ABORATORIES LIMITED

CIN - L24240MH1992PLC128651

'UJALA HOUSE', Ramakrishna Mandir Road, Kondivita, Andheri (East), Mumbai - 400 059.



Τo,

February 19, 2019

BSE Limited	National Stock Exchange of India Limited
Phiroze Jeejeebhoy Towers,	Exchange Plaza, Bandra Kurla Complex,
Dalal Street,	Bandra (East),
Mumbai – 400 023	Mumbai – 400051
Security Code : 532926	Symbol: JYOTHYLAB

Sub: Intimation under Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir/ Madam,

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform you that M/s. Link Intime India Private Limited, the Registrar and Share Transfer Agent (RTA) has intimated the Company on February 19, 2019 regarding receipt of request from the following shareholder for issuance of duplicate share certificate in lieu of the original share certificates reported to be lost, details whereof are mentioned herein below:

Name of the	Folio No.	Certificate No.	Distinctive No.		No. of Shares
Shareholder			From	То	
USHA SURI	0001207	146301	181840911	181840935	25
		96627	161314177	161314201	25

The above shares have been put in "Stop transfer" by RTA and after following the due process of law, the Company/ RTA shall issue duplicate Share Certificate in respect of the above shares. Further, as required we are enclosing herewith proof of receipt of information by the Company.

This is for your information and record.

Thanking you,

Yours faithfully,

For JYOTHY LABORATORIES LIMITED

Shreyas Trivedi Head – Legal & Company Secretary



Encl.: As above

Secretarial JLL

From:	instamisreports@linkintime.co.in
Sent:	Tuesday, 19 February, 2019 4:01 AM
То:	Shreyas Trivedi; Secretarial JLL
Cc:	aishwarya.gowda@linkintime.co.in
Subject:	Stop Transfer Intimation under Regulation 39(3) of SEBI LODR (2015)
Attachments:	ID6445.pdf

Dear Team,

As per the Regulation 39(3) of SEBI (Listing obligations and disclosure requirement), Regulation 2015, we are sending herewith information pertaining to Stop Transfer which we have already noted in our database. Please find attached letter received from the Investor.

Client Name : Jyothy Laboratories Limited

Stop Transfer Date	Folio No	Name	Certificate No.	Distinctive No.	No. of Shares	Reason
18 Feb 2019	0001207	USHA SURI	146301	181840911 - 181840935	25	Lost By Holder
18 Feb 2019	0001207	USHA SURI	96627	161314177 - 161314201	25	Lost By Holder

Regards Link Intime India Pvt Ltd.

This is an auto generated report.

Inward

From:	rnt.helpdesk@linkintime.co.in
Sent:	Friday, February 15, 2019 8:46 AM
То:	inward@linkintime.co.in
Cc:	kajal.rughwani@linkintime.co.in
Subject:	RE527187 RE521272 Jyothy Laboratories Limited 0001207 USHA SURI
-	procedure about Duplicate.
Attachments:	RE521272_JLL.pdf; RE521272_JLL2.pdf; RE521272_JLL3.pdf; RE521272_JLL4.pdf

Inward for:

Unit: Jyothy Laboratories Limited

Folio no.: 0001207

Subject: - procedure about Duplicate.

Name: USHA SURI



Dear Investor,

This is an acknowledgement mail for your request. Your request ID for reference is RE521272.

Please quote the above request ID for all correspondence on the subject matter.

We will revert to you on your request within 7 working days.

Kindly note all the mails pertaining to queries should be marked to the below mentioned specific email ID. This will help us to serve you better.

