

Godrej Consumer Products Limited
Regd. Office: Godrej One,
4th Floor, Pirojshanagar,
Eastern Express Highway,
Vikhroli (E), Mumbai - 400 079, India.
Tel : +91-22-2518 8010/8020/8030
Fax : +91-22-2518 8040
Website : www.godrejcp.com

CIN : L24246MH2000PLC129806

Date: August 29, 2024

BSE Limited

Corporate Relations Department
Phiroze Jeejeebhoy Towers, 25th Floor, Dalal Street,
Fort, Mumbai - 400 001
Scrip Code: 532424

The National Stock Exchange of India Limited

Exchange Plaza, 4th Floor,
Bandra-Kurla Complex,
Mumbai 400 050
Symbol: GODREJCP

Subject: Postal Ballot Notice – Disclosure under Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir / Madam,

Pursuant to provisions of Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in continuation to the intimation filed with the Exchanges on August 22, 2024, we are enclosing herewith the Postal Ballot Notice together with Explanatory Statement, seeking approval of the Members on the Resolutions as mentioned in the Postal Ballot Notice dated August 22, 2024.

The Postal Ballot Notice along with the Explanatory Statement, is being sent to the Members whose names have appeared in the Register of Members / Register of Beneficial Owners received from Link Intime India Private Limited, Registrar and Share Transfer Agents of the Company ("**Link Intime**") and the Depositories as on Friday, August 23, 2024 ("**Cut-off date**") and whose E-mail IDs are registered with the Company / Depositories, in accordance with various Circulars issued by the Ministry of Corporate Affairs ("**MCA Circulars**") from time to time.

In terms of the MCA Circulars, the Postal Ballot Notice is being sent in electronic form only by the Company.

The Company has engaged the services of Central Depository Services (India) Limited ("**CDSL**") for providing e-voting facility to the Members. The e-voting facility will be available from **Friday, August 30, 2024, 9:00 a.m. (IST)** to **Saturday, September 28, 2024, 5:00 p.m. (IST)**. The voting results will be declared on or before **Tuesday, October 1, 2024**.

The copy of the said Notice of Postal Ballot is made available on the website of the Company, viz. www.godrejcp.com and on the websites of BSE Limited (www.bseindia.com) and National Stock Exchange of India Limited (www.nseindia.com).

We request you to take the above on your record.

Thanking you,
Yours sincerely,

For Godrej Consumer Products Limited

Tejal Jariwala
Company Secretary & Compliance Officer
(FCS 9817)

Encl: A/a





Godrej Consumer Products Limited

Registered Office: Godrej One, 4th FLOOR Pirojshanagar, Eastern Express Highway, Vikhroli (East),
Mumbai - 400 079, Maharashtra, India

Tel No.: 022 – 2518 8010; **Fax No.:** 022 - 2518 8066;

Email: investor.relations@godrejcp.com; **Website:** www.godrejcp.com

CIN: L24246MH2000PLC129806

POSTAL BALLOT NOTICE

[Pursuant to Section 110 of the Companies Act, 2013 read with
Rule 22 of the Companies (Management and Administration) Rules, 2014]

Dear Member(s),

Notice is hereby given that pursuant to Section 110 read with Section 108 of the Companies Act, 2013 (the “**Companies Act / the Act**”), read with the Companies (Management and Administration) Rules, 2014 (the “**Rules**”) including any statutory modification(s) or re-enactment(s) thereof, for the time being in force and other applicable provisions, if any of the Act, read with General Circular No. 14/2020 dated April 8, 2020, General Circular No.17/2020 dated April 13, 2020, General Circular No. 22/2020 dated June 15, 2020, General Circular No. 33/2020 dated September 28, 2020, General Circular No. 39/2020 dated December 31, 2020, General Circular No. 10/2021 dated June 23, 2021, General Circular No. 20/2021 dated December 8, 2021, General Circular No. 3/2022 dated May 5, 2022, General Circular No. 11/2022 dated December 28, 2022 and General Circular No. 09/2023 dated September 25, 2023, issued by the Ministry of Corporate Affairs (the “**MCA Circulars**”) and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“**Listing Regulations**”) and Secretarial Standard – 2 on General Meetings issued by the Institute of Company Secretaries of India, Godrej Consumer Products Limited (the “**Company / GCPL**”) is seeking the consent of its Members by way of **Resolutions** for the matters more specifically provided in the appended resolutions proposed to be passed through Postal Ballot by way of remote e-voting.

In compliance with the requirements of the MCA Circulars, the Company is sending Postal Ballot Notice along with explanatory statement by email to all its Members who have registered their email addresses with the Company or Depository / Depository Participants and the communication of assent / dissent of the Members will take place through the remote e-voting system. The physical Postal Ballot Notice along with Postal Ballot Form and pre-paid business envelope will therefore not be sent to the Members for this Postal Ballot.

The Board of Directors of the Company have on August 7, 2024 and August 22, 2024, approved the businesses, as set out in this Notice, for approval of the Members of the Company through Postal Ballot. Accordingly, the proposed resolutions and the explanatory statement thereto is annexed herewith for your consideration, and you are requested to record your assent or dissent by remote e-voting facility provided by the Company.

