P&G

Gillette India Limited CIN: L28931MH1984PLC267130 Regd. Office P&G Plaza, Cardinal Gracias Road, Chakala, Andheri (E), Mumbai - 400099 Tel : 91-22-2826 6000 Fax : 91-22-2826 7337 Website: in.pg.com

October 18, 2021

To, The Corporate Relations Department The BSE Limited Department of Corporate Services Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400001 **Ref:- Scrip ID: - 507815** To, The Listing Department The National Stock Exchange of India Limited Exchange Plaza, Plot No. C/1, G Block, Bandra Kurla Complex, Bandra (East), Mumbai – 400051 **Ref:- Scrip Code:- GILLETTE**

Dear Sir / Madam,

Subject: Disclosure of Voting Results of the Postal Ballot process

We are enclosing herewith following documents:

- 1. Proceedings of the Postal Ballot
- 2. Voting results in respect of the Postal Ballot process, as required under Regulation 44 of the SEBI (Listing Obligations & Disclosure Requirements), Regulations, 2015; and
- 3. Scrutinizers Report

Kindly take the above on record and oblige.

Thanking you,

Yours faithfully,

For Gillette India Limited

Flavia Machado Company Secretary



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Summary of the proceedings of the resolution passed by way of Postal Ballot by the Shareholders of Gillette India Limited, on October 16, 2021

Pursuant to the provisions of Section 110 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company had issued a Postal Ballot Notice dated September 16, 2021 to obtain approval of shareholders through Postal Ballot / e-voting for the appointment of Mr. Gautam Kamath as an Executive Director of the Company for a period of five years, effective August 1, 2021.

The Board of Directors had engaged services of National Securities Depository Limited (NSDL) to provide e-voting facility to all the members as on cut-off date i.e. September 10, 2021.

The e-voting period commenced on Friday, September 17, 2021 at 9:00 A.M. and ended on Saturday, October 16, 2021 at 5:00 P.M.

The Board of Directors had appointed Mr. B. V. Dholakia, Practicing Company Secretary, Designated Partner of Dholakia & Associates LLP and in his absence Mr. Nrupang Dholakia, Practicing Company Secretary, Designated Partner of Dholakia & Associates LLP, to act as the scrutinizer, for conducting the postal ballot process, in a fair and transparent manner.

Shareholders who had registered their e-mail ids with depositories or with the Company were sent Notice of Postal Ballot by e-mail and shareholders who had not registered their e-mail ids received Notice of Postal Ballot along with Postal Ballot Form through post on September 16, 2021. The said Notice was also placed on the website of the Company. The intimation about completion of dispatch of the Postal Ballot Form/e-Voting and the last date for receipt of reply from shareholders was also intimated to the members by way of publication of advertisement in the newspapers namely, Mumbai Lakshadeep (Marathi Language) and Business Standard (English Language) on September 18, 2021.

Members were advised to carefully read the instructions before casting their votes.

The Scrutinizer after scrutiny of all Postal Ballot Forms / e-voting received within the scheduled time has submitted his report on October 18, 2021.

The results of the Postal Ballot as required under Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 are enclosed herewith.



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On the basis of Scrutinizer's report, we hereby declare the result of Postal ballot / e-voting on October 18, 2021. The resolutions as mentioned in the Postal Ballot Notice are duly passed with requisite majority on October 16, 2021.

For Gillette India Limited

Flavia Machado Company Secretary

	GILLETTE INDIA LIMITED	
Date of the Postal ballot	16-10-2021	
Total number of shareholders on record date	47809	
No. of shareholders present in the meeting either in person or through proxy:	NOT APPLICABLE	
Promoters and Promoter Group:	NOT APPLICABLE	
Public:	NOT APPLICABLE	
No. of Shareholders attended the meeting through Video Conferencing	NOT APPLICABLE	
Promoters and Promoter Group:	NOT APPLICABLE	
Public:	NOT APPLICABLE	

Resolution No.	1								
		APPOINTMENT OF MR. GAUTAM KAMATH (DIN 0009235167) AS AN EXECUTIVE DIRECTOR OF THE COMPANY FOR A PERIOD OF FIVE YEARS,							
	EFFECTIVE AUGUS	EFFECTIVE AUGUST 01, 2021							
Resolution required: (Ordinary)									
Whether promoter/ promoter group are									
interested in the agenda/resolution?	No								
				% of Votes Polled			% of Votes in	% of Votes	
				on outstanding			favour on votes	against on votes	
		No. of shares	No. of votes	shares	No. of Votes – in	No. of Votes –	polled	polled	
Category	Mode of Voting	held (1)	polled (2)	(3)=[(2)/(1)]* 100	favour (4)	against (5)	(6)=[(4)/(2)]*100	(7)=[(5)/(2)]*100	Invalid Votes
	E-Voting		24437803	100.00	24437803	0	100.00	0.00	0 0
	Poll	24437803	0	0.00	0 0	0	0.00	0.00	0 0
	Postal Ballot (if	24457005							
Promoter and Promoter Group	applicable)		0	0.00	0 0	0	0.00	0.00	0 0
	Total		24437803			-	100.00		÷
	E-Voting		4089613	98.53	3767388	322225	92.12	7.88	8 0
	Poll	4150462	0	0.00	0 0	0	0.00	0.00	0 0
	Postal Ballot (if	4150402							
Public- Institutions	applicable)		0	0.00		0	0.00		÷
	Total		4089613	98.53	3767388	322225	92.12	7.88	8 0
	E-Voting		16007	0.40	15466	541	96.62	3.38	0
	Poll	3996952	0	0.00	00	0	0.00	0.00	0 0
	Postal Ballot (if	3330332							
Public- Non Institutions	applicable)		1110			-			÷
	Total		17117	0.43	16553	564	96.71	3.30	0 0
	Total	32585217	28544533	87.5996	28221744	322789	98.87	1.13	0

SCRUTINIZER'S REPORT

To, The Chairman, Gillette India Limited P & G Plaza Cardinal Gracias Road, Chakala, Andheri East Mumbai – 400099

SUB: REPORT ON THE POSTAL BALLOT PROCESS FOR RESOLUTIONS AS SET OUT IN THE NOTICE OF POSTAL BALLOT DATED SEPTEMBER 16, 2021.

