



GRETEX CORPORATE SERVICES LIMITED

(Formerly known as GRETEX CORPORATE SERVICES PRIVATE LIMITED)

A-401, Floor 4th, Plot FP-616, (PT), Naman Midtown, Senapati Bapat Marg,

Near Indiabulls, Dadar (West), Mumbai – 400013

Website: www.gretexcorporate.com, Email ID: info@gretexgroup.com

Contact No.: 02269308500, 09836821999

CIN: L74999MH2008PLC288128

Date 15th December, 2023

To,
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai- 400001

Dear Shareholder,

We are pleased to inform you that 2nd Extra Ordinary General Meeting (“EGM”) for FY 2023-24, of Gretex Corporate Services Limited (“the Company”) is scheduled to be held on Wednesday, 3rd January, 2023 at 4.00 PM. (IST) at the registered office of the Company at A-401, Floor 4th, Plot FP-616, (PT), Naman Midtown, Senapati Bapat Marg, Near Indiabulls, Dadar (w), Delisle Road, Mumbai, Maharashtra, India, 400013. The Notice of EGM along with the explanatory statement as required under the law is attached herewith and the same is also available on the Company’s website www.gretexcorporate.com.

Thanks, and Regards

For Gretex Corporate Services Limited

Company Secretary

NOTICE OF EXTRA ORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE 2ND EXTRA ORDINARY GENERAL MEETING OF THE MEMBERS OF THE COMPANY **GRETEX CORPORATE SERVICES LIMITED** FOR THE FINANCIAL YEAR 2023-24 WILL BE HELD ON **WEDNESDAY, JANUARY 03, 2024 AT 4:00 P.M.** AT THE REGISTERED OFFICE ADDRESS OF THE COMPANY AT A-401, FLOOR 4TH, PLOT FP-616, (PT), NAMAN MIDTOWN, SENAPATI BAPAT MARG, NEAR INDIABULLS, DADAR (W), DELISLE ROAD, DELISLE ROAD, MUMBAI, MAHARASHTRA, INDIA, 400013 TO TRANSACT THE FOLLOWING BUSINESSES:

SPECIAL BUSINESS

1. APPOINTMENT OF MS. KHUSBU AGARWAL (DIN: 09847254) AS AN INDEPENDENT DIRECTOR OF THE COMPANY:

To consider and if fit, to pass with or without modification(s), the following resolution as **Ordinary Resolution:**

“**RESOLVED THAT** pursuant to the provisions of Section 149, 150, 152, 160 read with Schedule IV and all other applicable provisions of the Companies Act, 2013 ("the Act") and the Companies (Appointment and Qualification of Directors) Rules, 2014, including any statutory modification(s) or re-enactment thereof from time to time, read with Article of Association of the Company and applicable regulations of Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations 2015, Ms. Khusbu Agarwal (DIN: 09847254), who was appointed as an Additional Director to hold office of Non-Executive & Independent of the Company with effect from November 14, 2023 by the Board of Directors pursuant to Section 161 of the Act and pursuant to recommendation by the Nomination and Remuneration Committee, consent of the members be and is hereby accorded for appointment of Ms. Khusbu Agarwal (DIN: 09847254) as an Independent Director of the Company, who meets all the criteria for independence as provided under Section 149(6) of the Act and has submitted a declaration that she meets the criteria for independence, not liable to retire by rotation, to hold for a term upto 5 consecutive years commencing from November 14, 2023.

RESOLVED FURTHER THAT any Director or the Chief Financial Officer or the Company Secretary of the Company be and are hereby severally authorized to take all such steps, as may be necessary, proper or expedient, to give effect to this resolution and to do all such acts, deeds, matters and things as may be incidental thereto.”

2. TO APPROVE RELATED PARTY TRANSACTION WITH GRETEX SHARE BROKING LIMITED HAVING COMMON DIRECTORS:

To consider and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution:**

“**RESOLVED THAT** pursuant to the provisions of Section 188 of the Companies Act, 2013 (“Act”) and other applicable provisions, read with Rule 15 of the Companies (Meetings of Board and its Powers) Rules, 2014, as amended till date, the relevant applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”) and the Company’s policy on Related Party transaction(s), consent of the members be and is hereby accorded to the Board of Directors of the Company to enter into contract(s) / arrangement(s) / transaction(s) with Gretex Share Broking Limited having common directors, related party within the meaning of Section 2(76) of the Act and Regulation 2(1)(zb) of the Listing Regulations for entering into joint ownership agreement for the registered office premise at A-401, Floor 4th, Plot FP-616, (PT), Naman Midtown, Senapati Bapat Marg, Near Indiabulls, Dadar (w), Delisle Road, Mumbai, Maharashtra, India, 400013 and other such terms and conditions as the Board of Directors may deem

fit, up to a maximum aggregate value of Rs. 10.00 Crores (Rupees Ten Crores) provided that the said contract(s) / arrangement(s) / transaction(s) so carried out shall be at arm's length basis and in the ordinary course of business of the Company.

