

ENVAIR ELECTRODYNE LTD.



Enriching Environment

ENVAIR/BSE/ 30092020

30.09.2020

The Stock Exchange, Mumbai
Phiroze Jeejeebhoy Towers,
Floor 25, P. J. Towers
Dalal Street
MUMBAI 400 001

Scrip Code: 500246

Sub : Procedure for 38th Annual general meeting Pursuant to the Regulation 30 Part A of Schedule III of SEBI (Listing Obligations and Disclosure requirements) Regulation 2015

Dear sir,

This is to inform you that the 38th Annual General Meeting of the members of Envair Electrodyne Ltd. was held today on Wednesday 30th September 2020 at 11:00 AM through video conferencing (VC)/other audio-visual means (OAVM).

Please note that results of e-voting will be intimate to BSE Limited upon receipt of report from scrutinizer.

The Summary of the proceeding as follows:

1. Mr. Harish Agarwal, elected as Chairman and took the chair.
2. The requisite quorum being present, the chairman called the meeting to order.
3. All the directors were present except Mr. Archit Aggarwal.
4. The Chairman informed that the meeting was held through VC/OAVM in compliance with the circulars issued by the Ministry of Corporate affairs, Government of India and securities and exchange board of India. The Company has also provide live webcast of the Company.
5. The Chairman addressed his speech to the shareholders.
6. The Company secretary thereafter informed that copies of audited financial statements for the financial year ended on 31st March 2020 Director's and Auditor's report had been emailed to all the members who's email address are registered.

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7. The Company Secretary informed that remote e-voting commenced at 9.00 am on Sunday 27th October 2020 and concluded at 5:00 pm on Tuesday 29th October 2020.
8. The following items of business as set out in the notice convening 38th Annual General meeting were commenced for members consideration and approval:

Ordinary business:

- i) Adoption of Audited Financial Statements for the year ended March 31, 2020 with the Board's report and Auditor's report thereon
- ii) To appoint a Director in place of Mr. Archit Agarwal (Din: 08127356) who retires by rotation and being eligible, offers himself for reappointment.

Special business:

- iii) To re-appoint Mr. Anil Nagpal (DIN- 01302308) as Managing director of the company
9. The Company had provide remote e-voting facility to its members to cast votes electronically on all 3 items of business set out in the notice.

You are requested to please take on record the aforesaid document for your reference and further needful.

The Chairman thanked the Members for attending and participating in the AGM and Concluded the AGM at 11:30 PM.

Thanking you,

For ENVAIR ELECTRODYNE LTD.

**ANKITA TRIVEDI
COMPANY SECRETARY &
COMPLIANCE OFFICER**