

The Secretary, M/s.Bombay Stock Exchange Ltd. PhirozeJeejeebhoy Tower Dalal Street MUMBAI - 400 001 Ref: KEL/SEC/SE/2021-22. Dated: 27th August, 2021.

Dear Sir,

Re. Annual General Meeting -Record date / Book Closure dates.

In connection with the 44th Annual General Meeting of the Company, the Board of Directors of the Company at their meeting held on 4th June, 2021through video conference have decided to fix the record date / book closure dates for closure of the Register of Members and Register of Share Transfers, etc. from 18th September, 2021 to 24th September, 2021, (both days inclusive). The Annual General Meeting of the Company is scheduled to be held on 24th September, 2021 through video conferencing (VC) / Other Audio Visual Means (OAVM) for the purpose of the following business transactions (through e.voting) of the Company:

## I. Ordinary Business:

- 1. To receive, consider and adopt the audited Balance Sheet, Statement of Profit and Loss, together with Directors' and Auditors Report as on 31.3.2021.
- 2. To declare a dividend for the year ended 31.3.2021.

## II. Special Business:

- 3. To ratify the appointment of Shri Vijay V. Chowgule as Director of the Company.
- 4. To ratify the appointment of Shri Ramesh L. Chowgule as Director of the Company.
- 5. To ratify the appointment of Cost Auditor and to fix his remuneration for the financial year 2021-22.

We request you to take a note of the same and do needful in the matter.

Thanking you, for KELTECH ENERGIES LTD.

Yours faithfully.

SHALU TIBRA COMPANY SECRETARY