:									
(1) Background details	Mr. Avinash Misquita aged 58 years.								
(2) Past remuneration	Rs. 17,56,771/- for F.Y. 2020-21								
(3) Recognition or awards	None.								
(4) Job profile and his suitability	Mr. Avinash Misquita, aged 57 years, has wide experience knowledge of various aspects relating to the Company's affairs and long business experience								

	and will perform such duties as shall from time to time be entrusted to him by the Board of Directors subject to superintendence, guidance and control of the Board of Directors.
(5) Remuneration proposed	<p>Salary: Rs. 24,00,000/- p.a.</p> <p>Perquisites: Subject to a ceiling of 20% of Annual Salary per annum.</p> <p>Provident Fund: Company's contribution subject to ceiling of 12 % of the salary.</p> <p>Gratuity: Not to exceed half month's salary for each completed year of service as may be permissible under the Income Tax Act, 1961 or the rules framed there under.</p> <p>Medical benefit: For self and family reimbursement of expenses actually incurred the total cost of which to the Company shall not exceed one month's salary in a block of three years.</p> <p>Leave: One month's leave with pay for every eleven months of service.</p> <p>Leave Travel: For self, wife and dependent children to and from any place in India once in a year, subject to the condition that only actual fares will be paid and no hotel expenses etc will be allowed.</p> <p>Conveyance: Free use of Company's car with driver. The monetary value of the perquisite will be evaluated as per Income tax Rules, 1962.</p> <p>Personal Accident: Personal Accident Insurance of an amount the premium of which does not exceed Rs.1000/- per annum.</p> <p>Telephone: Free telephone facility at residence.</p> <p>Club: Fee of club subject to a maximum of two club, provided that no life membership or admission fees is payable.</p> <p>House Rent Allowance : Rs.50,000/- per month</p> <p>Provided that the total amount of Managerial Remuneration including the above benefits and perquisites (excluding exempted Perquisites such as Provident Fund, Contribution, Gratuity and Leave Encashment as defined in Part II of Section II (B) of Chapter XIII) shall not exceed Rs. 2,50,000/- per month.</p>

(6) Comparative remuneration profile with respect to industry, size of the company, profile of the position and person (in case of expatriates the relevant details would be with respect to the country of his origin)	The salary proposed is comparable to the industry.
(7) Pecuniary relationship directly or indirectly with the company, or relationship with the managerial personnel, if any.	Mr. Avinash Misquita is the promoter Director of the Company and holds 1277900 equity shares.
III. Other information:	
(1) Reasons of loss or inadequate profits	NA
(2) Steps taken or proposed to be taken for improvement.	NA
(3) Expected increase in productivity and profits in measurable terms.	Company expects to improve further the Company's performance and profitability in the future.

Item No. 6

Ms. Gail Misquita aged 54 years having over 30 years of industry experience. Considering her knowledge of various aspects relating to the Company's affairs and long business experience, the Board of Directors is of the opinion that for smooth and efficient running of the business, the services of Ms. Gail Misquita should be available to the Company for a further period of 5 consecutive years from the conclusion of this AGM. In terms of the provisions of the Act and the Articles of Association of the Company, the Nomination and Remuneration Committee of the Board and the Board of Directors have, at their meetings held on 07th September, 2021 appointed him as Executive/Whole Time Director of the Company for a period of 5 consecutive years.

The main terms and conditions for the appointment of Ms. Gail Misquita as Whole Time Director are as follows:-

TERMS & CONDITIONS

I. General information:									
(1) Nature of industry	Engineering/Mechanical Products								
(2) Date or expected date of commencement of commercial production	Company was incorporated on 04.03.1998. The Company had already commenced commercial production.								
(3) In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus	Not Applicable								
(4) Financial performance	PBT for past 3 years is as follows: <table border="1"> <thead> <tr> <th>Year</th> <th>Amount in Rs.</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td>29,95,967/-</td> </tr> <tr> <td>2019-20</td> <td>65,28,712/-</td> </tr> <tr> <td>2018-19</td> <td>47,90,222/-</td> </tr> </tbody> </table>	Year	Amount in Rs.	2020-21	29,95,967/-	2019-20	65,28,712/-	2018-19	47,90,222/-
Year	Amount in Rs.								
2020-21	29,95,967/-								
2019-20	65,28,712/-								
2018-19	47,90,222/-								

