



khaitan (India) Limited

CIN No. L10000WB1936PLC008775

Phone : (033) 4050 5000

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Ref: KIL:SEC:32:2020-21

Date: 30/09/2020

To Listing Compliance, National Stock Exchange India Limited, Exchange Plaza, C-1, Block-G, Bandra Kurla Complex, Bandra-(East). Mumbai-400051 NSE Symbol: KHAITANLTD	To Dept of Corporate Services BSE Ltd. (Bombay Stock Exchange) Floor 25, F.J.Towers, Dalal Street, Mumbai-400001 BSE Security Code: 590068
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Dear Sir,

Summary of the Proceedings of the 83rd Annual General Meeting

The 83rd Annual General Meeting (“AGM”) of the Members of KHAITAN (INDIA) LIMITED was held today i.e. Wednesday, September 30, 2020 at 11.30 a.m. through Video Conferencing (“VC”) / Other Audio Video Means (“OAVM”)

Mr. Sunay Krishna Khaitan, Executive Director chaired the Meeting and he introduced his colleagues present in the Meeting through VC. The requisite quorum being present, the Chairman called the meeting to order. 3 of the Directors of the Company were present in the Meeting through VC.

The Chairman informed that in view of the restrictions due to outbreak of COVID-19 and considering the social distancing norms, the AGM was conducted through VC / OAVM. This meeting has been convened and being conducted in accordance with the circulars issued by Ministry of Corporate Affairs and Securities and Exchange Board of India (SEBI). The Chairman informed that the Company had tied up with **Central Depository Services (India) Limited (CDSL)** to provide facility for voting through remote e-voting, e-voting during the AGM and participation in the AGM through VC / OAVM

The Chairman informed the Members that the Report of Board of Directors, the Accounts for the financial year ended 31st March, 2020 and the Notice convening the 83rd AGM were taken as read as the same had already been circulated to the Members.

The Chairman delivered his speech. Thereafter, he informed the Members that the Company had provided remote e-Voting facility to cast their vote on all the resolutions as set forth in the Notice of the 83rd Annual General Meeting. The Members were informed that the remote e-Voting commenced at 9.00 a.m. IST on Sunday, September 27, 2020 and ended at 5.00 p.m. IST on Tuesday, September 29, 2020. Further, the facility for voting through electronic voting system during the Meeting was also made available to the Members.



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The following resolutions enlisted in the Notice of the 83rd AGM were transacted at the Meeting:

Ordinary Business	
Item No. 1:	Adoption of Financial Statements, Reports of the Board of Directors and Auditors for the year ended 31 st March 2020
Item No. 2:	Re-appointment of Mr. Sunay Krishna Khaitan (DIN 07585070), Director, retiring by rotation
Item No. 3:	Appointment of M/s. K.C. Bhattacharjee & Paul Chartered Accountants, Kolkata (Reg. No. 303026E) as Statutory Auditors of the Company
Special Business	
Item No. 4:	Re-appointment of Mr. Sunay Krishna Khaitan, as a Whole-Time Director
Item No. 5:	Appointment of Mrs. Sujata Chatterjee (DIN 00245656), as Non-Executive Independent Director

He further informed that the Board of Directors have engaged the services of Central Depository Limited (CDSL) as the agency to provide remote e-voting facility and have appointed Mr. Amit Choraria, Proprietor Amit Choraria & Co., Chartered Accountants, as the Scrutinizer for the purpose of Scrutinizing the remote e-voting process.

In the Invitation of the Chairman, Members who had registered themselves as speakers, addressed the meeting through VC / OAVM and sought clarifications on Company's Accounts and Business. During the Meeting, the Chairman provided clarifications on the queries raised by the Members present in the Meeting through VC.

The Chairman announced that the Results in respect of above Resolution shall be declared on receipt of the Report from the Scrutinizer and the result and the Consolidated Scrutinizers report shall be placed on the website of the Company, the website of CDSL, and the same shall also be informed to the Stock Exchanges.

The results of voting as per Regulation 44 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 (along with Consolidated Scrutinizers report) of the Annual General Meeting will be sent to separately.

This is for your information and records.

Thanking you,

For KHAITAN (INDIA) LIMITED

Pradip Halder

(Company Secretary and Compliance Officer)