

SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060
Tel : 011-42475489 E-mail : swagtam1984@gmail.com Website : www.swagtam.com
CIN: L51909DL1984PLC289131

- 1) All Shareholders
- 2) BSE Ltd.
- 3) Calcutta Stock Exchange Ltd.
- 4) All Board Members
- 5) All Promoters
- 6) RTA – Alankit Assignments Ltd
- 7) M/s G. K. KEDIA & CO., Statutory Auditors
- 8) NSDL
- 9) CDSL
- 10) B. BHUSHAN & CO., Secretarial Auditors
- 11) MITTAL JINDAL & ASSOCIATES., Internal Auditors

25.09.2020

**SUB : PROCEEDINGS of 35TH ANNUAL GENERAL MEETING (AGM)
held on 25.09.2020 - 02:00 P.M. - FRIDAY through VIDEO
CONFERRING ('VC') / OTHER AUDIO VISUAL MEANS ('OAVM')**

Sir/ Madam,

The 35th Annual General Meeting was held Today on FRIDAY – 25.09.2020 at 02:00 PM

As per the SEBI(LODR) Regulations, 2015, the Proceedings of 35th AGM of Company
are enclosed herewith at “ANNEXURE – A”

Kindly advise if we have to submit any other information, papers, documents, etc
Kindly take it on record, do the needful & oblige.

For **SWAGTAM TRADING AND SERVICES LIMITED**

For SWAGTAM TRADING & SERVICES LIMITED

For Swagtam Trading & Services Ltd.

Lalita Mittal

Director/Auth. Sign

Preetika Mishra
25/09/2020
Company Secretary

LALITA MITTAL
WTD & CFO
DIN: 06928783

PREETIKA MISHRA
ACS - 32490

ENCL: AS ABOVE

25/09/20

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ANNEXURE – A

PROCEEDINGS of 35TH ANNUAL GENERAL MEETING (AGM) held on 25.09.2020 - 02:00 P.M. - FRIDAY through VIDEO CONFERENCING ('VC')

In terms of SEBI (LODR) Regulations, 2015, the Proceedings of 35th AGM are as under:-

- 1) At the outset, CS Preetika Mishra (ACS-39188) extended warm welcome to the Shareholders at the 35th AGM and Confirmed that the requisite Quorum was present for the Meeting and started proceedings.
- 2) Independent Director Mr. Raj Kumar Gupta (DIN: 00074532) was appointed as the Chairman for the AGM and took the chair. Requisite Quorum being present, the chairman then called the meeting to order & welcomed all the shareholders and others as present in the meeting.
- 3) Chairman informed that the company have appointed, on 11.08.2020, M/s B. Bhushan & Co., Practicing Company Secretaries, as the Scrutinizer for the 'E-voting' and 'Poll at e-AGM'.
- 4) Chairman also informed that those shareholders who had cast their vote through 'remote e-voting' can attend the meeting but shall not be allowed to vote again at the meeting.
- 5) Thereafter, Agenda items to be transacted at the 35th AGM as mentioned in the NOTICE dated 11.08.2020 were read out & explained :-

The Resolution(s) thereafter were put to Vote through Poll at e-AGM.

ORDINARY BUSINESS – ORDINARY RESOLUTIONS

1.	To receive, consider & adopt the Audited Balance Sheet and Statement of Profit & Loss as at 31.03.2020 and Cash Flow Statements, etc. for the year ended 31.03.2020 alongwith the Reports of Auditors & Directors thereon
2.	To re-appoint Mr. Sumit Gupta (DIN: 00074483) as Director who retires by rotation & being eligible offers himself for re-appointment.
3.	To appoint M/s. G. K. KEDIA & CO, Chartered Accountants, FRN – 013016N, as the Statutory Auditors, in place of M/s GHOSH KHANNA & CO, Chartered Accountants, (FRN – 003366N)

- 6) The Chairman stated that the Results of Voting on each Resolution shall be determined by aggregation of votes cast through remote E-voting and Poll at e-AGM. She further stated that the result of voting will be announced and uploaded on the 'website' of company and will also be submitted to RTA, CDSL, NSDL, BSE, CSE, & Others within the prescribed time and it was informed that the above Resolution(s) will be deemed to be passed on the date of 35th AGM. i.e. 25.09.2020 subject to receipt of the requisite number of votes in favour of the Resolution(s).
- 7) After the voting through Poll at e-AGM completed, the chairman formally announced the closure of agenda business of 35th AGM of the company.

There being no other business to transact, the meeting ended with a vote of thanks to the chair.

For SWAGTAM TRADING AND SERVICES LIMITED

New Delhi
25.09.2020

For SWAGTAM TRADING & SERVICES LIMITED For Swagtam Trading & Services Ltd.

Lalita Mittal
LALITA MITTAL Director/Auth. Sign
WTD & CFO
DIN: 06928783 25/09/20

Preetika Mishra
25/09/2020
PREETIKA MISHRA Secretary
ACS - 32490

ENCL: AS ABOVE