



# THE INDIAN WOOD PRODUCTS CO. LTD.

Registered Office : 9, Brabourne Road, Kolkata - 700 001

Date: June 18, 2021

The General Manager  
Listing Operation  
BSE Limited, PJ Tower  
Dalal Street,  
Mumbai – 400001

Scrip Code: - 540954

Dear Sir/Madam,

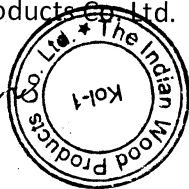
**Sub: - Submission of Annual Secretarial Compliance Report for the Financial Year ended March 31, 2021**

Pursuant to Regulation 24A of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 read along with SEBI Circular CIR/CFD/CMD1/27/2019 dated February 8, 2019, we are enclosing herewith Annual Secretarial Compliance Report for the Financial Year ended 31<sup>st</sup> March, 2021 issued by Md. Shahnawaz, Proprietor of M Shahnawaz & Associates, Practicing Company Secretary, Kolkata.

Please take the above on records.

Thanking You  
Yours Faithfully  
For The Indian Wood Products Co. Ltd.

  
Anup Gupta  
Company Secretary & Compliance Officer  
Membership No. A36061



Enclose : As above



**SECRETARIAL COMPLIANCE REPORT OF THE INDIAN WOOD PRODUCTS CO. LIMITED  
FOR THE YEAR ENDED MARCH 31, 2021  
(Pursuant to SEBI Circular No. CIR/CFD/CMD1/27/2019 Dated February 8, 2019)**

To,  
**The Indian Wood Products Co. Limited**  
**CIN: L20101WB1919PLC003557**  
9 Brabourne Road, 7th floor,  
Kolkata-700001

I, CS MD Shahnawaz, proprietor of M Shahnawaz & Associates, Practicing Company Secretaries, have conducted the Secretarial Compliance Audit for the financial year ended March 31, 2021, of the applicable Securities and Exchange Board of India (the "SEBI") Regulations and the circulars/guidelines issued thereunder, for The Indian Wood Products Co. Limited (the "Listed Entity"). The audit was conducted in a manner that provided me a reasonable basis for evaluating the statutory compliances and expressing my opinion thereon.

I have examined:

- (a) all the documents and records made available to us and explanation provided by the **Listed Entity**,
- (b) the filings/ submissions made by the listed entity to the stock exchanges,
- (c) website of the Listed Entity,
- (d) any other document/filing, as may be relevant, which has been relied upon to make this certification,

for the financial year ended March 31, 2021 ("Review Period") in respect of compliance with the provisions of:

- (a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
- (b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India;

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include:

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018 - **Not applicable during the Review Period**;
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018 - **Not applicable during the Review Period**;
- (e) Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014 - **Not applicable during the Review Period**;



- (f) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008 - **Not applicable during the Review Period;**
- (g) Securities and Exchange Board of India (Issue and Listing of Non- Convertible and Redeemable Preference Shares) Regulations, 2013 - **Not applicable during the Review Period;**
- (h) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- (i) Other applicable regulations and circulars/guidelines issued thereunder;

and based on the above examination, I hereby report that, during the Review Period:

The Listed Entity has complied with the provisions of the above Regulations and circulars / guidelines issued thereunder, **except** in respect of matters specified below:

Sr. No.	Compliance Requirement (Regulations/ circulars / guidelines including specific clause)	Deviations	Observations/ Remarks of the Practicing Company Secretary
1	Submission of the statement on shareholder complaints under Regulation 13(3) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015	Delay of 1 day in submission of statement on investor complaints for the quarter ended June 30, 2020	Consequently, BSE Limited has levied a fine of Rs. 1180/- for delay in submission of statement on investor complaints for the quarter ended June 30, 2020 under Regulation 13(3) of SEBI (LODR) Regulations, 2015.  The Company has paid fine on August 27, 2020.

- (a) The Listed Entity has maintained proper records under the provisions of the above Regulations and circulars/ guidelines issued thereunder insofar as it appears from my examination of those records.
- (b) The following are the details of actions taken against the Listed Entity/ its promoters/ directors/ material subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under the aforesaid Acts/ Regulations and circulars/ guidelines issued thereunder:

Sr. No.	Action taken by	Details of violation	Details of action taken E.g. fines, warning letter, debarment, etc.	Observations/ remarks of the Practicing Company Secretary, if any.
1	BSE Limited levied a fine of Rs. 1180/- for delay in submission of statement on investor complaints for the quarter ended June 30, 2020 under Regulation 13(3) of SEBI (LODR) Regulations, 2015.	Delay of 1 day in submission of statement on investor complaints for the quarter ended June 30, 2020.	The Company has paid fine on August 27, 2020.	-



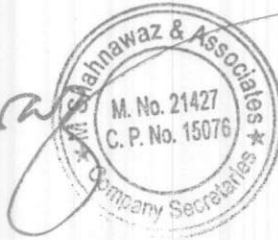
Except as stated above, no action taken against the Listed Entity / its promoters / directors / material subsidiaries either by SEBI or by Stock Exchanges during the Review Period.

- (c) The Listed Entity was not required to take any action with regard to compliance with the observations made in previous report as there was no observation in the previous report.

Sr. No.	Observations of the Practicing Company Secretary in the previous reports	Observations made in the secretarial compliance report for the year ended ..... (The years are to be mentioned)	Actions taken by the listed entity, if any	Comments of the Practicing Company Secretary on the actions taken by the listed entity
			None	

**M Shahnawaz & Associates**  
Company Secretaries  
Firm Regn. No.: S2015WB331500

*Md. Shahnawaz*



**CS Md. Shahnawaz**  
Proprietor  
Membership No.: 21427  
CP No.: 15076  
UDIN: A021427C000455949

Kolkata, June 14, 2021