





HEG/SECTT/2022

10th August, 2022

1	BSE Limited	2	National Stock Exchange of India Limited
	25th Floor, P J Towers		Exchange Plaza, 5th Floor
	Dalal Street		Plot No.C/1, G Block, Bandra - Kurla Complex
	MUMBAI - 400 001.		Bandra (E), MUMBAI - 400 051.
	Scrip Code : 509631		Scrip Code : HEG

Sub: Reminder Letter to Concerned Physical Shareholders with regard to updation of PAN, KYC, Nomination and Bank Details

Ref: Letter dated 16th December, 2021 sent through speed post to Physical Shareholders

Dear Sirs,

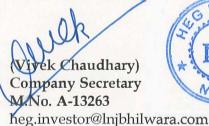
Please find attached a specimen copy of intimation which is being sent to concerned shareholders on the captioned subject through Registered Post.

The same is also available under the Investor Section of the website of the Company i.e. <u>www.hegltd.com</u>.

Please take the same on record.

Thanking You,

Yours faithfully, For HEG Limited



Encl. as above



HEG LIMITED



Corporate Office : Bhilwara Towers, A-12, Sector-1 Noida - 201 301 (NCR-Delhi), India Tel.: +91-120-4390300 (EPABX) Fax: +91-120-4277841 GSTN No.: 09AAACH6184K2Z6 Website: www.Injbhilwara.com
 Regd. Office :

 Mandideep (Near Bhopal) Distt. Raisen - 462046

 (Madhya Pradesh), India

 Tel.: +91-7480-405500, 233524 to 233527

 Fax: +91-7480-233522

 GSTN No.: 23AAACH6184K1ZH

 Website: www.hegltd.com



Corporate Identification No.: L23109MP1972PLC008290

Annexure –A



Folio No.:

CIN L23109MP1972PLC008290 Registered Office: Mandideep (Near Bhopal), Distt. Raisen - 462 046, (M.P.), Phone: 07480-233524, 233525, Fax: 07480-233522 Corporate Office: Bhilwara Towers, A-12, Sector - 1, Noida - 201 301 (U.P.), Phone: 0120- 4390300 (EPABX), Fax: 0120-4277841

Reminder Letter

MCS Share Transfer Agent Limited, F-65, First Floor, Okhla Industrial Area, Phase I, New Delhi - 110 020

Unit: HEG Limited

Folio:

Dear Sir/Ma'am.

This is with reference to the Current KYC Status as provided by you in the below table:

Name of Shareholder (s)	(A). PAN	(B). Bank Details	(C). Email ID	(D). Mobile Number	(E). Nominee Details

Based on the above table, we are providing herewith the required supporting documents alongwith applicable form(s) by ticking (\checkmark) in the appropriate checkbox below for all the fields where the status is shown as "Pending" in the above table.

(A). For registering PAN of the First Registered Shareholder and/or Joint Shareholders (as applicable)*

Registered Shareholder

\Box	Jt-Holder-2
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* Form ISR-1 alongwith Self Attested Copy of PAN attached

(B). For registering Bank details of the Registered Shareholder (duly filled form ISR-1 attached)

Jt-Holder-1

U Original Cancelled Cheque leaf bearing name of Shareholder

Copy of Bank Passbook/Bank Statement bearing complete account details of Shareholder

(C). For Updating the email id

Form ISR-1

or

(D). For Mobile No.

Form ISR-1

(E). For registering the nominee details by the registered shareholder / for Opting-out of Nomination

Form SH-13 or Form ISR-3

(F). For registering the Specimen Signature of registered and/or joint shareholder (as applicable)

Form ISR-2 (Confirmation of Signature of shareholder by the Bank)

I / We hereby state that the above mentioned details are true and correct and we consent towards updating the particulars based on the self-attested copies of the documents enclosed with this letter by affixing my/our signature(s) to it.

Sign: Registered holder Sign: Joint holder 1 Sign: Joint holder 2 Dear Shareholder,

Kindly refer to our Letter dated 16th December, 2021 sent through Speed Post at your registered address.

We would wish to again draw your attention to SEBI Circular no. SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/655 dated 3rd November, 2021 and further clarification vide its Circular no. SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/687 dated 14th December, 2021, wherein it was directed by the SEBI to mandatorily update the PAN, KYC, Nomination details, Bank details, Contact details and Specimen Signature of all shareholders holding shares in physical form and compulsory linking of PAN with Aadhar Number by all shareholders. Folios wherein any one of the said documents/details are not available on or after April 01, 2023, shall be frozen and shareholder will not be eligible to lodge grievance or avail service request from the RTA and will not be eligible for receipt of dividend in physical mode. Further, shareholders holding shares in physical mode are requested to ensure that their PAN is linked to Aadhaar as specified by the Central Board of Direct Taxes to avoid freezing of folio.

In order to ensure that your folio are not frozen on or after 1st April, 2023, you are requested to provide the KYC details which is/are shown as pending in the Table mentioned in Annexure- A. Kindly fill Annexure-A and submit the same with the RTA alongwith applicable Forms/ KYC documents. Members may download the below mentioned forms from the website of the Company i.e www.hegltd.com under the path:

(Home Page ---->> Investors ---->>Investor Service Request ----->>Updation of PAN, KYC, Nomination and Bank Account Details etc.)

S No.	Form	Purpose
1.	Form ISR-1	Request for registerin
2.	Form ISR-2	Confirmation of Signa
3.	Form ISR-3	Declaration for Opting
4.	Form SH-13	Nomination Form
5.	Form SH-14 and ISR-3	Cancellation and Opti

You are requested to kindly update your Email Id, and Mobile no, with our RTA for records as well as for receiving communications by Electronic means. Please note the following contact details of our RTA to submit your PAN/KYC/Nomination/Bank details etc.:

MCS Share Transfer Agent Limited, (RTA) (Unit: HEG Limited) F-65, First Floor, Okhla Industrial Area, Phase I, New Delhi – 110020 Phone No. (s): 011-41406149-52, Fax No: 011-41709881, E -mail: helpdeskdelhi@mcsregistrars.com

Thanking you, Yours faithfully For HEG Limited Sd/-Vivek Chaudhary **Company Secretary** A-13263 Encl: KYC Status in Annexure-A

P.S: For any clarification/information in this regard you may also contact the Company Official:

N.K Jain, Secretarial Department, HEG Limited. E-mail : narender.jain@lnjbhilwara.com Ph: +91 (120) 4390192 or +91 (120) 4390072





Registered Post

Date : 10-08-2022

SUB: MANDATORY FURNISHING OF PAN, KYC, NOMINATION AND BANK DETAILS BY HOLDERS OF PHYSICAL SHARES

ng PAN, KYC details or changes / update thereof ature of shareholder by the Bank g-out of Nomination by holders of physical shares

ting-out of Nomination

This is computer generated letter and hence does not require signature.