Members may note that, in accordance with the provisions of Sections 108 and 110 of the Companies Act, 2013 and Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014, and the Secretarial Standards issued by the Institute of Company Secretaries of India read with Regulation 44 of the Listing Regulations, the Company is pleased to provide its Members the facility to exercise their right to vote by electronic means and the business may be transacted through e-voting services provided by Central Depository Services (India) Limited (“**CDSL**”).

The e-voting schedule is given in the table below:

Cut-off date for reckoning voting rights for e-voting	Commencement of e-voting (Start date)	Close of e-voting (End date)	Results announcement date
Friday, August 23, 2024	Friday, August 30, 2024, 9.00 a.m. (IST)	Saturday, September 28, 2024, 5.00 p.m. (IST)	On or before Tuesday, October 1, 2024, 5.00 p.m. (IST)

During this period, Shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date, may cast their vote electronically in lieu of voting by physical ballot. The e-voting module shall be disabled by CDSL for voting after the end of the voting time.

Please read and follow the instructions on e-voting enumerated in the notes to this Notice.

The proposed resolution and an explanatory statement pursuant to section 102 and 110 and other applicable provisions, if any, is appended to this Postal Ballot Notice.

Mr. Kalidas Vanjpe, Practicing Company Secretary, (Membership No. FCS 7132) or failing him Mr. Ashok Ramani, Practicing Company Secretary (Membership No. FCS 6808) of M/s. A. N. Ramani & Co. LLP, Company Secretaries have been appointed as the Scrutinizers to scrutinize the E-voting process in a fair and transparent manner.

The Scrutinizer will submit his report to the Chairperson / any other Director / Key Managerial Personnel as may be authorized by the Chairperson after completion of the e-voting. The e-voting results will be declared on or before **Tuesday, October 1, 2024**. The declaration / announcement of the results as stated above shall be treated as declaration of results at a Meeting of the Members as per the provisions of the Companies Act, 2013 and applicable Rules framed thereunder. The Results declared along with the Scrutinizer's Report shall be placed on the website of the Company, viz., www.godrejcp.com immediately after the Results are declared and will simultaneously be communicated to the Stock Exchanges, viz., BSE Limited and the National Stock Exchange of India Limited, where the Equity Shares of the Company are listed.

PROPOSED RESOLUTIONS ARE AS BELOW - SPECIAL BUSINESS:

1. APPROVAL OF THE REQUESTS RECEIVED FOR RE-CLASSIFICATION OF CERTAIN MEMBERS OF THE PROMOTER AND PROMOTER GROUP OF GODREJ CONSUMER PRODUCTS LIMITED TO 'PUBLIC' CATEGORY

To consider and if thought fit, to pass the following Resolution as an **ORDINARY RESOLUTION:**

"RESOLVED THAT pursuant to Regulation 31A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (**"SEBI Listing Regulations"**) including any modification(s) / amendment(s) / re-enactment(s) thereto and subject to approvals of BSE Limited and National Stock Exchange of India Limited (collectively, the **"Stock Exchanges"**), and/ or such other approval, as may be required, and pursuant to the approval of the Board of Directors at its Meeting held on August 7, 2024, the consent of the Members of the Company be and is hereby accorded for the reclassification of the following members (**"Applicants"**) of the Promoter and Promoter Group of the Company, to 'Public' category, based on the requests received from them:

Sr. No.	Name of the Member of Promoter / Promoter Group	Category	No. of equity shares held	Percentage Shareholding (in%)
1	JAMSHYD NAOROJI GODREJ	Promoter	28,48,215	0.28
2	PHEROZA JAMSHYD GODREJ	Promoter Group	0	0.00
3	RAIKA JAMSHYD GODREJ	Promoter Group	50	0.00
4	NAVROZE JAMSHYD GODREJ	Promoter Group	28,48,291	0.28
5	SMITA GODREJ CRISHNA	Promoter Group	18,98,811	0.19
6	VIJAY MOHAN CRISHNA	Promoter	0	0.00
7	NYRIKA HOLKAR	Promoter Group	18,98,873	0.19
8	RISHAD KAIKHUSHRU NAOROJI	Promoter	72	0.00

