



SURAJ PRODUCTS LIMITED

Registered Office & Works :

CIN : L26942OR1991PLC002865

Vill. : Barpali, P.O. : Kesramal, Rajgangpur, Dist. : Sundargarh, Odisha, India, PIN : 770017

Tel : +91-94370 49074, e-mail : info@surajproducts.com, suproduct@gmail.com

www.surajproducts.com

Dated: July 27, 2019

Dy. General Manager
BSE Limited
Corporate Relationship Department
P.J.Towers, Dalal Street
Mumbai - 400001

Dear Sir/ Madam,

Subject: Board Meeting held on July 27, 2019

1. Board has approved the unaudited financial results for three months ended June 30, 2019 along with the Limited Review Report by the Auditor on the financial results.
2. Board has approved the Directors Report & Report on Corporate Governance for the Financial Year ended 3^{1st} March, 2019.
3. Board has approved the Notice convening the 28th Annual General Meeting to be held on Monday the 30th day of September, 2019 at 11:30 AM at the registered office of the Company.
4. Board has fixed the date for Book Closure. The Register of Members and Share Transfer Book of the Company will be closed from Monday, September 23, 2019 to Monday, September 30, 2019 (both days inclusive) for the purpose of Annual General Meeting.
5. Board has approved the appointment of L.N.Panda & Associates, Company Secretaries of Rourkela, Odisha as the Secretarial Auditor for the Financial Year 209-20.
6. Board has approved the appointment of L.N.Panda & Associates, Rourkela, Odisha as the scrutinizer for e-voting process to be conducted for the purpose of the 28th Annual General Meeting.
7. Board has fixed the Cut-off date (record date) for the purpose of e-voting. The record date will be the Monday, the 23rd day of September, 2019. The e-voting will commence from Friday the 27th September, 2019 at 9:00 AM and end on Sunday the 29th September, 2019 at 5:00 PM.

The Meeting of Board of Directors commenced at 3:45 PM and concluded at 6:30 PM.

This is for your kind information and record.

Thanking you,

Yours Faithfully,
For Suraj Products Limited


A.N.Khatua
Company Secretary



Copy to:

The Secretary
The Calcutta Stock Exchange Limited
7, Lyons Range, Kolkata – 700001