Dear Sir,

- 1. Dholakia & Associates LLP, Company Secretaries ("firm") were appointed as the Scrutinizer by the Board of Directors of Gillette India Limited ("the Company") at its Meeting held on July 6, 2021, to scrutinize the Postal Ballot voting process (voting by e-voting/physical postal ballot) in connection with the subject matter.
- 2. I submit my report as under:
 - 2.1 The Company completed the despatch of Notice of Postal Ballot along with the Postal Ballot Forms and self addressed stamped envelopes through Post & e-mails (members whose e-mail id is registered) to the Members whose names appeared on the Register of Members/List of Beneficiaries as on September 10, 2021.
 - 2.2 The Sealed Postal Ballot Forms received from the members were kept under the safe custody of the Registrar and Share Transfer Agent i.e. MAS Services Limited, T-34, 2nd Floor, Okhla Industrial Area, Phase II, New Delhi 110 020.
 - 2.3 All Postal Ballot Forms, received up to the close of working hours (17:00 hours) on October 16, 2021 the last date and time fixed by the Company for receipt of the Postal Ballot Forms and e-voting were considered for my scrutiny.
 - 2.4 Envelopes containing Postal Ballot Forms received after 17:00 hours on October 16, 2021 were not considered for my scrutiny. These envelopes were not opened.
 - 2.5 The Postal Ballot envelopes were opened on October 16, 2021 by my authorised representative and one envelope was opened by MAS Services Limited, T-34, 2nd Floor, Okhla Industrial Area, Phase II, New Delhi 110 020 and a scan of the forms was sent for my scrutiny due to ongoing Covid-19 pandemic.

Regd Office: A/302, Sarvodaya CHSL, Bldg No. 11, Nr. P.F. Office, Khernagar, Bandra (E), Mumbai – 400051. Tel No. +91 22 26580309, +91 22 26476280, +91 22 26471302. E-Mail: <u>info@dholakia-associates.com</u>. LLPIN AAC 9552 GSTIN: 27AAKFD4117D1ZR

- 2.6 Particulars of all the Postal Ballot Forms received from the members and the votes cast by electronic mode have been entered in a Register separately maintained for the purpose in electronic mode.
- 2.7 Envelopes containing Postal Ballot Forms which were returned undelivered were also not opened.
- 2.8 I have not found any defaced Postal Ballot Form.
- 2.9 I have also received a complete record of votes cast by electronic mode from National Securities Depository Limited (NSDL) (Agency) for providing and supervising electronic platform on October 16, 2021 which was closed by NSDL on October 16, 2021 at 17:00 hours.
- 2.10 I am obligated under Section 110 of the Companies Act, 2013 and the Rules framed thereunder to retain the Postal Ballot Forms till the time the minutes or proceedings are signed by you and till then, the Postal Ballot Forms are under my custody. Once the copy of minutes or proceedings signed by you is provided, the same will be handed over to the Company.
- 3. On proper scrutiny of all the Postal Ballot forms and votes cast by way of e-voting, I report the result of the Postal Ballot as under:

<u>RESOLUTION NO. 1 – APPOINTMENT OF MR. GAUTAM KAMATH (DIN 0009235167) AS AN</u> <u>EXECUTIVE DIRECTOR OF THE COMPANY FOR A PERIOD OF FIVE YEARS, EFFECTIVE</u> AUGUST 01, 2021 (ORDINARY RESOLUTION).

Particulars	Number of Forms	No of Equity Shares of Rs. 10/- each (Votes cast)
Total Number of Postal Ballot Forms Received	38	1,304
Less: Total Number of Invalid Postal Ballot Forms for this Resolution (Not signed)	2	194
Total Number of Valid Postal Ballot Forms for this Resolution	36	1,110

(a) Details of Postal Ballot Forms received:

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(b) Details of Voting by Electronic Mode, as received from the Agency is as follows:

Particulars	Number of Members who cast Electronically	No of Equity Shares of Rs. 10/- each (Votes cast)
Total Votes received by electronic mode	648	2,85,43,423
Less: Total Number of Invalid Votes	NIL	NIL
Total Number of Valid Votes	648	2,85,43,423

(c) Details of Voting:

Particulars	AggregateofPhysicalBallotFormsandElectronic Voting	No of Equity Shares of Rs. 10 each (Votes cast)	% of Valid Votes Received
Total Valid Postal Ballots / Electronic Votes received for this Resolution	684	2,85,44,533	100
Assented to Resolution	579	2,82,21,744	98.87
Dissented to Resolution	105	3,22,789	1.13

4. You may accordingly declare the result of the voting by Postal Ballot.

Place: Mumbai Date: 18th October, 2021 UDIN: F000977C001194477

Spelarun

CS Bhumitra V. Dholakia Designated Partner Dholakia & Associates LLP (Company Secretaries) FCS 977 C. P. No. 507

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