



August 06, 2020

The Manager  
The Department of Corporate Services  
BSE Limited  
Floor 25, P. J. Towers,  
Dalal Street, Mumbai – 400 001

The Manager  
The Listing Department  
National Stock Exchange of India Limited  
Exchange Plaza, Bandra Kurla Complex,  
Bandra (East), Mumbai – 400 051

**Scrip Code: 539450**

**Scrip Symbol: SHK**

Dear Sir/ Madam,

**Sub.: 64th Annual General Meeting and Book Closure**

We would like to inform that the 64<sup>th</sup> Annual General Meeting (AGM) of the Members of the Company will be held on Tuesday, September 01, 2020 at 4.00 p.m. IST through Video Conferencing (“VC”) or Other Audio Visual Means (“OAVM”). The Notice convening the AGM will be sent to the Stock Exchanges in due course.

The Company is pleased to offer to the Members, facility of remote e-voting as well as e-voting at the AGM to enable them to cast their vote(s) electronically on the resolutions set forth in the Notice of AGM. In terms of Section 108 of the Companies Act, 2013 and the Companies (Management and Administration) Rules, 2014, the cut-off date to record the entitlement of Members to cast their votes for the businesses to be transacted at the AGM of the Company is fixed as Tuesday, 25 August 2020. The instructions with respect to e-voting have been provided in the Notice of the AGM.

Pursuant to provisions of Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements), 2015, the Register of Members and Share Transfer Books of the Company will remain closed as under:

Scrip Symbol/ Code	Type of security	Book Closure (both dates inclusive)		Record Date	Purpose
		From	To		
SHK 539450	Equity Shares of Rs. 10/- each	Wednesday, August 26, 2020	Tuesday, September 01, 2020	-	Annual Closing

You are requested to take note of the above.

Thanking you,

Yours faithfully,

For **S H Kelkar and Company Limited**

**Deepti Chandratre**  
Company Secretary & Compliance Officer



**S H Kelkar And Company Limited**  
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