SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060 Tel: 011-42475489 E-mail: swagtam1984@gmail.com Website: www.swagtam.com CIN: L51909DL1984PLC289131

- 1) All Shareholders
- 2) BSE Ltd.
- 3) Calcutta Stock Exchange Ltd.
- 4) All Board Members
- 5) All Promoters
- 6) RTA Alankit Assignments Ltd
- 7) M/s G. K. KEDIA & CO., Statutory Auditors
- 8) NSDL
- 9) CDSL
- 10) B. BHUSHAN & CO., Secretarial Auditors
- MITTAL JINDAL & ASSOCIATES., Internal Auditors

Dear Sir/ Madam,

10.05.2023

This is to inform that Meeting of Audit Committee & Board of Directors will be held at its Regd. Office on MONDAY - 22.05.2022 at 03:30 & 04:30 P.M.:-

- a) To consider, approve & adopt Audited Financial Results of *QUARTER & YEAR* ended 31.03.2023 alongwith half-yearly "Statement of Assets & Liabilities" as at 31.03.2023, Statutory Audit Report & Limited Review Report from Auditors, etc.
- b) Trading Window in equity shares will remain closed from 01.04.2023 to 25.05.2023 for all insiders
- c) Any other matter with the permission of the chair.

✓ Copy of NOTICE is enclosed

Kindly advise if we have to submit any other information, papers, documents, etc Kindly take it on record, do the needful & oblige.

Auth. Sign

Thanking You,

For SWAGTAM TRADING AND SERVICES LIMITED

SUMIT GUPTA

Director - DIN: 06911742

F or SWAGTAM TRADIN

Encl: As Above

NOTICE

Pursuant to Listing Agreement(s) with BSE Ltd. & CSE, Notice is hereby given that Meetings of Audit Committee & Board of Directors is scheduled to be held on MONDAY – 22.05.2022 at 03:30 & 04:30 P..M. respectively at its Regd. Office inter-alia to consider, approve & adopt Audited Financial Results of QUARTER & YEAR ended 31.03.2023 alongwith half-yearly "Statement of Assets & Liabilities" as at 31.03.2023, Audit Report & Limited Review Report from Statutory Auditors, Trading Window in equity shares will remain closed from 01.04.2023 to 25.05.2023 for all insiders, and Any other matter with the permission of Chair.

Place: New Delhi Dated: 10.05,2023

SUMIT GUPTA

Director - DIN: 06911742

OF SWAGTAM TRADING & SERVICES LIMITED

Director/Auth. Sign