## Dhunseri Tea & Industries Limited

CIN: L15500WB1997PLC085661

Registered Office: Dhunseri House, 4A, Woodburn Park, Kolkata 700020

Ref.No.DTIL/108/2019/

01.01.2019

BSE Limited, Phiroze-Jeejeebhoy Towers, Dalal Street, Mumbai-400 001

Scrip Code: 538902

National Stock Exchange of India Ltd., Exchange Plaza,,C-1, Block G, 5<sup>th</sup> Floor Bandra Kurla Complex, Bandra (E), Mumbai-400051

Symbol : DTIL

Dear Sirs,

Sub: Intimation about loss of share certificate and procedure for issue of duplicate share certificate.

Pursuant to Regulation 39(3) of SEBI (LODR) Regulations, 2015, please find enclosed a letter/mail dated 1<sup>st</sup> January,2019 addressed by the Company's Registrars & Share Transfer Agents to the Investor relating to the above subject for your information.

The scanned copy of letter/mail from Shareholder/Investor is enclosed.

Thanking you,

Yours faithfully,

For DHUNSERI TEA & INDUSTRIES LTD.

(R. MAHADEVAN) Company Secretary

ACS 2080

Encl: as above.

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Ph.: +91 33 2280 1950 (Five Lines) Fax: +91 33 2287 8350/9274 Email: mail@dhunseritea.com, Website: www.dhunseritea.com

From: maheshwari datamatics [mailto:mdpldc@yahoo.com]

**Sent:** 01 January 2019 17:06 **To:** sumitbajaj77@yahoo.com

Cc: R. Mahadevan <rm@dhunseritea.com>

Subject: Dhunseri Tea & Industries Ltd- Issue of Duplicate share certificate & Transmission; Folio-

M00182

Sir,

This refers to your trailing mail on the subject. Please send us the documents as mentioned below for issue of duplicate shares and transmission:

For issue of duplicate shares:

- 1. Indemnity Bond to be executed on Rs.200/- Non-Judicial stamp paper (as per draft enclosed).
- Affidavit to be executed on Rs.100 /- Non-Judicial stamp paper (as per draft enclosed) duly notarized.
- 3. Photocopy of FIR duly notarized.
- 4. Executor(s) of Indemnity Bond should be witnessed by one person. Two sureties required to be furnished with two witnesses. Witness and surety have to be different individuals. Each surety & witness has to submit copy of pan card along with proof of address.
- 5. Copy of any letter received from the company as proof of shareholding.

## For Transmission:

- Indemnity Bond to be executed on Rs.200/- Non-Judicial stamp paper duly notarized (as per draft enclosed).
- 2. Affidavit to be executed on Rs.100 /- Non-Judicial stamp paper duly notarized (as per draft enclosed).
- Transmission Form (copy enclosed) to be filled up, signed and signature is also required to be attested by your Bank (except co operative bank) with his name, code, designation and official seal.
- 4. Notarized copy of death certificate of the deceased holder.
- 5. Self attested copy of pan card of legal heirs, sureties & witnesses.
- 6. No-objection Certificate from other legal heir(s), if any, on non-judicial stamp paper of Rs 10/-.

## Regards,

Akriti Mishra Maheshwari Datamatics Pvt. Ltd. Registrar & Share Transfer Agent Contact: 033-22482248, 2243-5029 Fax: 033-22484787

\*\*PLEASE NOTE THAT OFFICE HAS BEEN SHIFTED TO 23, R.N MUKHERJEE ROAD, 5th FLOOR, KOLKATA - 700001\*\*

Subject: FW: DHUNSERI TEA & INDST. LTD. - FOLIO M00182

From: rm@dhunseritea.com (rm@dhunseritea.com)

To: mdpldc@yahoo.com;

Date: Monday, December 31, 2018 1:59 PM

**MDPL** 

Please respond to the Investor's mail under intimation to us.

**Thanks** 

RM DTIL

-----Original Message-----

From: mail@dhunseritea.com [mailto:mail@dhunseritea.com]

Sent: 31 December 2018 10:39 To: rm@dhunseritea.com

Subject: F'V: DHUNSERI TEA & INDST. LTD. - FOLIO M00182

-----Original Message-----

From: SUMIT BAJAJ [mailto:sumitbajaj77@yahoo.com]

Sent: 30 December 2018 12:00 To: mail@dhunseritea.com

Subject: DHUNSERI TEA & INDST. LTD. - FOLIO M00182

Dear Sir.

The holder of shares under the above folio, Mohan Lal Bajaj passed away on 27.01.2018 and hence, please let us have the procedure for transmission of shares in the name of his wife, Bimla Bajaj.

Please note that the share certificates are also untraceable at our end and duplicate certificate has to be issued with the transmitted name.

Thanks, Sumit Bajaj Ph: 99038 97470



