**National Stock Exchange of India Limited** 

Exchange Plaza, Bandra Kurla Complex,

Bandra (East), Mumbai - 400 051



To,

**Date:** 27th May, 2024

To, **BSE Limited** 

P. J. Towers, Dalal Street, Fort, Mumbai – 400 001

**Ref.:** BSE Scrip Code No. "533138" **Ref.:** "ASTEC"

Sub.: Annual Secretarial Compliance Report for the Financial Year ended 31st March, 2024

Ref.: Regulation 24A(2) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir / Madam,

In compliance with Regulation 24A(2) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed, the Annual Secretarial Compliance Report of Astec LifeSciences Limited ("the Company") for the Financial Year ended 31st March, 2024, issued by M/s. BNP & Associates, Company Secretaries.

We request you to take the same on your records.

Thanking you,

Yours faithfully,

For Astec LifeSciences Limited

Tejashree Pradhan Company Secretary & Compliance Officer (FCS 7167)









Regd. Office : "Godrej One", 3" Floor, Pirojshanagar, Eastern Express Highway, Vikhroli (East), Mumbai - 400079, Maharashtra, India Telephone No. : 022-25188010 Fax No. : 022-22618289 Email id : astecinfo@godrejastec.com

Email id: astecinfo@godrejastec.co Website: www.godrejastec.com CIN: L99999MH1994PLC076236



## SECRETARIAL COMPLIANCE REPORT

of Astec Lifesciences Limited

for the year ended 31st March, 2024

We BNP and Associates, have conducted the review of the compliance of the applicable statutory provisions and the adherence to good corporate practices by **ASTEC LIFESCIENCES LIMITED having CIN: LL99999MH1994PLC076236** ("the Company"), having its Registered Office at Godrej One, 3rd Floor, Pirojshanagar, Eastern Express Highway, Vikhroli (East), Mumbai City, Mumbai, Maharashtra, India, 400079, Secretarial Review was conducted in a manner that provided us a reasonable basis for evaluating the corporate conducts/statutory compliances and to provide our observations thereon.

Based on our verification of the Bank's books, papers, minutes books, forms and returns filed and other records maintained and also the information provided by the Bank, its officers, agents and authorized representatives during the conduct of Secretarial Review. We hereby report that the Bank has, during the review period covering the financial year ended on March 31, 2024, complied with the statutory provisions listed hereunder and subject to the reporting made hereinafter:

We, BNP & Associates have examined:

- (a) all the relevant documents and records made available to us through virtual data room and the explanations provided by the Bank for the purposes of our audit.
- (b) the filings/submissions made by the Bank to the stock exchange(s),
- (c) website of the Bank,
- (d) any other documents/ filings, as may be relevant, which have been relied upon to make this Report,

The foregoing information for the year ended 31st March, 2024 ("Review Period") in respect of the compliance with the provisions of:

- (a) The Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
- (b) The Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Régulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars / guidelines issued thereunder, have been examined, include:

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations, 2015");
- (b) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (c) Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021;

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## PNP & Associates

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- (d) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- (e) Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993;
- (f) Securities and Exchange Board of India (Issue and Listing of Non-Convertible Securities) Regulations, 2021

and the circulars/ guidelines issued thereunder; and based on the above examination, we hereby report that, during the review period:

(a) The Bank has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of matters specified below: -

Sr.	Compliance	Regulation /	Circular	Deviations	Action	Type of Action
No.	Requirement	No. (c)		(d)	Taken	(f)
(a)	(Regulations/				by (e)	
	circulars/			And the second s		
	guidelines/					
	including					
	specific clause)					
	(b)					
	NONE					

Details of Violation	Fine Amount	Observations/Remar	Management	Remarks	
		ks of the Practicing	response		
(g)	(h)	Company Secretary			
		(i) **	(i)	(k)	
NONE					

(b) The Listed Entity has taken the following action to comply with the observations made in previous reports:

	Sr.	Observations/	Observations	Compliance	Details of	Remedial	Comm
-	No.	Remarks of the	made in the	Requiremen	violation/de	actions if	ents of
-	(a)	Practicing	Secretarial	ts	viations and	any taken	the PCS
-		Company	compliance		actions	by the	on the
1		Secretary in the	report for the		taken /	Company	actions
		previous	year ended		penalty		taken
-		reports (PCS)	,		imposed, if		by the
					any		Compa
-						2	ny
	NONE						



