



29th August, 2023

The Department of Corporate Services  
BSE Limited,  
25<sup>th</sup> Floor, Phiroze Jeejeebhoy Towers,  
Dalal Street, Fort,  
Mumbai-400001

**Re: Intimation for Book Closure and Record Date for the purpose of Thirty First Annual General Meeting of the Company.**

**Ref: Scrip Code: 519455**

Dear Sir/ Madam,

With reference to the subject cited above, we hereby inform that the 31<sup>st</sup> Annual General Meeting of the Company is scheduled to be held on Thursday, 21<sup>st</sup> day of September, 2023 at 3.30 P.M through Video Conferencing (VC)/ Other Audio -Visual Means (OAVM).

Pursuant to the provisions of Section 91 of the Companies Act, 2013 and Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, **the Register of Members and Share Transfer Books of the Company will remain closed from Thursday, 14<sup>th</sup> Day of September, 2023 to Thursday, 21<sup>st</sup> Day of September, 2023 (both days inclusive) for the purpose of 31<sup>st</sup> Annual General Meeting.**

In terms of Section 108 of the Companies Act, 2013, read with rule 20 of the Companies (Management and Administration) Rules, 2014 as amended and Regulation 44 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, the Company shall provide its members the facility to exercise their votes electronically for transacting the items of business, Further, **the remote e-voting period commences on 18<sup>th</sup> September, 2023 (9:00 A.M.) and ends on 20<sup>th</sup> September, 2023 (5:00 P.M.)**

Further, Cut-off date for determining eligibility of Members for voting electronically as well as at Annual General Meeting is **14<sup>th</sup> September, 2023.**

We request you to kindly take note of the above.

Thanking you,

Yours truly,  
for **NARBADA GEMS AND JEWELLERY LIMITED**

**SANJAY KUMAR SANGHI**  
**MANAGING DIRECTOR**  
**DIN: 00629693**

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