(5) Foreign investments or collaborations, if any.	The Company has not entered into any material Foreign collaboration and no direct capital investment has been made in the company. Foreign Investors, mainly comprising NRIs, FIIs and/or Foreign Nationals are investors in the Company on account of past issuances of securities/secondary market purchases. The Company has no subsidiaries / holding companies / Joint Ventures as on 31.03.2021.
II. Information about the appointee:	
(1) Background details	Ms. Gail Misquita aged 54 years.
(2) Past remuneration	Rs. 8,74,524/- for F.Y. 2020-21
(3) Recognition or awards	None.
(4) Job profile and his suitability	Ms. Gail Misquita, aged 54 years, has wide experience knowledge of various aspects relating to the Company's affairs and long business experience and will perform such duties as shall from time to time be entrusted to him by the Board of Directors subject to superintendence, guidance and control of the Board of Directors.
(5) Remuneration proposed	<p>Salary: Rs. 24,00,000/- p.a.</p> <p>Perquisites: Subject to a ceiling of 20% of Annual Salary per annum.</p> <p>Provident Fund: Company's contribution subject to ceiling of 12 % of the salary.</p> <p>Gratuity: Not to exceed half month's salary for each completed year of service as may be permissible under the Income Tax Act, 1961 or the rules framed there under.</p> <p>Medical benefit: For self and family reimbursement of expenses actually incurred the total cost of which to the Company shall not exceed one month's salary in a block of three years.</p> <p>Leave: One month's leave with pay for every eleven months of service.</p> <p>Leave Travel: For self, wife and dependent children to and from any place in India once in a year, subject to the condition that only actual fares will be paid and no hotel expenses etc will be allowed.</p> <p>Conveyance: Free use of Company's car with driver. The monetary value of the perquisite will be evaluated as per Income tax Rules, 1962.</p> <p>Personal Accident: Personal Accident Insurance of an amount the premium of which does not exceed Rs.1000/- per annum.</p>

	<p>Telephone: Free telephone facility at residence.</p> <p>Club: Fee of club subject to a maximum of two club, provided that no life membership or admission fees is payable.</p> <p>House Rent Allowance : Rs.50,000/- per month</p> <p>Provided that the total amount of Managerial Remuneration including the above benefits and perquisites (excluding exempted Perquisites such as Provident Fund, Contribution, Gratuity and Leave Encashment as defined in Part II of Section II (B) of Chapter XIII) shall not exceed Rs. 2,50,000/- per month.</p>
(6) Comparative remuneration profile with respect to industry, size of the company, profile of the position and person (in case of expatriates the relevant details would be with respect to the country of his origin)	The salary proposed is comparable to the industry.
(7) Pecuniary relationship directly or indirectly with the company, or relationship with the managerial personnel, if any.	Ms. Gail Misquita is the promoter Director of the Company and holds 3,00,000 equity shares.
III. Other information:	
(1) Reasons of loss or inadequate profits	NA
(2) Steps taken or proposed to be taken for improvement.	NA
(3) Expected increase in productivity and profits in measurable terms.	Company expects to improve further the Company's performance and profitability in the future.

Registered Office:
182/1, Vaiginim Vaddo, Nachinol, Aldona,
North Goa-, 403508

By order of the Board
For Misquita Engineering Limited

Sd/-
Thomas Constance Avinash Misquita
Managing Director
DIN- 00060846

Sd/-
Gail Lucia Misquita
Whole Time Director
DIN- 00060932

Place: Goa
Date: 07.09.2021

ATTENDANCE SLIP

23rd ANNUAL GENERAL MEETING ON 30th SEPTEMBER, 2021

Name and Address of Shareholder	Folio No.
No. of Shares	Client ID

I hereby record my presence at the 23rd Annual General Meeting of the Company at Dina Banquet Hall, Hotel Miramar, Near Kamat Kinara, Caranzalem Goa. 403002, on Thursday, 30th September, 2021 (Day, date , time of AGM)

Signature of the Shareholder or Proxy

Email Address:

Note: Please fill up this attendance slip and hand it over at the entrance of the meeting hall. Members are requested to bring their copies of the Annual Report at the meeting.