RESOLVED FURTHER THAT the Board of Directors be and is hereby authorised to delegate all or any of the powers conferred on it by or under this resolution to any Committee of Directors of the Company and to do all acts and take such steps as may be considered necessary or expedient to give effect to the aforesaid resolution.”

3. APPROVAL OF APPOINTMENT OF MR. SUMEET HARLALKA AS A WHOLE TIME DIRECTOR OF THE COMPANY

To consider and if thought fit, to pass with or without modification(s), the following resolution as a **Special Resolution**:

“**RESOLVED THAT** pursuant to the provisions of Sections 196, 197, and 203 of the Companies Act, 2013 (the “Act”) read with Schedule V to the Act, and other applicable provisions, if any, of the Act and the rules made thereunder, (including any statutory modification(s) or re-enactment thereof, for the time being in force), the Articles of Association of the Company, consent of the Board of Directors be and is hereby accorded upon the recommendation of the Nomination and Remuneration Committee, to appoint Mr. Sumeet Harlalka (DIN: 00474175) who was appointed as an Additional Director of the Company, as a Whole-Time Director designated as Executive Director of the Company, in the category of Key Managerial Personal of the Company for a period of five consecutive years effective from August 01, 2023 to July 31, 2028 on the terms and conditions and at a remuneration fixed by the Board of Directors from time to time., with liberty to the Board of Directors to alter and vary the terms and conditions of the appointment and/ or remuneration, subject to the same not exceeding the limits specified under Section 197 read with Schedule V of the Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof for the time being in force) and that he shall be liable to retire by rotation

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution any of the Directors of the Company be and is hereby authorized to file necessary e-forms and do all acts, deeds, matters and things as deem necessary, proper or desirable and to sign and execute all necessary documents, applications and returns along with filling necessary e-form with the Registrar of Companies.”

REGISTERED OFFICE:

A-401, Floor 4th,
Plot FP-616, (PT),
Naman Midtown, Senapati Bapat Marg,
Near Indiabulls, Dadar (w), Delisle Road,
Mumbai- 400013, Maharashtra, India

Place: Mumbai

Date: December 05, 2023

By Order of the Board of Directors
For Gretex Corporate Services Limited

Sd/
Nishthi Dharmani
Company Secretary

Notes:

1. An Explanatory Statement under Section 102 of the Companies Act, 2013 (“Act”) relating to Item Nos. 1 to 3 as mentioned above is annexed hereto as required under SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”).
2. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY / PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF / HERSELF. SUCH A PROXY / PROXIES NEED NOT BE A MEMBER OF THE COMPANY.** The instrument of Proxy in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the commencement of the meeting. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or shareholders.
3. Proxy form, in order to be effective, must be deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Extra Ordinary General Meeting.
4. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17 / 2020 dated April 13, 2020, the Notice calling the EGM has been uploaded on the website of the Company at www.gretexcorporate.com . The Notice can also be accessed from the websites of the Stock Exchange i.e., BSE Limited at www.bseindia.com
5. Corporate Members: Corporate Members intending to send their authorized representatives are requested to send a duly certified copy of the Board Resolution authorizing the representatives to attend and vote at the Extra Ordinary General Meeting.
6. The Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013, will be available for inspection by the members at the Extra Ordinary General Meeting.
7. During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company, provided not less than 3 days of notice in writing is given to the Company.
8. The notice is being sent to all members, whose names appear on the Register of Members / List of Beneficial Owners as on December 08, 2023.
9. Members may kindly take note for “Green Initiative in the Corporate Governance” in view of Circular No. 17 / 2011 dated 21.04.2011 and 18 / 2011 dated 29.04.2011 issued by Ministry of Corporate Affairs. It is earnestly requested in view of the Circular and other statutory provisions, that the Members who have yet not registered / updated their e-mail ids may notify the same to the Company either at the registered office or at email address info@gretexgroup.com quoting full details of Folio No. / DP, Client ID and name of first / sole holder.
10. In case shares are jointly held, this form should be completed and signed (as per the specimen signature registered with the Company) by the first named member and in his / her absence, by the next named member.
11. Copy of relevant documents referred to in this notice are open for inspection at the registered office of the Company on all working days, except holidays between 11.30 A.M to 2.00 P.M up to the date of declaration of the results of postal ballot.