Sr. No.	Name of the Member of Promoter / Promoter Group	Category	No. of equity shares held	Percentage Shareholding (in%)
9	VIVECK CRISHNA	Promoter Group	0	0.00
10	VICKRAM CRISHNA	Promoter Group	0	0.00
11	SEETHA SHEARER	Promoter Group	0	0.00
12	CYRUS PHIROZE SHROFF	Promoter Group	0	0.00
13	YESHWANT HOLKAR	Promoter Group	0	0.00
14	ARIANNE AMAVA HOLKAR	Promoter Group	0	0.00
15	FREYAN CRISHNA BIERI	Promoter Group	18,98,879	0.19
16	JAMSHYD GODREJ AND OTHERS (TRUSTEES OF THE RAIKA GODREJ FAMILY TRUST)	Promoter Group	24	0.00
17	JAMSHYD GODREJ, PHEROZA GODREJ AND NAVROZE GODREJ (TRUSTEES OF JNG FAMILY TRUST)	Promoter Group	1	0.00
18	JAMSHYD GODREJ, PHEROZA GODREJ AND NAVROZE GODREJ (TRUSTEES OF PJG FAMILY TRUST)	Promoter Group	1	0.00
19	JAMSHYD GODREJ, PHEROZA GODREJ AND NAVROZE GODREJ (TRUSTEES OF RJG FAMILY TRUST)	Promoter Group	1	0.00
20	JAMSHYD GODREJ, PHEROZA GODREJ AND NAVROZE GODREJ (TRUSTEES OF RAIKA LINEAGE TRUST)	Promoter Group	48,20,351	0.47
21	JAMSHYD GODREJ, PHEROZA GODREJ AND NAVROZE GODREJ (TRUSTEES OF NJG FAMILY TRUST)	Promoter Group	1	0.00
22	JAMSHYD GODREJ, PHEROZA GODREJ AND NAVROZE GODREJ (TRUSTEES OF NAVROZE LINEAGE TRUST)	Promoter Group	48,20,351	0.47
23	SMITA GODREJ CRISHNA, V M CRISHNA, F C BIERI AND NYRIKA HOLKAR (TRUSTEES OF SGC FAMILY TRUST)	Promoter Group	1	0.00
24	SMITA GODREJ CRISHNA, V M CRISHNA, F C BIERI AND NYRIKA HOLKAR (TRUSTEES OF VMC FAMILY TRUST)	Promoter Group	1	0.00
25	SMITA GODREJ CRISHNA, FREYAN CRISHNA BIERI AND NYRIKA HOLKAR (TRUSTEES OF FVC FAMILY TRUST)	Promoter Group	29,01,200	0.28
26	SMITA GODREJ CRISHNA, FREYAN CRISHNA BIERI AND NYRIKA HOLKAR (TRUSTEES OF FVC CHILDREN TRUST)	Promoter Group	1	0.00
27	SMITA GODREJ CRISHNA, FREYAN CRISHNA BIERI AND NYRIKA HOLKAR (TRUSTEES OF NVC CHILDREN TRUST)	Promoter Group	1	0.00
28	SMITA GODREJ CRISHNA, FREYAN CRISHNA BIERI AND NYRIKA HOLKAR (TRUSTEES OF NVC FAMILY TRUST)	Promoter Group	29,01,200	0.28
29	RISHAD KAIKHUSHRU NAOROJI & OTHERS (PARTNERS OF RKN ENTERPRISES)	Promoter Group	0	0.00
30	GODREJ & BOYCE MANUFACTURING CO. LTD.	Promoter	7,50,11,445	7.33
31	FUTURE FACTORY LLP	Promoter Group	0	0.00

Sr. No.	Name of the Member of Promoter / Promoter Group	Category	No. of equity shares held	Percentage Shareholding (in%)
32	GODREJ & KHIMJI (MIDDLE EAST) LLC	Promoter Group	0	0.00
33	GODREJ (SINGAPORE) PTE. LTD.	Promoter Group	0	0.00
34	GODREJ (VIETNAM) CO. LTD.	Promoter Group	0	0.00
35	GODREJ AMERICAS INC	Promoter Group	0	0.00
36	GODREJ KOERBER SUPPLY CHAIN LIMITED	Promoter Group	0	0.00
37	GODREJ HOLDINGS PVT. LTD.	Promoter Group	0	0.00
38	GODREJ INFOTECH (SINGAPORE) PTE LTD	Promoter Group	0	0.00
39	GODREJ INFOTECH AMERICAS INC	Promoter Group	0	0.00
40	GODREJ INFOTECH LTD	Promoter Group	0	0.00
41	J T DRAGON PTE LTD.	Promoter Group	0	0.00
42	JNG ENTERPRISE LLP	Promoter Group	0	0.00
43	PARAKH AGENCIES PVT LTD	Promoter Group	0	0.00
44	SVC ENTERPRISE LLP	Promoter Group	0	0.00
45	LVD GODREJ INFOTECH NV	Promoter Group	0	0.00
46	SHEETAK INC.	Promoter Group	0	0.00
47	URBAN ELECTRIC POWER INC.	Promoter Group	0	0.00
48	VEROMATIC INTERNATIONAL BV	Promoter Group	0	0.00
49	GODREJ UEP (SINGAPORE) PTE. LTD.	Promoter Group	0	0.00
50	SHAKTI SUSTAINABLE ENERGY FOUNDATION	Promoter Group	0	0.00
51	GODREJ UEP PRIVATE LIMITED	Promoter Group	0	0.00
52	INDIA WEAVES	Promoter Group	0	0.00
53	CYMROZA ART GALLERY	Promoter Group	0	0.00
54	MINILAND SCHOOL	Promoter Group	0	0.00
55	GODREJ ENTERPRISES PRIVATE LIMITED	Promoter Group	0	0.00
	TOTAL		10,18,47,770	9.96

RESOLVED FURTHER THAT for giving effect to the foregoing resolutions, any Director(s) and / or the Chief Financial Officer and / or the Company Secretary & Compliance Officer of the Company (collectively the “**Authorised Signatories**”) be and are hereby severally authorised, either by themselves or through delegation to any person, as they may in their absolute discretion deem fit, to do all acts, deeds, matters and things and execute all documents, deeds and writings, and make all necessary filings and applications, including applications to the Stock Exchanges to seek reclassification of the Applicants from ‘Promoter and Promoter Group’ category to ‘Public’ category, and take all steps and give such directions as may be required, necessary, expedient, or desirable in connection with or incidental thereto for and on behalf of the Company in connection therewith with any person, statutory and/or governmental authority.