FORM NO. MGT-11 (PROXY FORM)

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies Management and Administration Rules, 2014]

Name of the Member(s):	
Registered address:	
E-mail Id:	
Folio No. /Client Id & DP. Id:	

I/We.....being a member / members holding..... shares of MISQUITA ENGINEERING LIMITED hereby appoint:

1	Name:	Address:
	Email ID:	Signature:
2	Name:	Address:
	Email ID:	Signature:
3	Name:	Address:
	Email ID:	Signature:

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Annual General Meeting of the company, to be held on Thursday, 30th September, 2021 at Dina Banquet Hall, Hotel Miramar, Near Kamat Kinara, Caranzalem Goa. 403002 and at any adjournment thereof in respect of such resolutions as are indicated below:

Sr. No	Description.	No. of shares held	FOR	AGAINST
1	To Receive, Consider and Adopt the Profit and Loss Account of the Company for the year ended 31 st March, 2021 and Balance Sheet as at that date, Cash Flow statement for the year ended 31 st March, 2020 and Report of the Directors and Auditors thereon.			
2	To appoint a Director in place of Mr. Thomas Constance Avinash Misquita who retires by rotation at the ensuing Annual General Meeting and being eligible, offers himself for re-appointment.			
3	To appoint a Director in place of Ms. Gail Lucia Misquita who retires by rotation at the ensuing Annual General Meeting and being eligible, offers herself for re-appointment.			
4	To Consider and approve the Re-appointment of M/s Gupta Agarwal & Associates, Chartered Accountant, as Statutory Auditors of the Company and fix their remuneration.			
SPECIAL BUSINESS:				
5	To re-appoint Mr. Thomas Constance Avinash Misquita (holding DIN: 00060846) as Managing Director of the Company.			

6	To re-appoint Ms. Gail Lucia Misquita (holding DIN: 00060932) as Whole Time Director of the Company.			
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Signed this 30th day of September, 2021

Signature(s) of the Shareholder(s).....

Signature of Proxy Holder.....

Notes: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

FORM NO. MGT -12 (BALLOT PAPER/POLLING PAPER)

Name(s) of Member(s) : (In BLOCK/CAPITAL LETTERS)	
Registered Address :	
DP ID / Client ID* or Registered Folio No :	
No. of equity shares held :	

***Applicable in case of Share held in electronic form**

I/We hereby exercise my/our vote in respect of the following resolution(s) as set out in the Notice of 23RD Annual General Meeting of Company scheduled to be held on Thursday, 30th September, 2021 at Dina Banquet Hall, Hotel Miramar, Near Kamat Kinara, Caranzalem Goa. 403002, which is proposed to be placed for consideration of members at the aforesaid Annual General Meeting of the Company, by conveying my/our assent and/or dissent to the said Resolution(s) in the relevant box as stated here in below:

Reso No.	Resolution	No. of Equity Share(s) held	I/We assent to the resolution (For)*	I/We dissent to the resolution (Against)*
Ordinary Businesses				
1.	To Receive, Consider and Adopt the Profit and Loss Account of the Company for the year ended 31 st March, 2021 and Balance Sheet as at that date, Cash Flow statement for the year ended 31 st March, 2021 and Report of the Directors and Auditors thereon.			
2.	To appoint a director in place of Mr. Thomas Constance Avinash Misquita who retires by rotation at the ensuing Annual General Meeting and being eligible, offers himself for re-appointment.			
3.	To appoint a director in place of Ms. Gail Lucia Misquita who retires by rotation at the ensuing Annual General Meeting and being eligible, offers herself for re-appointment.			
4.	To Consider and approve the Re-appointment of M/s Gupta Agarwal & Associates, Chartered Accountant, as Statutory Auditors of the Company and fix their remuneration.			
SPECIAL BUSINESS				
5	To re-appoint Mr. Thomas Constance Avinash Misquita (holding DIN: 00060846) as Managing Director of the Company.			
6	To re-appoint Ms. Gail Lucia Misquita (holding DIN: 00060932) as Whole Time Director of the Company.			

*Please put a tick mark (✓) in appropriate column against the resolution(s) indicated above. In case of member/proxy wishes his/her vote to be used differently, he/she should indicate the number of shares under the columns 'For' and/or 'Against'.

Place: Goa

Date: 30.09.2021

Signature of Member

**ROUTE MAP TO THE VENUE OF THE 23rd ANNUAL GENERAL MEETING ON
FRIDAY, 30th SEPTEMBER, 2021**

