



NORBEN TEA & EXPORTS LTD

CIN : L01132WB1990PLC048991

28th July, 2021

The Secretary
BSE Limited
Phiroze Jeejeebhoy Towers
25th Floor, Dalal Street,
MUMBAI – 400 001.

Dear Sir,

Sub : Corrigendum to Notice of the 31st Annual General Meeting

Further to our letter dated 19th July, 2021 submitting Notice of the 31st Annual General Meeting of the Company (“the Notice of the AGM”) the following portion should be read as part of the Notice of 31st Annual General Meeting of the Members of the Company will be held on Wednesday, the 11th August, 2021 at 10:30 a.m. IST through Video Conferencing (“VC”) / Other Audio Visual Means (“OAVM”).

- I. Members who have cast their vote by remote e-voting prior to the AGM and are attending the meeting will not be entitled to cast their vote again.
- II. Investors who became members of the Company subsequent to the dispatch of the Notice / Email and holds the shares as on the cut-off date i.e.4th August, 2021, are requested to send the written / email communication to the Company at investorcare@norbentea.com by mentioning their Folio No. / DP ID and Client ID to obtain the Login-ID and Password for e-voting.
- III. Shareholders can also update your mobile number and email id in the user profile details of the folio which may be used for sending future communication(s).
- IV. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 4th August, 2021. A person who is not a member as on cut off date should treat this notice for information purpose only.
- V. Agarwal A & Associates, Company Secretaries of Plot No.11D/31/1, Street No. 1111, PS Qube, Unit No. 1015A, 10th Floor, Kolkata- 700135 has been appointed as the Scrutinizer to scrutinize the remote e-voting and voting process to be carried out at the Annual General Meeting in a fair and transparent manner.





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- VI. The Scrutinizer will submit, not later than 2 days of conclusion of the AGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman of the Company.
- VII. The Chairman shall declare the result forthwith. The Results declared alongwith the Scrutinizer's Report shall be placed on the Company's website www.norbentea.com and on the website of CDSL and communicated to the stock exchange(s), immediately.

The corrigendum to the Notice of the AGM dated 26th June, 2021 shall form an integral part of the Notice circulated to the members of the Company and the same is available on the website of the Company viz. www.norbentea.com.

You are requested to take the above on record.

Thanking you,

Yours faithfully,

For NORBEN TEA & EXPORTS LTD

Mira Halder

Company Secretary

MIRA HALDER

Membership No.A45343

Encl.: As above.