RESOLVED FURTHER THAT a true copy of the foregoing resolution certified to be true by any of the Directors or the Chief Financial Officer or the Company Secretary be furnished to the concerned authority(ies)/person(s)/Bank(s) and they be requested to act accordingly.”

2. Approval for appointment of Ms. Amisha Jain as an Independent Director of the Company

To consider and if thought fit, to pass, the following as a **SPECIAL RESOLUTION**:

“RESOLVED THAT pursuant to the provisions of Sections 149, 152 and 161 of the Companies Act, 2013 (“the Act”) read with Schedule IV to the Act, and the Companies (Appointment and Qualification of Directors) Rules, 2014 and such other applicable provisions, if any, of the Act and the Rules framed thereunder (including any statutory amendment(s) / modification(s) / re-enactment(s) thereof for time being in force) and the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”) (including any statutory amendment(s) / modification(s) / re-enactment(s) thereof for time being in force), the consent of the Members of the Company be and is hereby accorded for the appointment of Ms. Amisha Jain (DIN: 05114264) as a “Non-Executive Independent Director” of the Company, not liable to retire by rotation, for a term of 5 (five) consecutive years with effect from September 25, 2024 up to September 24, 2029.”

Date and Place: August 22, 2024, Mumbai

Registered Office:

Godrej One, Pirojshanagar,
Eastern Express Highway,
Vikhroli (East), Mumbai- 400 079,
Maharashtra.
Tel No.: 022-25188010
Fax No.: 022-25188066
Website: www.godrejcp.com
Email: investor.relations@godrejcp.com
CIN: L24241MH1988PLC097781

**By Order of the Board of Directors
of Godrej Consumer Products Limited**

**Sd/-
Tejal Jariwala
Company Secretary & Compliance Officer
(FCS 9817)**

NOTES:

1. Explanatory Statement as required under Section 102 of the Companies Act, 2013 (“the Companies Act / the Act”) in respect to the resolutions is annexed to this Notice.
2. The Notice is being sent to all the members, whose names appear in the Register of Members / Record of Depositories as **on the cut-off date mentioned in Note 8 herein below.**
3. The voting rights of the Members shall be in proportion to their share in the Paid-up Equity Share Capital of the Company as on the **cut-off date mentioned in Note 8 herein below.**
4. A person who is not a Member as on the cut-off date should treat this notice for information purpose only.
5. In compliance of the provisions of Sections 108 and 110 of the Act and Rules framed thereunder and Regulation 44 of the Listing Regulations and the MCA Circulars, the Company is pleased to provide its Members the facility to exercise their right to vote electronically on the Postal Ballot through the Electronic Voting (e-voting) Services provided by Central Depository Services (India) Limited. The instructions for electronic voting are annexed to this Notice.
6. During the voting period, Members can login to CDSL’s e-voting platform any number of times till they have voted on the Resolutions. Once the vote on a Resolution is cast by a Member, whether partially or otherwise, the Member shall not be allowed to change it subsequently or cast the vote again.
7. Resolutions passed by the Members through Postal Ballot are deemed to have been passed effectively at a General Meeting of the Members.

8. E-voting schedule:

The details are as under:

Cut-off date for reckoning voting rights for e-voting	Commencement of e-voting (Start date)	Close of e-voting (End date)	Results announcement date
Friday, August 23, 2024	Friday, August 30, 2024, 9.00 a.m. (IST)	Saturday, September 28, 2024, 5.00 p.m. (IST)	On or before Tuesday, October 1, 2024, 5.00 p.m. (IST)

During this period, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date, may cast their vote electronically in lieu of voting by physical ballot. The e-voting module shall be disabled by CDSL for voting after the end of the voting time.

DISPATCH OF POSTAL BALLOT NOTICE THROUGH E-MAIL AND REGISTRATION OF E-MAIL IDs:

9. In accordance with Section 110 of the Companies Act and Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014 read with the MCA Circulars, physical copies of the Postal Ballot Notice will not be circulated and also the Company will not be under any obligation to provide physical copies upon specific request of any Member(s).

The Postal Ballot Notice is being sent only through electronic mode to those Members whose names appear in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories, as on the cut-off date mentioned in **Note 8** above, and who have registered their e-mail addresses with the Company or with the Depositories.

Therefore, Members are requested and encouraged to register / update their email addresses, with their Depository Participant (in case of Shares held in dematerialised form) or with Link Intime India Private Limited, our Registrar and Share Transfer Agents (RTA) (in case of Shares held in physical form).

Members holding shares in dematerialized mode are requested to register / update their email addresses with their Depository Participant(s). The Company and RTA shall co-ordinate with Central Depository Services (India) Limited (CDSL) and provide the login credentials to the above-mentioned Members, subject to receipt of the required documents and information from the Members.

The Postal Ballot Notice is also being uploaded on the website of the Company www.godrejcp.com and on the website of stock exchanges at BSE Limited (www.bseindia.com) and at National Stock Exchange of India Limited (www.nseindia.com).

10. The result of voting on the Resolutions will be declared on or before Tuesday, October 1, 2024, and will also be displayed on the website of the Company (www.godrejcp.com) besides being communicated to the Stock Exchanges.
11. E-voting instructions are appended to this Notice in **Appendix 1**

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013.

The following Explanatory Statement sets out all the material facts relating to the Special businesses mentioned under Item Nos. 1 and 2 of the accompanying Notice dated August 22, 2024.

