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An ISO 9001, ISO 14001 & ISO 45001
Certified Company



8th September 2022

BSE Ltd
The Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street – Mumbai 400 001

National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai – 400051
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No. :**504614**

Symbol: **SARDAEN**

Series: **EQ**

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	K02653	Kavita Leuva	117974	5101361	5101410	50
			37226	1561251	1561300	50
2.	S000157	Sadhnadevi Sharda	74696	1038383	1038432	50
			74707	1038933	1038982	50
			74708	1038983	1039032	50
			74709	1039033	1039082	50
			74710	1039083	1039132	50
			74711	1039133	1039182	50
TOTAL SHARES						400

You are requested to take the information on record.

Copy of intimation as received from the shareholders is enclosed.

Thanking you,

Yours faithfully,
For Sarda Energy & Minerals Ltd.

Company Secretary

Encl: As above

590150



From:

KAVITA LEUVA
B-15, Jyoti Township
Near G.H. O-circle,
Gandhinagar.

Pincode: 382007

Gujarat.

Date: 24/08/2022

Mobile: 9427318553

To:

The Secretary,
Big Share Services (P) Ltd.
Pinnacle Business Park
Office No: S6-2, 6th floor,
Mehakali Caves Road,
Andheri (E)
Mumbai - 400 093.

Subject: Folio No KO 2653

Lost of Shares

Respected Sir/Madam,

I have been 100 (One hundred) shares
of Sharda Energy, which certificate have been
lost during house shifting.

I am attaching all documents, which
you need for reference.

Please suggest me process for new
share certificate.

Thanking you,

Encl: (1) Adhar Card - zerox

(2) Pan Card - zerox

(3) Counter foil of A/W
2017 - zeroxYours faithfully
K.A. Leuva

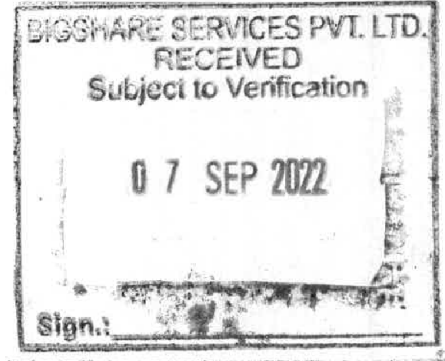
(KAVITA LEUVA)

DUP

SADHNA DEVI SHARDA

GOKULPURAM, KHAMARDIH, SHANKERNAGAR, RAIPUR-492 007 (CHHATTISGARH)

To,
Harish Anchan
Bigshare Services Pvt. Ltd
Office No S6-2, 6th floor Pinnacle Business Park,
Next to Ahura Centre, Mahakali Caves Road,
Andheri (East) Mumbai - 400093, India



Dear Mr. Anchan,

590159

Ref.: Request for issue of duplicate share certificates and other unreceived benefits accrued over years under the Folio No. S00157 of M/s Sarda Energy & Minerals Ltd.

This is with regards to the issue as stated above. In accordance to the conversation and the exchange of mails with you, specifically the one dated 26.07.2022 please find enclosed as under:

1. Form ISR-1 duly filled and signed
2. Form ISR-2 duly filled and signed and also attested by the Bank
3. Form ISR-4 duly filled and signed
4. Form SH-13 duly filled and signed
5. Self-attested copy of PAN
6. Self-attested copy of CML (Client Master List) from Stock Holding Corporation of India Ltd.
7. Original cancelled cheque from HDFC Bank Ltd. No. 000060
8. Copy of Pass Book from HDFC Bank as address proof.
9. Self-declaration that the address in the Pass Book is my current address and the same to be amended against my name in the folio.

This is once again to request you to kindly make the necessary amendments and provide me with the duplicate shares certificates for the 300 shares being held by me in Sarda Energy & Minerals Ltd. under the Folio S00157 and also the accrued unreceived benefits from them over the years in the way of dividends and other such credits.

Thanking you,

Sadhna Devi Sharda

Encl.: As above