



**Ref: KIL: SEC: 13:2023-24**  
**Date: 29-04-2023**

**To**  
**The Manager**  
**Listing Department,**  
**National Stock Exchange of India Limited**  
**5<sup>th</sup> Floor, C/1, G Block,**  
**Bandra Kurla Complex, Bandra (E),**  
**Mumbai - 400051, Maharashtra India**  
**NSE Symbol: KHAITANLTD**

**To**  
**The Secretary,**  
**Listing Department**  
**BSE Limited**  
**Phiroze Jeejeebhoy Towers,**  
**Dalal Street, Mumbai - 400001**  
**Maharashtra India**  
**BSE Symbol: 590068**

**Sub: Intimation of Resignation of Mr. Pradip Halder from the position of Company Secretary & Compliance Officer of the Company.**

Respected Sir,

This is to inform you that Mr. Pradip Halder, holding PAN: AIRPH7882C, resigned from the position of Company Secretary & Compliance Officer, of the company due to new opportunity with a company with effect from 14-05-2023. We are enclosing herewith his resignation letter dated 25-04-2023 for your ready reference.

This is for your information and records.

Thanking you,  
Yours faithfully,  
**For Khaitan (India) Limited**

**Sunay Krishna Khaitan**  
**Executive Director**  
**(DIN: 07585070)**

Encl. as stated

# PRADIP HALDER

Address: 42, Prasad Moyee Debi Lane,  
Konnagar, Hooghly-712235, W.B.

E-mail ID: pradipcs25@gmail.com

M: 9038506339

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Dated: 25-04-2023

To,  
The Board of Directors,  
Khaitan (India) Ltd.  
Kolkata- 700071.

**SUBJECT: RESIGNATION FROM THE POST OF COMPANY SECRETARY.**

Respected Sir,

Please accept this letter as formal notification of my resignation from the position of Company Secretary at Khaitan (India) Ltd. My last day of work will be Saturday, 13<sup>th</sup> May, 2023.

I must thank you for the opportunity to work in the company for the past years. During my tenure, I appreciate the experience and growth opportunities I have gained while working with the company.

In the coming weeks, I will complete all my pending tasks, and I am willing to assist in the training of new employees during that period. Please let me know how to assist with the transition process.

I sincerely request you to provide me with a **relieving letter** from my job. I wish you and the company more success and hope to keep in touch.

Thanking You,  
Yours faithfully,

*Pradip Halder.*

CS Pradip Halder



29/04/23