ITEM NO. 1: APPROVAL OF THE REQUESTS RECEIVED FOR RE-CLASSIFICATION OF CERTAIN MEMBERS OF THE PROMOTER AND PROMOTER GROUP OF GODREJ CONSUMER PRODUCTS LIMITED TO 'PUBLIC' CATEGORY

The Company has received requests for reclassification dated July 24, 2024 ("**Requests**"), by the following members ("**Applicants**") of the Promoter and Promoter Group, of the Company to 'Public' category in accordance with Regulation 31A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("**SEBI Listing Regulations**").

Sr. No.	Name of the Member of Promoter / Promoter Group	Category	No. of equity shares held	Percentage Shareholding (in%)
1	JAMSHYD NAOROJI GODREJ	Promoter	28,48,215	0.28
2	PHEROZA JAMSHYD GODREJ	Promoter Group	0	0.00
3	RAIKA JAMSHYD GODREJ	Promoter Group	50	0.00
4	NAVROZE JAMSHYD GODREJ	Promoter Group	28,48,291	0.28
5	SMITA GODREJ CRISHNA	Promoter Group	18,98,811	0.19
6	VIJAY MOHAN CRISHNA	Promoter	0	0.00
7	NYRIKA HOLKAR	Promoter Group	18,98,873	0.19
8	RISHAD KAIKHUSHRU NAOROJI	Promoter	72	0.00
9	VIVECK CRISHNA	Promoter Group	0	0.00
10	VICKRAM CRISHNA	Promoter Group	0	0.00
11	SEETHA SHEARER	Promoter Group	0	0.00
12	CYRUS PHIROZE SHROFF	Promoter Group	0	0.00
13	YESHWANT HOLKAR	Promoter Group	0	0.00
14	ARIANNE AMAVA HOLKAR	Promoter Group	0	0.00
15	FREYAN CRISHNA BIERI	Promoter Group	18,98,879	0.19
16	JAMSHYD GODREJ AND OTHERS (TRUSTEES OF THE RAIKA GODREJ FAMILY TRUST)	Promoter Group	24	0.00
17	JAMSHYD GODREJ, PHEROZA GODREJ AND NAVROZE GODREJ (TRUSTEES OF JNG FAMILY TRUST)	Promoter Group	1	0.00
18	JAMSHYD GODREJ, PHEROZA GODREJ AND NAVROZE GODREJ (TRUSTEES OF PJG FAMILY TRUST)	Promoter Group	1	0.00
19	JAMSHYD GODREJ, PHEROZA GODREJ AND NAVROZE GODREJ (TRUSTEES OF RJG FAMILY TRUST)	Promoter Group	1	0.00
20	JAMSHYD GODREJ, PHEROZA GODREJ AND NAVROZE GODREJ (TRUSTEES OF RAIKA LINEAGE TRUST)	Promoter Group	48,20,351	0.47
21	JAMSHYD GODREJ, PHEROZA GODREJ AND NAVROZE GODREJ (TRUSTEES OF NJG FAMILY TRUST)	Promoter Group	1	0.00
22	JAMSHYD GODREJ, PHEROZA GODREJ AND NAVROZE GODREJ (TRUSTEES OF NAVROZE LINEAGE TRUST)	Promoter Group	48,20,351	0.47

Sr. No.	Name of the Member of Promoter / Promoter Group	Category	No. of equity shares held	Percentage Shareholding (in%)
23	SMITA GODREJ CRISHNA, V M CRISHNA, F C BIERI AND NYRIKA HOLKAR (TRUSTEES OF SGC FAMILY TRUST)	Promoter Group	1	0.00
24	SMITA GODREJ CRISHNA, V M CRISHNA, F C BIERI AND NYRIKA HOLKAR (TRUSTEES OF VMC FAMILY TRUST)	Promoter Group	1	0.00
25	SMITA GODREJ CRISHNA, FREYAN CRISHNA BIERI AND NYRIKA HOLKAR (TRUSTEES OF FVC FAMILY TRUST)	Promoter Group	29,01,200	0.28
26	SMITA GODREJ CRISHNA, FREYAN CRISHNA BIERI AND NYRIKA HOLKAR (TRUSTEES OF FVC CHILDREN TRUST)	Promoter Group	1	0.00
27	SMITA GODREJ CRISHNA, FREYAN CRISHNA BIERI AND NYRIKA HOLKAR (TRUSTEES OF NVC CHILDREN TRUST)	Promoter Group	1	0.00
28	SMITA GODREJ CRISHNA, FREYAN CRISHNA BIERI AND NYRIKA HOLKAR (TRUSTEES OF NVC FAMILY TRUST)	Promoter Group	29,01,200	0.28
29	RISHAD KAIKHUSHRU NAOROJI & OTHERS (PARTNERS OF RKN ENTERPRISES)	Promoter Group	0	0.00
30	GODREJ & BOYCE MANUFACTURING CO. LTD.	Promoter	7,50,11,445	7.33
31	FUTURE FACTORY LLP	Promoter Group	0	0.00
32	GODREJ & KHIMJI (MIDDLE EAST) LLC	Promoter Group	0	0.00
33	GODREJ (SINGAPORE) PTE. LTD.	Promoter Group	0	0.00
34	GODREJ (VIETNAM) CO. LTD.	Promoter Group	0	0.00
35	GODREJ AMERICAS INC	Promoter Group	0	0.00
36	GODREJ KOERBER SUPPLY CHAIN LIMITED	Promoter Group	0	0.00
37	GODREJ HOLDINGS PVT. LTD.	Promoter Group	0	0.00
38	GODREJ INFOTECH (SINGAPORE) PTE LTD	Promoter Group	0	0.00
39	GODREJ INFOTECH AMERICAS INC	Promoter Group	0	0.00
40	GODREJ INFOTECH LTD	Promoter Group	0	0.00
41	J T DRAGON PTE LTD.	Promoter Group	0	0.00
42	JNG ENTERPRISE LLP	Promoter Group	0	0.00
43	PARAKH AGENCIES PVT LTD	Promoter Group	0	0.00
44	SVC ENTERPRISE LLP	Promoter Group	0	0.00
45	LVD GODREJ INFOTECH NV	Promoter Group	0	0.00
46	SHEETAK INC.	Promoter Group	0	0.00
47	URBAN ELECTRIC POWER INC.	Promoter Group	0	0.00
48	VEROMATIC INTERNATIONAL BV	Promoter Group	0	0.00
49	GODREJ UEP (SINGAPORE) PTE. LTD.	Promoter Group	0	0.00
50	SHAKTI SUSTAINABLE ENERGY FOUNDATION	Promoter Group	0	0.00
51	GODREJ UEP PRIVATE LIMITED	Promoter Group	0	0.00
52	INDIA WEAVES	Promoter Group	0	0.00
53	CYMROZA ART GALLERY	Promoter Group	0	0.00
54	MINILAND SCHOOL	Promoter Group	0	0.00
55	GODREJ ENTERPRISES PRIVATE LIMITED	Promoter Group	0	0.00
	TOTAL		10,18,47,770	9.96

