

SAPTAK CHEM AND BUSINESS LIMITED

Regd. Office: 3, Mohan Chamber, Beside Post Office, Dakor Kheda GJ 388225

Contact No.: +919662061816 Website: www.saptakchem.com

Email id: munakchem1980@gmail.com CIN: L24299GJ1980PLC101976

15th October, 2022

To,
BSE Limited
Ground Floor, P. J. Tower
Dalal Street, Kala Ghoda,
Mumbai – 400 001

Scrip Code: 506906

Sub: Intimation for Appointment of Company Secretary and Compliance Officer of the Company under Regulation 30 of SEBI ((Listing Obligations and Disclosure Requirements) Regulations, 2015.

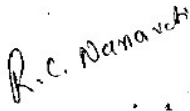
Dear Sir/Madam,

This is to inform that Ms. Meera Panchal, Member of the Institute of Company Secretaries of India has been appointed as Company Secretary / compliance officer of the company w.e.f 15th October, 2022 in place of existing company secretary Mr. Rashmikant Mankodi, pursuant to Section 203 of the Companies Act, 2013 and Regulation 6(1) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015,

Please take the same on record.

Thanking you,
Yours faithfully,

For Saptak Chem and Business Limited



**Rima Nanavati
Director
DIN: 08196967**

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Further, in compliance with Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI vide its circular No. CIR/CFD/CMD/4/2015 dated September 09, 2015. Please find the following disclosures pertaining to the said appointments:

S.N.	Particulars	Information
1	Reason for Change	As the existing Company Secretary has resigned w.e.f. 15 th October, 2022
2	Date of Appointment	15 th October, 2022
3	Brief profile	Ms. Meera Panchal is a Qualified Company Secretary, having membership no. A33967, she is having experience on the Corporate Secretarial Functions, Listed Company Compliance.
4	Disclosure of relationships between directors (in case of appointment of a director).	NA