

# PTL ENTERPRISES LIMITED

Website: [www.ptlenterprise.com](http://www.ptlenterprise.com)

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CIN - L25111KL1959PLC009300

22nd September , 2023

<p>The Secretary National Stock Exchange of India Ltd Exchange Plaza, Bandra-Kurla Complex, Bandra (E), Mumbai – 400051 Trading Symbol: PTL</p>	<p>The Secretary Bombay Stock Exchange Ltd Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400001 Scrip Code:509220</p>
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Dear Sir/ Madam,

**Sub: Intimation to the shareholders of physical securities pursuant to SEBI Circular no. SEBI/HO/MIRSD/MIRSD-PoD1/P/CIR/2023/37 dated March 16, 2023 and SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/72 dated June 08 , 2023**

Dear Sir/ Madam,

Pursuant to Regulation 30 read with Part A of Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform you that in compliance with the SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023, and SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/72 dated June 08, 2023, the Company has completed the dispatch of the enclosed intimation letter to the identified shareholders holding shares in physical mode, urging them to furnish their PAN, KYC, and Nomination details to the Registrar & Transfer Agent of the Company viz Alankit Assignments Limited as per the forms prescribed by SEBI.

This is for your information and records.

Thanking you  
Yours Faithfully,

**PRADEEP** Digitally signed by  
**KUMAR** PRADEEP KUMAR  
Date: 2023.09.22  
15:16:32 +05'30'

Encl: As above

**Corporate Office :** C/o Apollo Tyres Limited, Apollo House, 7, Institutional Area, Sector -32, Gurgaon -122001 ( Haryana)  
Tel.: (0124) - 2383002, 2383003, Fax : (0124) - 2383021, 2383017

**Registered Office :** 3rd Floor, Areekal Mansion, Near Manorama Junction, Panampilly Nagar, Kochi - 682036  
Tel.: (0484) - 4012046, 4012047, (Fax) : (0484) - 4012048



FOLIO : 1793  
K P ABDULLA  
KATTUPARAMBIL HOUSE  
THAIKKATTUKARA KERALA  
ALWAYE  
683106

Registered Post No : RD954263849IN / 700 Date: 01-09-2023

UNIT: PTL ENTERPRISES LTD.

**Subject :** SEBI Circular for updations of Permanent Account Number (PAN), KYC Details and Nomination in respect of your physical shareholding in ("the Company") and Dematerialization of shares

Dear Shareholder(s),

This is further to our letter, dated 6th March 2023 sent earlier, informing that Securities and Exchange Board of India (SEBI) has, by its Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated 3<sup>rd</sup> November 2021, read with Circular No. SEBI/HO/MIRSD/ MIRSD \_RTAMB/P/CIR/2021/687 dated 14<sup>th</sup> December 2021, Circular No. SEBI/HO/MIRSD/ MIRSD -POD-1/P/CIR/2023/37 dated 16<sup>th</sup> March 2023, mandated that shareholder holding shares in physical form should furnish copy of PAN, KYC details and Nomination to the Company/ Registrar and Share Transfer Agent (RTA).

In view of the above, please provide the following:

- For updation of PAN and KYC details, duly filled in Form ISR-1;
- Self-attested copy of your PAN card (including PAN Card of the joint holders, if any, duly self-attested by them);
- Postal address with PIN Code, Self-attested copy of your valid address proof;
- Mobile number and E-mail address;
- Bank account details i.e., bank name, branch, account number and IFS Code supported by self-attested bank statement or original cancelled cheque leaf;
- Specimen signature - Provide Banker's attestation of the signature in the attached Form ISR – 2; and
- Nomination for the aforesaid folio(s) in the attached Form SH-13 or 'Declaration to Opt-out' in the attached Form ISR-3, in case you do not wish to nominate any person. For change of registered nomination in attached Form SH-14\*.

\*in case of cancellation of nomination by shareholder through Form SH-14, declaration to Opt-out in form ISR-3 shall also be provided by the shareholder.

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Note 1: The Company/ RTA shall not process any service requests or complaints received from the holder(s)/ claimant(s), till PAN, KYC and Nomination documents/ details are complete in the folio. Also, please note that in case any one of the aforesaid documents/ details is not available in the folio on or after October 1, 2023, such folios shall be frozen by the RTA. Once your folio is frozen, any service request in such folio shall be processed by the RTA only after receipt of the complete documents/ details as aforesaid.

Note 2: If the folio remains frozen till December 31, 2025, it shall be referred to the Administering Authority under Benami Transactions (Prohibitions) Act, 1988 and/or Prevention of Money Laundering Act, 2002 for necessary action.

Note 3: Further, SEBI has also amended Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and has mandated that transfer of securities held in physical form shall not be processed unless the same are held in the dematerialized form with a depository. In view of this we request you to dematerialize your shares at the earliest else you will not be able to transfer your shares held in physical form.

We request you to send the aforesaid details/ documents to Alankit Assignments Limited (Unit: PTL Enterprises Ltd), 205-208, Anarkali Complex, Jhandewalan Extension, New Delhi-110055 or through email at [kycupdate@alankit.com](mailto:kycupdate@alankit.com) at the earliest, by anyone of the following modes:

- I. Through hard copies which should be self -attested and dated.
- II. Through electronic mode, provided that they are sent through E-mail id of the holder and all documents should be electronically/digitally signed by the Shareholder.

Thanking you,

Yoursfaithfully,

For Alankit Assignments Ltd.  
(Unit: PTL Enterprises Ltd)

Sd/-  
Authorised Signatory

This is computer generated letter and does not require signature.