The Godrej family members had entered into a family settlement agreement ("**FSA**") dated April 30, 2024. This was intimated to the Company by way of a joint letter dated April 30, 2024, by Mr. Adi B. Godrej, Mr. Nadir B. Godrej, Mr. Jamshyd N. Godrej and Mrs. Smita Godrej Crishna (collectively, "**Branch Heads**"), and was in turn by the company to the Stock Exchanges.

We understand from the requests that reclassification has been requested pursuant to completion of realignment of shareholding and management under the FSA on July 18, 2024, and which was disclosed to the Stock Exchanges on the said date.

The Board of Directors of the Company, at its Meeting held on August 7, 2024, had taken note that the Applicants had confirmed the following:

- (i) they are in no way related to any business activities carried out by the Company; and
- (ii) they are not involved in the management or day to day affairs of the Company and also do not have any right either to appoint any Director of the Company or an ability to control the management or policy decisions of the Company in any manner whatsoever including by virtue of its shareholding; and
- (iii) they are not associated with the Company in any manner, directly or indirectly, resultantly, other than in capacity as an ordinary public shareholder.

Each Applicant has given an undertaking that, in terms of Regulation 31A(3)(b) of the SEBI Listing Regulations, the Applicant and the persons related to the Applicant (*as defined under Regulation 31A(1)(b) of the SEBI Listing Regulations*):

- (i) do not, together hold more than 10% of the total voting rights in the Company;
- (ii) do not exercise control over the affairs of the Company, directly or indirectly;
- (iii) do not have any special rights with respect to the Company through formal or informal arrangements, including through any shareholders' agreements;
- (iv) are not represented on the board of directors (including through having a nominee director) of the Company;
- (v) are not acting as a key managerial person in the Company;
- (vi) are not 'willful defaulters' as per the Reserve Bank of India;
- (vii) have not been categorized as fugitive economic offenders.

Each Applicant has confirmed that there is no pending regulatory action against such Applicant.

Each Applicant has confirmed that the Applicant shall (a) at all times from the date of re-classification, continue to comply with the conditions specified in sub-clause (i), (ii) and (iii) of clause (b) of Regulation 31A(3) of SEBI LODR; and (b) comply with the conditions mentioned in sub-clauses (iv), (v) of clause (b) of regulation 31A(3) of SEBI LODR for a period of not less than 3 (three) years from the date of reclassification and thereafter.

The Board of Directors of the Company at their Meeting held on August 7, 2024 had considered the facts stated above and approved the request for re-classification from 'Promoter and Promoter Group' category to 'Public' category subject to approval of the Shareholders of the Company and approval of the Stock Exchanges viz., BSE Limited and National Stock Exchange of India Limited, and/ or such other authorities, as may be required.

Pursuant to Regulation 31A(3)(c) of the SEBI Listing Regulations:

- (i) the Company is compliant with the requirement for minimum public shareholding as required under Regulation 38 of SEBI Listing Regulations;
- (ii) the trading in the Company's Equity Shares is not suspended by the Stock Exchanges;
- (iii) the Company does not have any outstanding dues to SEBI, the Stock Exchanges or the depositories.

The pre and post shareholding of the Promoter and Promoter Group after the reclassification of the Applicants to 'Public' category will be as follows:

Category	% shareholding before reclassification	% shareholding after reclassification
Promoter and Promoter Group	63.01%	53.05%
Public	36.99%	46.95%
Total	100.00%	100.00%

Considering the above, the Board recommends the **Ordinary Resolution** as set out at **Item no. 1** of this Notice, for approval by the Members of the Company. The Members may note that in accordance with the Listing Regulations, the Applicants and persons related as defined under clause (b) of sub-regulation (1) of Regulation 31A of the Listing Regulations shall not vote on this resolution.