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I. We hereby report that, during the review period the compliance status of the Bank with the following requirements: -

Sr. No.	Particulars	Compliance Status (Yes/No/NA)	Observations/Remarks by PCS
1.	Secretarial Standards: The compliances made the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries India (ICSI).	Yes	Complied
2.	Adoption and timely Updation of the Policies:  • All applicable policies under SEBI Regulations are adopted with the due approval of Board of Directors of the listed entities	Yes	Complied
	All the policies are in conformity with SEBI Regulations and has been reviewed and timely updated as per the regulations/circulars/guidelines	ā.	e e
3.	<ul> <li>Maintenance and disclosure on Website:</li> <li>The Listed Entity is maintaining a functioning website</li> <li>Timely dissemination of the documents/information under a separate section on the website</li> <li>Web-links provide in annual corporate governance reports under Regulation 27(2) are accurate and specific which redirects to the relevant document(s)/section of the website</li> </ul>	Yes	Complied
4.	Disqualification of Director:  None of the Director(s) of the Company are disqualified under Section 164 of the Companies Act, 2013 as confirmed by the Bank.	Yes	The Listed Entity has provided the required confirmation on the same and reliance has been placed on the same.





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manufacture and the same		the second secon	Control of
5.	Details related to Subsidiaries of the listed entity have been examined w.r.t.  (a) Identification of material subsidiary companies  (b) Disclosure Requirements of material as well as other subsidiaries	NA	None
6.	Preservation of Documents: The Listed Entity is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per Policy of Preservation of Documents and Archival policy prescribed under SEBI LODR Regulations, 2015	Yes	Complied
7.	Performance Evaluation: The Listed Entity has conducted performance evaluation of the Board, Independent Directors and the Committees at the start of every financial year as prescribed in SEBI Regulations	Yes	Complied
8.	Related Party Transactions:  (a) The Listed Entity has obtained prior approval of Audit Committee for all Related party transactions;  (b) In case no prior approval obtained, the listed entity shall provide detailed reasons along with confirmation whether the transactions were subsequently approved/ratified/rejected by the Audit Committee	Yes	Complied
9.	Disclosure of events or information: The Listed Entity has provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI LODR Regulations, 2015 within the time limits prescribed thereunder.	Yes	Complied
10.	Prohibition of Insider Trading The Listed Entity is in compliance with Regulation 3(5) & 3(6) SEBI (Prohibition of Insider Trading) Regulations, 2015	Yes	Complied

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11.	Actions taken by SEBI or Stock Exchange(s), if any:  No Actions taken against the listed entity/its promoters/ directors/ subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued thereunder	Yes	No actions were taken by SEBI or by the Stock Exchanges during the Review Period including under the Standard Operating Procedures issued by SEBI through various circulars.
12.	Resignation of Statutory auditors from the listed entity or its material subsidiaries: In case of resignation of statutory auditor form the listed entity or any of its material subsidiaries during the Financial Year, the listed entity and / or its material subsidiaries have complied with paragraph 6.1 and 6.2 of section V-D of chapter V of the Master Circular on compliance with the provisions of the LODR Regulations of the LODR Regulations by Listed entities	NA	There has been no resignation by the Statutory Auditor of the Bank during the review period.
13.	*Additional non-compliances, if any:  No any additional non-compliance observed for all SEBI regulation/circular/guidance note etc.	NA <sub>*</sub>	No additional non- compliance has been observed during the Review Period.

## Assumptions & Limitation of scope and Review:

- 1. Compliance of the applicable laws and ensuring the authenticity of documents and information furnished, are the responsibilities of the management of the bank.
- 2. Our responsibility is to certify based upon our examination of relevant documents and information. This is neither an audit nor an expression of opinion.
- 3. We have not verified the correctness and appropriateness of financial Records and Books of Accounts of the bank.



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4. This Report is solely for the intended purpose of compliance in terms of Regulation 24A (2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and is neither an assurance as to the future viability of the listed entity nor of the efficacy or effectiveness with which the management has conducted the affairs of the bank.

Date: - May 2, 2024

Place: Mumbai

For BNP & Associates
Company Secretaries

[Firm Regn. No. P2014MH037400] ASSO<sub>C</sub> [PR No.: - 637/2019]

Kalidas Ramaswami

Partner

FCS No.: - 2440 COP No.: - 22856 UDIN: - F002440F000290508