12. Pursuant to SEBI Circular, the Shareholders holding shares in physical form are requested to submit self-attested copy of PAN at the time of sending their request for share transfer / transmission of name / transposition of name.
13. Members / Proxies are requested to bring their Attendance Slip for attending the meeting.
14. Members who hold shares in dematerialized form are requested to write their Client ID and DP ID and those who hold shares in physical form are requested to write their Folio Number in the attendance slip for attending the meeting. In case of joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
15. For members who have not registered their email address, physical copies of the Notice of the Extra Ordinary General Meeting of the Company along with Attendance Slip and Proxy Form is being sent in the permitted mode. Members may also note that Notice of Extra Ordinary General Meeting will be available on Company's website www.gretexcorporate.com for their download.
16. Members who have not registered their email addresses so far are requested to register their e-mail address for receiving all communications including annual report, notices, circulars etc. from the Company electronically.
17. At present the Company's equity shares are listed on the stock exchange at SME Platform of BSE Limited and listing fees for the financial year 2023-2024 have been paid to the aforesaid Stock Exchange. Members are informed that the scripts of the Company have been activated both in Central Depositories Services Limited (CDSL) and National Securities & Depository Limited (NSDL) and may be dematerialized under the ISIN- INE199P01028. The custodian fees for the financial year 2023-2024 have been paid to all the aforesaid Depositories.
18. For any assistance or information about shares etc. members may contact the Company.
19. ***Ms. Ekta Goswami, Practicing Company Secretary, (COP No.: 16778)*** has been appointed as the Scrutinizer for conducting the Postal Ballot Process at the EGM in a fair and transparent manner. The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and in presence of at least two witnesses not in the employment of the Company and shall make, within 2 working of the conclusion of EGM, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
20. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website www.gretexcorporate.com . The same will be communicated to the stock exchanges where the Company shares are listed viz. SME Platform of BSE Limited.

**ANNEXURE TO THE NOTICE
EXPLANATORY STATEMENT IN RESPECT OF THE SPECIAL BUSINESS**

Pursuant to Section 102 of the Companies Act, 2013 (“the Act”):

ITEM NO: 1

The following statement sets out all material facts relating to the resolution to be passed as mentioned in the accompanying Notice

Ms. Khusbu Agarwal (DIN: 09847254) was appointed as an Additional Director of the company on 14th November, 2023 in terms of Section 161 (1) of the Companies Act, 2013 in the category of ‘Non-Executive Independent’ in terms of the Companies Act, 2013. Ms. Khusbu Agarwal is not disqualified from being appointed as an Independent Director in terms of Section 164 of the Act and has given her consent to act as Director (in the category of Independent Director). The Board considers that his association would be of immense benefit to the Company and it is desirable to avail services of Ms. Khusbu Agarwal as an Independent Director. In order to ensure compliance with the provisions of Sections 149 and 152 of the Companies Act, 2013 read with Rules made there under and Schedule IV of the Act, it is proposed that approval of the shareholders be accorded for the appointment of Ms. Khusbu Agarwal as ‘Non-executive Independent Director’ for a term up to 5 (five) consecutive years commencing from 14th Day of November, 2023 to 13th Day of November, 2028, (both inclusive).

Accordingly, the Board of Directors recommends the passing of the above resolution as an Ordinary Resolution as set out in the item no. 1 of the notice for appointment of Ms. Khusbu Agarwal. Save and except Khusbu Agarwal, Independent Director, being an appointee, none of the other Directors/Key Managerial Personnel and their relatives is in any way interested or concerned financially or otherwise, in the Resolution set out in the notice. A brief profile is given below.

Sl. No	Particulars	Remarks
1	Name	Khusbu Agarwal
2	DIN	09847254
3	Date of Birth	18/08/1988
3	Education Qualification	A Practicing Company Secretary, Registered Valuer (Security and Financial Asset), Independent Director, Social Auditor, Masters in Commerce and Masters in Journalism & Mass Communication and LLB.
4	Experience	Vast experience in National Company Law Tribunal (NCLT) proceedings in complex matters concerning oppression, mismanagement, refusal to register transfers, investigation, freeze on voting rights, etc, Secretarial Audit, Capital Market, Mergers, de-mergers, corporate restructuring, schemes and arrangements, Company Law formalities FEMA and other Area.