None of the Directors/Key Managerial Personnel of the Company or their relatives are concerned or interested, financially or otherwise, in the resolution set out in the Notice except Mr. Nadir Burjor Godrej, Promoter and Director of the Company, who holds (in his individual capacity and in his capacity as a Trustee of the NBG Family Trust) 2.50% of the paid-up share capital of Godrej & Boyce Manufacturing Company Limited (an Applicant). However, pursuant to Regulation 31A of the Listing Regulations, Mr. Nadir Burjor Godrej is eligible to vote for this resolution.

ITEM NO. 2: APPROVAL FOR APPOINTMENT OF MS. AMISHA JAIN AS AN INDEPENDENT DIRECTOR OF THE COMPANY

The Nomination and Remuneration Committee and the Board of Directors through Resolutions passed on August 21, 2024 and August 22, 2024, respectively, have recommended appointment of Ms. Amisha Jain as the "Non-Executive Independent Director" of the Company, subject to the approval of the Members, for a term of 5 (Five) consecutive years effective from September 25, 2024 up to September 24, 2029. The Company has received the consent from Ms. Amisha Jain to act as Director and also her declarations confirming that she is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013. She has also confirmed that she is not debarred from holding office of director by virtue of any SEBI order or any other such authority and that she meets the criteria of independence as prescribed under Section 149(6) of the Companies Act, 2013 as well as Regulation 16(1)(b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Ms. Amisha Jain is independent of the management of the Company and in the opinion of the Board of Directors of the Company, she fulfils the conditions specified in the Companies Act, 2013 and the Rules framed thereunder for appointment as an Independent Director of the Company. A copy of the draft letter of appointment in respect of Independent Director setting out the terms and conditions would be available electronically for inspection by the Members on the website of the Company at www.godrejcp.com.

The brief profile of Ms. Amisha Jain, is given below. Other details are annexed to this Notice.

Amisha Jain, Managing Director of South Asia, Middle East, Africa and Eastern Europe at Levi Strauss & Co., is extremely passionate about the expansion and growth of the brand contributing to the success in the region. An alumna of INSEAD and Mckinsey, she has over 25+ years of experience in technology, consumer, and retail sectors. Through the course of her career, she has been leading growth and transformation initiatives for various brands.

Prior to Levi's, Amisha led the turnaround of Zivame, as the CEO. She pivoted it to an innovation led consumer centric brand, that became the fastest growing women's intimate-wear, loungewear and athleisure business and set it up to catapult to greater heights. She is a firm believer of "One Team, One Voice". And this has been her foundation to build teams that are all individually strong and collectively effective at delivering business results.

Prior to joining Zivame, Amisha led 2 businesses for Arvind group – spearheaded the turnaround of Arvind Sports Lifestyle business with 6 brands in the portfolio, and alongside built the Digital Centre of Excellence for the Group, including the incubation of the NNNOW.com business.

Her prior experiences include: Head of National Sales & Retail for Nike India, Consultant at McKinsey & Company while serving clients across consumer, retail and PE in various capacities and as a Lead engineer at Motorola Inc.

She was recently awarded the ET People-Focused CEO of the year 2024, at the prestigious The Economic Times HCA- Recognizing excellence in Human Capital. During her stint at Nike, she was also chosen for the prestigious '40 under 40: India's Hottest Business Leaders 2015' and 'India Inc's rising women business leaders' 2015' award by the Economic Times & Spencer Stuart, respectively.

In her spare time, she enjoys reading and trekking/travelling with her husband and her eight-year old son.

The Board of Directors is of the opinion that the aforesaid proposal is in the best interest of the Company and hence, the Board recommends passing of the **SPECIAL RESOLUTION** set out at **Item No. 2** for approval of the Members.

Date and Place: August 22, 2024, Mumbai

Registered Office:

Godrej One, Pirojshanagar,
Eastern Express Highway,
Vikhroli (East), Mumbai- 400 079,
Maharashtra.
Tel No.: 022-25188010
Fax No.: 022-25188066
Website: www.godrepc.com
Email: investor.relations@godrejcp.com
CIN: L24241MH1988PLC097781

**By Order of the Board of Directors
of Godrej Consumer Products Limited**

**Sd/-
Tejal Jariwala
Company Secretary & Compliance Officer
(FCS 9817)**

BRIEF RESUME OF DIRECTOR SEEKING APPOINTMENT

[Pursuant to Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India]