Shares related : <u>rnt.helpdesk@linkintime.co.in</u> Bonds related : <u>bonds.helpdesk@linkintime.co.in</u> New Issues / Rights / Offers etc : <u>ipo.helpdesk@linkintime.co.in</u>

For standard procedures / formats you are requested to visit our website: <u>https://linkintime.co.in/client-downloads</u>

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Contact numbers :

R & T Services - Shares and Interest on Bonds : 022-49186270 / 1 800 1020 878 (Toll Free) Fixed Deposits Registry Clients : 022-49186260 Public Issue - Shares and Bonds (Allotment) : 022-49186200

Thanking You Team Link Intime

Kindly note that as per SEBI's recent directives,

- Transfer of shares held in physical mode will now be permitted up to 31st March, 2019. The investors are further permitted to hold the Share Certificates in physical mode as long as they wish. Transfer of shares after 31st March, 2019 will be permitted only in dematerialized mode.
- 2. Transmission, Name Deletion and Transposition of shares are permitted to be carried out in physical mode without any restrictions even after 31st March, 2019.
- 3. As per the SEBI direction, un-encashed dividend amount is now to be directly credited into the investor's bank account only. Investors holding shares in physical mode are requested to submit duly signed request letter of the shareholder with original cancelled cheque leaf having their name printed on it along with copy of recent utility bill for address verification and PAN. Investors holding shares in dematerialized mode are requested to submit the request letter duly signed with latest "Client Master Form" duly stamped and signed by an authorized person of Depository Participant. Investors are requested to ensure that correct bank details are captured in the "Client Master Form" before submitting.

(This is an automated response and hence do not respond to this e-mail.)

From : rksuri58@yahoo.in Sent : To : rnt.helpdesk@linkintime.co.in Subject : Re: issue of share certificate JLL & Ref No : RE516805 & Ref No : RE518321

Dear sir

pl find herewith request leter alonwith aadhar,pan copy of myself. Also enclosed aadhaar copy of my Brother for correspndence thanking you usha suri

On Monday, 4 February, 2019, 3:54:14 PM IST, <rnt.helpdesk@linkintime.co.in> wrote:

Dear Sir/Madam,

Greetings of the day to you !

This is with reference to your below mentioned email, we request you to provide us scan copies of one request letter along with ID address proof to enable us to assist you further.

We look forward to being of service to you again.

Regards,

TEAM LINK INTIME

Office Address:

Link Intime India Pvt. Ltd 247 Park, C-101 L.B.S. Marg Vikhroli (West), Mumbai 400083.

Website Address: <u>www.linkintime.co.in</u> Phone: +91 22 49186270

Dear Investor,

This is an acknowledgement mail for your request. Your request ID for reference is RE518321.

Please quote the above request ID for all correspondence on the subject matter.

We will revert to you on your request within 7 working days.

Kindly note all the mails pertaining to queries should be marked to the below mentioned specific email ID. This will help us to serve you better.

Shares related : <u>rnt.helpdesk@linkintime.co.in</u> Bonds related : <u>bonds.helpdesk@linkintime.co.in</u> New Issues / Rights / Offers etc : <u>ipo.helpdesk@linkintime.co.in</u>

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Contact numbers :

R & T Services - Shares and Interest on Bonds : 022-49186270 / 1 800 1020 878 (Toll Free) Fixed Deposits Registry Clients : 022-49186260 Public Issue - Shares and Bonds (Allotment) : 022-49186200

Thanking You Team Link Intime

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verification and PAN. Investors holding shares in dematerialized mode are requested to submit the request letter duly signed with latest "Client Master Form" duly stamped and signed by an authorized person of Depository Participant. Investors are requested to ensure that correct bank details are captured in the "Client Master Form" before submitting.

(This is an automated response and hence do not respond to this e-mail.)

From : rksuri58@yahoo.in Sent : To : rnt.helpdesk@linkintime.co.in Subject : Re: issue of share certificate JLL & Ref No : RE516805

PI let me know no of shares which I am entitled to get

Sent from Yahoo Mail on Android

On Fri, 1 Feb 2019 at 18:42, Rakesh Kumar Suri <rksuri58@yahoo.in> wrote:

Sir

I would like to bring to your kind notice the following

a) I am a widow aged 71 years and living alone.

b) I got married about more than 30years ago and my husband passed away about 15years back in view of this obtaining Marriage Certificate is not possible.

c) Only my surname changed and my name changed from Usha Suri to Usha Dhawan, not a materialistic change. In view of these I request you to help me in this regard, I have no objection in giving Indemnity Bond alongwith Affidevit with regard to change of name (due to marriage only).

Since I am not able to move due to my health and old age, Hope you will help me in issuing the relative share certificate.

