



**Dhunseri Tea & Industries Limited**

CIN : L15500WB1997PLC085661

Registered Office : Dhunseri House, 4A, Woodburn Park, Kolkata 700020

Ref. No. DTIL/108/2019/

22<sup>nd</sup> October, 2019

BSE Ltd.  
Phiroze-Jeejeebhoy Twers,  
Dalal Street  
Mumbai – 400 001

Scrip Code: 538902

National Stock Exchange of India Ltd.,  
Exchange Plaza, C –1, Block G, 5<sup>th</sup> Floor  
Bandra Kurla Complex,  
Bandra (E),  
Mumbai – 400 051

Scrip Code: DTIL

Dear Sirs,

Sub: Intimation about loss of share certificate and  
Procedure for issue of duplicate share certificate.


Pursuant to regulation 39(3) of SEBI (LODR) Regulations, 2015, please find enclosed letters/mails received on 22.10.2019 from our Registrars & Transfer Agent m/s. Maheshwari Datametics Pvt. Ltd. relating to the above subject matter as detailed below:-

Srl. No.	Name of the Shareholder's	Folio No.	Share Certificate No	Distinctive No. From	Distinctive No. To	No of Shares
1.	RAM KISHAN BAHETI	R00041	2049	58173	58192	20

The letters from the respective shareholder are also enclosed.

Thanking you,

Yours faithfully,  
for **DHUNSERI TEA & INDUSTRIES LIMITED**

  
(P C DHANDHANIA)  
**Chief Executive Officer**

Encl: as above.

## **H P Banerjee**

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**From:** "Abhijit (Internal)" <dtladmin@samba.site>  
**Date:** 22 October 2019 12:25  
**To:** "H. Banerjee" <dtlhp@samba.site>  
**Attach:** dhsl\_r00041.pdf  
**Subject:** FW: REQUEST FOR THE ISSUE OF DUPLICATE SHARE CERTIFICATE

**From:** maheshwari datamatics [mailto:mdpldc@yahoo.com]  
**Sent:** 22 October 2019 12:10  
**To:** mail@dhunseritea.com  
**Subject:** REQUEST FOR THE ISSUE OF DUPLICATE SHARE CERTIFICATE

SIR / MADAM

Please find attached letter from share holder for issue of duplicate share certificate.

Detail as follows.

Folio No.(s) : R00041  
Name : RAM KISHAN BAHETI

J/H : NIL  
Cert No.(s) : 2049  
Dist No.(s) : 58173 - 58192  
No Of Shares : 20

Please arrange to upload the data in portal of NSE & BSE as the information is required to be provided to them within 2 days from date of receipt of request as per SEBI guidelines.

Kindly confirm.

Maheshwari Datamatics Pvt. Ltd.  
Registrar & Share Transfer Agent  
23 R.N.Mukherjee Road 5th Floor Kolkata - 1  
Contact : 033-22482248, 2243-5029





# MAHESHWARI DATAMATICS PVT. LTD.



Corporate Office : 23, R. N. Mukherjee Road, 5th Floor, Kolkata - 700 001  
© : 2243-5029 / 5809, 2248-2248, Fax : (033) 2248-4787, E.mail : mdpldc@yahoo.com

O/C

MDPL DHSL / DUP / COA / 828  
DHUNSERI TEA & INDUSTRIES LTD  
Mx. RAM KISHAN BANETI  
227/1A, AIC BOSE ROAD  
LR SARANI, CIRCUS AVENUE  
MINTO PARK KOLKATA - 700020

Date : 17/10/19

Dear Sir/Madam,

Unit : DHUNSERI TEA & INDUSTRIES LTD

Folio No. : 800041 - 20 shares

Re : **Formalities for issue of Duplicate Share Certificate**

This has reference to your letter dated 17/10/19 on the captioned subject. We request you to furnish the following documents for issue of duplicate share certificate :-

1. Indemnity Bond to be executed on Rs.200/- Non-judicial stamp paper (as per draft enclosed) duly witnessed.
2. Affidavit to be executed on Rs.100/- Non-judicial stamp paper (as per draft enclosed) duly notarized.
3. Photocopy of F.I.R./General Diary duly notarized indicating name of the Company, names of the shareholders, certificate and distinctive nos. of the share certificates lost.
4. (a) Page of the newspaper carrying the advertisement which has wide circulation all over India (as per format enclosed), or  
(b) Consent letter addressed to the Company agreeing to bear the cost of advertisement in newspaper relating to loss of share certificates, or  
(c) Remittance in advance of Rs. \_\_\_\_\_ by an A/c Payee Demand Draft or Cheque, payable at per at Kolkata drawn in favour of \_\_\_\_\_ to be adjusted against cost of advertisement.
5. Self-attested photocopy of your PAN Card.
6. Photocopy of any one of Aadhar Card or Passport or Voter ID Card duly attested by Notary Public or your Bank Manager under official stamp, Registration No./Code No.
7. Signature attestation of the shareholders (including joint holders) is required to be submitted in original on the letter-head of the Bank where the shareholders have an account, signed by the Manager identifying and verifying the signatures along with the shareholders account details.
8. If the space provided for particulars of share certificates is insufficient, please attach a separate sheet for the same duly notarized.
9. Executor(s) of Indemnity Bond should be witnessed by one person. Two Sureties required to be furnished with two Witnesses. Witness and Surety have to be different individuals.
10. Each Surety and Witness have to attach photo copy of PAN Card and proof of address photo copy of any one of Voter ID Card, Passport, Aadhar Card attested by Notary Public.
11. Each Surety has to submit photo copy of Form 16 / acknowledged copy of Annual Return submission/proof of payment of assessment (latest) attested by Notary Public. In case market value of securities of lost share certificates is more than Rs.50,000/-, then asset worthiness of sureties should be certified by a Chartered Accountant.
12. If the above documents do not reach us within one month, we would be unable to hold the subject shares under 'Stop Transfer'. Moreover, neither the Company nor we as the Registrar & Share Transfer Agent shall be responsible for transfer of the shares, if any, thereafter.

### DETAIL OF SHARE CERTIFICATE

Certificate No.	Distinctive nos.	No. of shares
2049	58173 - 58192	20

On receipt of the above mentioned documents from you, we will take necessary action in the matter.

Thanking you,

Yours faithfully,

For MAHESHWARI DATAMATICS PVT. LTD.

13. COA FORM

14. Proof of your holding of shares in the Company such as counterfoils of div. warrants and letters recd by you from the company.

Registrars

Encl. : as stated

Regd. Office : 6, Mangoe Lane (Surendra Mohan Ghosh Sarani), 2nd Floor, Kolkata - 700 001

Phone : 2243-5029, Fax : (033) 2248-4787, E.mail : mdpldc@yahoo.com

Website : www.mdpl.in, CIN : U20221WB1982PTC034886



To,

Compliance officer

Dhunseri Tea & Industries Limited

Sub: Procedure for Issue of Duplicate share certificate and updation of address for Folio no.R00041

Sir/Madam,

I, Ram Kishan Baheti holding physical share certificate of Dhunseri Tea & Industries Limited bearing folio no. R00041 which had been lost by me.

Thus request you to provide me the procedure for issue of duplicate share certificate bearing folio no. R00041.

Please note that my address is changed to 227/1 A, AJC Bose Road, L R Sarani, Kolkata 700 020

Regards

*Ram Kishan Baheti*

Ram Kishan Baheti