Name of the Director	Amisha Jain
DIN	05114264
Date of Birth	10/04/1977
Age	47
Nationality	Indian
Date of appointment	September 25, 2024
Qualification	MBA & MS in Electrical Engineering
Nature of expertise in specific functional area	General Management, Strategy, Operations, Digital and E-commerce
Relationship with other Directors, Manager and other Key Managerial Personnel of the Company inter-se	None
Brief Profile / Resume of the Director	Please refer to the text of explanatory statement to the resolution.
Terms and Conditions of appointment	Ms. Amisha Jain is being appointed as "Non Executive Independent Director" for a term of five years effective from September 25,2024 till September 24, 2029.
Directorship in Other listed entities	1) Westlife Foodworld Limited
Directorship in Other Companies (excluding Listed Entities, Foreign Companies and Section 8 Companies)	<u>Private Company:</u> 1) Insights Mundo Marketing and Analytics Private Limited 2) Levi Strauss (India) Private Limited
Cairpersonships / Memberships of Committees held in Committees of Other Companies	<u>Westlife Foodworld Limited</u> - Member of Audit Committee - Member of Stakeholders Relationship Committee - Member of Corporate & Social Responsibility cum Environmental and Social Governance - Chairperson of Nomination and Remuneration Committee
Names of listed entities from which she has resigned in the past 3(three) years	None
No. of shares held by Director: By Self: As a beneficial owner of:	None
Remuneration last drawn as Director (in ₹)	Not Applicable since this is the first appointment in the Company.
Remuneration to be paid	As a Non-Executive Director, she is entitled to sitting fees for attending meetings of the Board/Committee and Commission on Profits as may be approved by the shareholders from time-time within the limits set out in the Companies Act, 2013.
Number of Meetings of the Board attended during the year	Not Applicable

Appendix 1- E-voting Instructions

The e-voting schedule is given in point 8 of Notes as mentioned above.

As per the SEBI circulars, individual shareholders holding securities in demat mode can register directly with the depository or will have the option of accessing various ESP portals directly from their demat accounts.

THE INTRUCTIONS OF SHAREHOLDERS FOR REMOTE E-VOTING:

Step 1: Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

Step 2: Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

- (i) The voting period begins on Friday, August 30, 2024, 9:00 a.m. (IST) and ends on Saturday, September 28, 2024, 5:00 p.m. (IST). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of Friday, August 23, 2024 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Pursuant to SEBI Circular No. **SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020**, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholder's/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to **all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants**. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

Step 1: Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

- (iii) In terms of SEBI circular no. **SEBI/HO/CFD/CMD/CIR/P/2020/242** dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to abovesaid SEBI Circular, Login method for e-Voting **for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below:**

Type of shareholders	Login Method
<p>Individual Shareholders holding securities in Demat mode with CDSL Depository</p>	<ol style="list-style-type: none"> 1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login to Easi / Easiest are requested to visit cdsl website www.cdslindia.com and click on login icon & New System Myeasi Tab. 2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. 3) If the user is not registered for Easi/Easiest, option to register is available at cdsl website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
<p>Individual Shareholders holding securities in demat mode with NSDL Depository</p>	<ol style="list-style-type: none"> 1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsd.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period. 2) If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsd.com. Select "Register Online for IDeAS "Portal or click at https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp

Type of shareholders	Login Method
	3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.
Individual Shareholders (holding securities in demat mode) login through their Depository Participants (DP)	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL.

Login type	
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cDSLindia.com or contact at toll free no. 1800 21 09911
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 022 - 4886 7000 and 022 - 2499 7000

Step 2: Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

(iv) Login method for Remote e-Voting for **Physical shareholders and shareholders other than individual holding in Demat form.**

- 1) The shareholders should log on to the e-voting website www.evotingindia.com.
- 2) Click on "Shareholders" module.
- 3) Now enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.

- 5) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
- 6) If you are a first-time user follow the steps given below:

For Physical shareholders and other than individual shareholders holding shares in Demat.	
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none"> If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field.

- (v) After entering these details appropriately, click on "SUBMIT" tab.
- (vi) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (vii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (viii) Click on the EVSN for the relevant <Company Name> on which you choose to vote.
- (ix) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (x) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xi) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xiii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xiv) If a demat account holder has forgotten the login password, then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xv) There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.
- (xvi) Additional Facility for Non – Individual Shareholders and Custodians –For Remote Voting only.**
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.

- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login will be mapped automatically & can be delink in case of any wrong mapping.
- It is Mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively Non Individual shareholders are required mandatory to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; investor.relations@godrejcp.com, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/ DEPOSITORIES.

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to investor.relations@godrejcp.com / rnt.helpdesk@linkintime.co.in.
2. For Demat shareholders -, Please update your email id & mobile no. with your respective Depository Participant (DP)
3. For Individual Demat shareholders – Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

If you have any queries or issues regarding e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 21 09911

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call at toll free no. 1800 21 09911

User ID for Shareholders holding shares in Physical Form (i.e. Share Certificate): Your User ID is Event No + Folio Number registered with the Company

Individual Shareholders holding securities in demat mode with NSDL/ CDSL has forgotten the password:

Shareholders who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at above mentioned depository/ depository participant's website.

- It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- For shareholders/ members holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.
- During the voting period, shareholders/ members can login any number of time till they have voted on the resolution(s) for a particular "Event".

General instructions for shareholders who have not registered their E-mail ID/KYC:

1. Shareholders holding shares in Physical Mode: They can update their KYC details by downloading forms from this link and submit the hardcopy to the Registrar & Share Transfer Agent ("RTA")- Link Intime India Pvt Ltd. if not already submitted.

Link : <https://liiplweb.linkintime.co.in/KYC-downloads.html>

Address : Link Intime India Private Limited
Unit: Godrej Consumer Products Limited
C-101, 247 Park, L B S Marg,
Vikhroli West Mumbai – 400 083.
Contact: 022-49186270

Email ID : rnt.helpdesk@linkintime.co.in

2. Shareholders holding shares in Dematerialized Mode: Such Shareholders are requested to register their e-mail ID with the relevant Depository Participant(s).