ITEM NO: 2

Approval of Related Party Transaction with Company Gretex Share Broking Limited having common directors:

The Board of Directors in their meeting held on November 14, 2023 accorded its approval for execution of Related Party Transaction with Company Gretex Share Broking Limited having common directors. At present the registered office premise at A-401, Floor 4th, Plot FP-616, (PT), Naman Midtown, Senapati Bapat Marg, Near Indiabulls, Dadar (w), Delisle Road, Mumbai, Mumbai, Maharashtra, India, 400013 is solely owned by Company Gretex Share Broking Limited. The Company is of view that the present registered office will be appropriate for Company's Growth. The Company propose for the joint ownership for the registered office of the Company for its future growth.

The following disclosure(s) for entering into contract arrangement with the related party is made in accordance with the provisions of Section 188 of the Companies Act, 2013 and Rule 15 of Companies (Meetings of Board and its Powers) Rules, 2014.

i.	The name of the related party and nature of relationship	Gretex Share Broking Limited having Common Directors
ii.	The nature, duration of the contract and particulars of the contract or arrangement	joint ownership agreement for the registered office premise at A-401, Floor 4th, Plot FP-616, (PT), Naman Midtown, Senapati Bapat Marg, Near Indiabulls, Dadar (w), Delisle Road, Mumbai, Maharashtra, India, 40001 at a price maximum aggregate value of up to Rs. 10.00 Crores (Rupees Ten Crores)
iii.	the material terms of the contract or arrangement including the value, if any	As above
iv.	Any advance paid or received for the contract or arrangement, if any;	Nil
v.	The manner of determining the pricing and other commercial terms, both included as part of contract and not considered as part of the contract;	The pricing is commensurate with the market value of the property.
vi.	Whether all factors relevant to the contract have been considered, if not, the details of factors not considered with the rationale for not considering those factors;	Yes

ITEM NO:3

Mr. Sumeet Harlalka (DIN: 00474175) is currently the Additional Director of the Company. The Board of Directors in its meeting held on November 14, 2023 accorded its consent to appoint Mr. Sumeet Harlalka (DIN: 00474175) as a Whole Time Director of the Company which is subject to approval of the Members.

Mr. Sumeet Harlalka (DIN: 00474175) holds experience of more than 20 years in the field of Foreign Exchange Trading, Security Market Operations, and related activities. He possesses core skills of Fund raising, financials, company analysis and sector analysis. He is largely responsible for the efficient operations of the entire organization. In view of the current scenario and for the future expansions of the company and for the smooth business operations, it is proposed by the Board to appoint Mr. **Sumeet Harlalka (DIN: 00474175)** as a Whole Time Director of the Company.

Keeping in view the contribution made by **Mr. Sumeet Harlalka (DIN: 00474175)** for the growth of the Company, based on the recommendations of the Nomination and Remuneration Committee at their Meeting held on November 14, 2023, the Board has, vide resolution passed on November 14, 2023, re-designate Mr. Sumeet Harlalka as the Whole Time Director of the Company for a period of five (5) years commencing from **14th Day of November, 2023 to 13th Day of November, 2028**, subject to approval of the Members

The principal terms and conditions of Mr. Sumeet Harlalka's appointment as the Whole Time Director are as follows:

Period of Appointment: From **14th Day of November, 2023 to 13th Day of November, 2028**, (both days inclusive).

Remuneration: Nil

MINIMUM REMUNERATION: NA

Other Terms of Appointment:

- i The terms and conditions of the said appointment may be altered and varied from time to time by the Board as it may in its discretion deem fit, irrespective of the limits stipulated under Schedule V of the Act or any amendments made hereafter in this regard, in such manner as may be agreed to between the Board and the Managing Director subject to such approvals as may be required.
- ii This appointment may be terminated by either party by giving to the other party six months' notice of such termination or the Company paying six months' remuneration in lieu of the notice.

Mr. Sumeet Harlalka satisfies all the conditions set out in Part I of Schedule V to the Act as also conditions set out under Section 196 of the Act for being eligible for his appointment. He is not disqualified from being appointed as Director in terms of Section 164 of the Companies Act, 2013.

Having regard to the qualifications, experience and knowledge, the Board is of the view that the appointment of Mr. Sumeet Harlalka as a Whole Time Director will be beneficial to the functioning and future growth opportunities of the Company and the remuneration payable to him is commensurate with his abilities and experience.