PI let me know the No. of shares which I am entitled to get. Thanks

Usha suri

Sent from Yahoo Mail for iPad

On Friday, February 1, 2019, 4:07 PM, rnt.helpdesk@linkintime.co.in wrote:

Dear Sir/Madam,

Greetings of the day to you!

This is with reference to your below mentioned email, regarding duplicate and change of name.

Kindly note that in order to change your name in our records, we request you to submit a request letter duly signed by the registered holder/s specifying about duplicate share certificate along with the below mentioned document to our office address.

Kindly also furnish all original share certificates, in order to incorporate name correction on the certificates along with an affidavit on non-judicial stamp paper of Rs.100 to be executed by you for registering the change in name (format enclosed). We also request you to furnish as proof of identification with your new name, a self- attested copy of any one of the following documents mentioned in (a) and (b), below:

a) PAN Card (Mandatory)

b) Aadhar card, Passport, Utility bills like Telephone Bill, Electricity bill & Gas Bill not more than 3 months old.

Alternatively,

In case of change of name due to marriage, please attach a notarised copy of the marriage certificate.

In case of major change in name then notarised copy of Gazette for name change is mandatory.

Also, if there is change in signature with the name change, then we request you to kindly furnish a banker verification form duly attested by the bank manager, where shareholder has an account, identifying the shareholder and signature. The format for the same is enclosed.

We look forward to being of service to you again.

Regards, TEAM LINK INTIME

Office Address:

Link Intime India Pvt. Ltd

247 Park, C-101 L.B.S. Marg

Vikhroli (West),

Mumbai 400083. Website Address: <u>www.linkintime.co.in</u> Phone: +91 22 49186270

Dear Investor,

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Please quote the above request ID for all correspondence on the subject matter.

We will revert to you on your request within 7 working days.

Kindly note all the mails pertaining to queries should be marked to the below mentioned specific email ID. This will help us to serve you better.

Shares related : <u>mt.helpdesk@linkintime.co.in</u> Bonds related : <u>bonds.helpdesk@linkintime.co.in</u> New Issues / Rights / Offers etc : <u>ipo.helpdesk@linkintime.co.in</u>

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For standard procedures / formats you are requested to visit our website: <u>https://linkintime.co.in/client-</u> downloads

Contact numbers :

R & T Services - Shares and Interest on Bonds : 022-49186270 / 1 800 1020 878 (Toll Free) Fixed Deposits Registry Clients : 022-49186260 Public Issue - Shares and Bonds (Allotment) : 022-49186200

Thanking You Team Link Intime

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- 3. As per the SEBI direction, un-encashed dividend amount is now to be directly credited into the investor's bank account only. Investors holding shares in physical mode are requested to submit duly signed request letter of the shareholder with original cancelled cheque leaf having their name printed on it along with copy of recent utility bill for address verification and PAN. Investors holding shares in dematerialized mode are requested to submit the request letter duly signed with latest "Client Master Form" duly stamped and signed by an authorized person of Depository Participant. Investors are requested to ensure that correct bank details are captured in the "Client Master Form" before submitting.

(This is an automated response and hence do not respond to this e-mail.)

From : rksuri58@yahoo.in Sent : To : rnt.helpdesk@linkintime.co.in Subject : issue of share certificate JLL

Ref - Issue of share certificate of Jyothy Lab Ltd in lieu of Henkel SPIC India Ltd

Dear Sir

This is wrt your letter ref ID 5760 dt 15.12.18 and folio no.0001207, pl let me knoe the following -

<!--[if !supportLists]-->a) <!--[endif]--> No of shares /holding in this folio of JLL

<!--[if !supportLists]-->b) <!--[endif]--> Procedure for issue of duplicate share certificate ,format for affidavit or indemnity bond required

<!--[if !supportLists]-->c) <!--[endif]-->Other documents required

Sir , pl note that before marriage my name was Usha Suri and after marriage my name changed to Usha Dhawan ,hence my aadhar and pan card copy bears my new name i.e Usha Dhawan.

Hoping for a reply

Thanking You

usha suri

email <u>rksuri58@yahoo.in</u>

dt 31.01.18

USHA SURI

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