

Panasonic Carbon India Co. Ltd.

CIN: L29142TN1982PLC009560

Regd. Office :

Pottipati Plaza, 3rd Floor,
77.(Old No. 35) Nungambakkam High Road,
Nungambakkam, Chennai - 600 034, India.

Tel : +91- 44 - 28275216, 28275226, 28275015

www.panasoniccarbon.co.in

ISO 9001 : 2015 & ISO 14001 : 2015 Certified Company

28th August, 2020

To
The Secretary
BSE Limited,
Floor 25, P. J Towers, Dalal Street,
Fort, Mumbai-400001

Ref: Scrip code : 508941 ; ISIN: INE013E01017

Dear Sir/ Madam,

Sub: Intimation about the 38th Annual General Meeting (AGM) for the FY 2019-20 and the Intimation of fixation of record date for payment of Dividend to the Shareholders and Intimation of Book Closure in connection with 38th Annual General Meeting of the Company to be held on 24.09.2020 and inform the shareholders to cast their vote electronically

We wish to intimate that as per the Section 108 of the Companies Act 2013 and Rule made there under read with regulation 30 (1) and any other applicable regulations of SEBI (LODR) Regulations 2015 as amended, the following information are :

1. The 38th Annual General Meeting of the Company is scheduled to be held on Thursday, 24th September 2020 at 3.00 p.m. at our registered office (Deemed venue) facility, to transact the businesses . through VC/OAVM that will be set forth .
2. The AGM will be held through VC/OAVM in compliance with the applicable provisions of the Companies Act, 2013 read with Circular No.14/2020 dated 8 April,2020 ,Circular No.17/2020 dated 13 April, 2020 and Circular No.20/2020 dated 5 May, 2020 issued by MCA, and Circular dated 12 May,2020 issued by SEBI permitting the holding of AGM through VC/OAVM without physical presence of members at a common venue.
3. In compliance with the above circulars, electronic copies of the Notice of the AGM and Annual Report for the FY 2019-20 will be sent to all the Shareholders whose email addresses are registered with the Company/Depository Participant(s)/Share transfer and Registrar Agent. Members those who not have email address can send a request to the Company/Share transfer and Registrar Agent or can download from Company website/BSE Ltd website.
4. The Cut of date/record date for determining the voting rights for E-voting on the resolutions listed in the Notice of Annual General Meeting will be 17th September, 2020.



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5. In accordance with the provisions of Section 91 of the Companies Act, 2013 and regulation 42 (1) (a) of the SEBI (LODR) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will remain closed from Friday, 18th September, 2020 to Thursday, 24th September, 2020 (both days inclusive) for the purpose of determining payment of Dividend and for holding AGM of the Company.
6. The Company pleased to provide its shareholder facility to exercise their right to vote at the AGM by electronic means/remote e-voting. The Company would be availing e-Voting services of Central Depository Services (India) Limited. (CDSL)
7. The E-voting period will commence on 21st September 2020 at 9.00 a.m. and ends on 23rd September, 2020 at 5.00 p.m. The Shareholders who do not cast their vote electronically, shall cast their vote at the AGM on 24th September, 2020 through remote e-voting..

We request you to kindly take the same on record.

Thanking You,

Yours Faithfully,

For Panasonic Carbon India Co Limited

P. Maheswari

**P. Maheswari
Company Secretary**