Accordingly, the Board commends the Ordinary Resolution as set out at Item No. 3 of the to Notice in relation to appoint Mr. Sumeet Harlalka as an Additional and Whole Time Director for a period of 5 years commencing from **14th Day of November, 2023 to 13th Day of November, 2028**, (both days inclusive) for the approval of the shareholders.

The above may be treated as a written memorandum setting out the terms of appointment of Mr. Sumeet Harlalka under Section 190 of the Act.

None of the Directors or KMP of the Company or their respective relatives, except Mr. Alok Harlalka- Brother of Sumeet Harlalka, Mr. Arvind Harlalka-Brother of Mr. Sumeet Harlalka, Mrs. Pooja Harlalka-Sister in law of Sumeet Harlalka, are concerned or interested, financially or otherwise, in the resolution set out at Item No. 3 of the accompanying Notice.

Disclosures as required under Regulation 36(3) of the SEBI Listing Regulations and Secretarial Standard - 2 on General Meetings issued by the Institute of Company Secretaries of India are annexed to this Notice.

The details required pursuant to the provisions of Schedule V of the Companies Act 2013, are as under:

GENERAL INFORMATION:

Nature of the Industry	Merchant Banking	
Date or expected date of commencement of commercial production	N.A	
In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus	N.A	
Financial performance based on given indicators	For the half year ended (Un-audited for September 30, 2023)	Rs. in Lakhs
	Turnover (gross)	760.96
	Profit after tax	230.94
	Net Worth	4650.14
Foreign investments or collaborations, if any.	The Company has invested in the following foreign Companies: N.A	

II. Information about the appointee

Background Details	Qualification: Higher Secondary More than 20 years in the field of Foreign Exchange Trading, Security Market Operations, and related activities.
Past Remuneration	Nil
Job Profile and his suitability	Whole Time Director
Remuneration Proposed	Nil
Pecuniary relationship directly or indirectly with the Company, or relationship with the Managerial Personnel, if any	Mr. Alok Harlalka- Brother of Sumeet Harlalka Mr. Arvind Harlalka- Brother of Sumeet Harlalka Mrs. Pooja Harlalka- Brother in law of Sumeet Harlalka

III. Other Information

Reason for loss or inadequate profits	N.A
Steps taken or proposed to be taken for improvement	N.A

This resolution together with the explanatory statement may also be treated and constructed to be Memorandum setting terms of appointment as specified under Section 190 of the Companies Act, 2013.

A copy of the Board Resolution and other documents relating to re-designation of Mr. Sumeet Harlalka (DIN: 00474175), as the Whole Time Director will be available for inspection at the registered office of the Company on all working days except Saturday, Sunday and public holiday between 9:30 a.m to 6 p.m upto the date of meeting.

Details of Director seeking redesignation at the General Meeting as per requirements of Secretarial Standard 2 (SS-2)

Particulars	Information
Name	Sumeet Harlalka
DIN	00474175
Date of Birth	07.12.1982
Age	41 Years

Qualification	Higher Secondary
Profile, Experience and Expertise in specific functional areas	More than 20 years in the field of Foreign Exchange Trading, Security Market Operations, and related activities.
Terms and Conditions of Appointment	Appointment for a period of 5 years up to November 13, 2028
Remuneration sought to be paid	Salary, Perquisites and Allowance: Nil
Remuneration last drawn	Nil
Date of first appointment on the board	August 01, 2023
Shareholding in the Company	199800 Equity Shares
Relationship with other Directors, Manager and other key Managerial Personnel of the Company	Mr. Alok Harlalka- Brother of Sumeet Harlalka Mr. Arvind Harlalka- Brother of Sumeet Harlalka Mrs. Pooja Harlalka- Brother-in-law of Sumeet Harlalka
Number of Meetings of the Board attended during the year	Nil
Other Directorships, Membership/ Chairmanship of Committees of other Boards	Sumeet Harlalka is director in 16 Companies and partner in 1 LLP
Managing Directorship in any other Company	None
Listed entities from which the Director has resigned from directorship in last three (3) years:	1

ANNEXURE TO THE NOTICE

GRETEX CORPORATE SERVICES LIMITED

CIN: L74999MH2008PLC288128

Registered Office: A-401, Floor 4th, Plot FP-616, (PT), Naman Midtown, Senapati Bapat Marg,
Near Indiabulls, Dadar (w), Delisle Road, Mumbai- 400013, Maharashtra, India
Phone No.- 02269308500

EXTRA ORDINARY GENERAL MEETING

ATTENDANCE SLIP

(Members or their proxies are requested to present this form for admission, duly signed in accordance with their specimen signatures registered with the Company.)

DP Id *		Client Id*	
Regd. Folio No.		No. of Shares	

*Applicable for shares held in electronic form

Name(s) and address of the shareholder / Proxy in full: _____

I / we hereby record my / our presence at the Extra Ordinary General Meeting of the Company being held on Wednesday, January 01, 2024 at 4:00 p.m., at A-401, Floor 4th, Plot FP-616, (PT), Naman Midtown, Senapati Bapat Marg, Near Indiabulls, Dadar (w), Delisle Road, Mumbai- 400013, Maharashtra, India

Please (√) in the box

MEMBER PROXY

Signature of Shareholder / Proxy

**FORM NO. MGT - 11
PROXY FORM**

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: L74999MH2008PLC288128

Name of the Company: Gretex Corporate Services Limited

Registered Office: A-401, Floor 4th, Plot FP-616, (PT), Naman Midtown, Senapati Bapat Marg, Near Indiabulls, Dadar (w), Delisle Road, Mumbai- 400013, Maharashtra, India, Phone No. - 02269308500

Name of the member(s)	
Registered address:	
E-mail Id:	
Folio No. / Client Id	
DP ID:	

I / We, being the member(s) of shares of the above-named Company, hereby appoint

1. Name:
Address:
E-mail Id:
Signature: _____ or failing him / her

2. Name:
Address:
E-mail Id:
Signature: _____ or failing him / her

3. Name:
Address:
E-mail Id:
Signature: _____ or failing him / her

as my / our proxy to attend and vote (on a poll) for me / us and on my / our behalf at the Extra Ordinary General Meeting of the Company, to be held on Wednesday, January 03, 2024 at 4:00 p.m., at A-401, Floor 4th, Plot FP-616, (PT), Naman Midtown, Senapati Bapat Marg, Near Indiabulls, Dadar (w), Delisle Road, Mumbai- 400013, Maharashtra, India and at any adjournment thereof in respect of such resolutions as are indicated below:

No.	Description of Resolutions:
1.	To Consider appointment of Ms. Khusbu Agarwal (DIN: 09847254) as an Independent Director of the Company
2.	To Consider and Pass Resolution under Section 188 of the Companies Act, 2013
3.	To Consider and approve re -designation of Additional Director to Whole Time Director

Signed this day of 2023

Signature of shareholder(s)

Signature of Proxy holder(s)

Affix Revenue Stamp

Notes:

- This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
- Any alteration or correction made to this Proxy form must be initialed by the signatory / signatories.

**FORM NO. MGT – 12
POLLING PAPER**

[Pursuant to Section 109(5) of the Companies Act, 2013 and Rule 21(1)(c) of the Companies (Management and Administration) Rules, 2014]

Sr. No.	Particulars	Details
1	Name and Registered Address of the Sole / First named Shareholders	
2	Name(s) of the Joint Holder(s), (if any)	
3	Registered Folio Number / DP ID No.* *(Applicable to Investors holding shares in dematerialized Form)	
4	Number of Share(s) held	

I / We hereby exercise my / our votes in respect of the Resolutions set out in the Notice dated July 06, 2023 as set out below to be passed by the means of Ballot by giving my / our assent or dissent to the said Resolutions by placing the tick (√) mark at the appropriate boxes below (tick in the both boxes will render the ballot invalid).

Sr. No.	Description	Type of Resolution	No. of Shares	(FOR) I / We assent to the Resolution	(AGAINST) I / We dissent to the Resolution
1.	To Consider appointment of Ms. Khusbu Agarwal (DIN: 09847254) as an Independent Director of the Company	Ordinary			
2.	To Consider and Pass Resolution under Section 188 of the Companies Act, 2013	Ordinary			
3.	To Consider and approve re - designation of Additional Director to Whole Time Director	Ordinary			

Place:

Date:

(Signature of shareholder)

ROUTE MAP OF THE VENUE OF EXTRA ORDINARY GENERAL MEETING OF GRETEX CORPORATE SERVICES LIMITED

Address: A-401, Floor 4th, Plot FP-616, (PT), Naman Midtown, Senapati Bapat Marg, Near Indiabulls, Dadar (w), Delisle Road, Mumbai- 400013, Maharashtra, India Phone No. - 02269308500

