

May 22, 2024

**BSE Limited** 

P.J. Towers, Dalal Street, Mumbai- 400 001

(Scrip Code: 543386)

**National Stock Exchange of India Limited** 

Exchange Plaza, 5<sup>th</sup> Floor, Plot No. C/1, G Block,

Bandra - Kurla Complex, Bandra (E),

Mumbai - 400 051 (Symbol: FINOPB)

Dear Sir/ Madam,

Sub: Annual Secretarial Compliance Report for the financial year ended March 31, 2024

Pursuant to Regulation 24A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, read with SEBI Circular No. CIR/CFD/CMD1/27/2019 dated February 08, 2019, please find enclosed herewith the Annual Secretarial Compliance Report of Fino Payments Bank Limited ("the Bank") for the financial year ended March 31, 2024 issued by DM & Associates Company Secretaries LLP.

The disclosure is also available on the Bank's website i.e. www.finobank.com

Kindly take the same on record.

Yours Faithfully,

For Fino Payments Bank Limited

Basavraj Loni Company Secretary & Compliance Officer

Place: Navi Mumbai

Encl: a/a

(LLPIN NO. AAI-4743)

[Firm Registration No: L2017MH003500] [Peer Review Certificate: 758/2020]
REGD. OFFICE: # 205, NADIADWALA MARKET, PODDAR ROAD, MALAD (EAST), MUMBAI-400097
Tel No. 022-28443641 Email: dmassociatesllp@gmail.com

# Pursuant to Regulation 24A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Secretarial Compliance report of **FINO PAYMENTS BANK LIMITED** for the year ended **MARCH 31, 2024.** 

We have conducted the review of the compliance of the applicable statutory provisions and the adherence to good corporate practices by FINO PAYMENTS BANK LIMITED (hereinafter referred as 'the Bank'), having its Registered Office at Mindspace Juinagar, 8th Floor, Plot No. Gen 2/1/F, Tower 1, TTC Industrial Area, MIDC Shirwane, Juinagar, Navi Mumbai, Thane-MH 400706 IN. Secretarial Review was conducted in a manner that provided us a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing our opinion thereon.

Based on our verification of the Bank's books, papers, minutes books, forms and returns filed and other records maintained by the Bank and also the information provided by the Bank, its officers, agents and authorized representatives during the conduct of Secretarial Review, we hereby report that in our opinion, the Bank has, during the review period covering the financial year ended on March 31, 2024, complied with the statutory provisions listed hereunder and also that the Bank has proper Board processes and compliance mechanism in place to the extent, in the manner and subject to the reporting made hereinafter

#### We have examined:

- (a) all the documents and records made available to us and explanation provided by the Bank,
- (b) the filings/ submissions made by the Bank to the stock exchanges,
- (c) website of the Bank,
- (d) other document(s)/ filing(s), which were relevant and relied upon to make this report.

for the year ended March 31, 2024 ("Review Period") in respect of compliance with the provisions of:

- (a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
- (b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued there under, have been examined, include:

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations");
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018 **Not Applicable**;
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018 -Not Applicable;
- (e) Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021;
- (f) Securities and Exchange Board of India (Issue and Listing of Non-Convertible Securities) Regulations, 2021 **Not Applicable**;
- (g) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;

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(h) Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018; and circulars/guidelines issued thereunder;

And based on the above examination, we hereby report that, during the Review Period:

(a) The Bank has complied with the provisions of the above Regulations and circulars/guidelines issued thereunder, except in respect of matters as specified below:

| Sr | (Regulations/ circulars/ Circulars/ |  | 31 | Details of<br>Violation | Amount | • | Response | Remarks |
|----|-------------------------------------|--|----|-------------------------|--------|---|----------|---------|
|    | NONE                                |  |    |                         |        |   |          |         |

b) The Bank has taken the following actions to comply with the observations made in previous reports:

#### There was no observation made in previous reports

| Sr. | Compliance Requirement   | Regulation/ | Deviations | ActionTaken    | Type of | Details of | Fine   | Observations | Management | Remarks |
|-----|--------------------------|-------------|------------|----------------|---------|------------|--------|--------------|------------|---------|
| No  | (Regulations/ circulars/ | CircularNo. |            | b <del>y</del> | Action  | Violation  | Amount | / Remarks of | Response   |         |
|     | guide- lines including   |             |            |                |         |            |        | the          |            |         |
|     | specific clause)         |             |            |                |         |            |        | Practicing   |            |         |
|     |                          |             |            |                |         |            |        | Company      |            |         |
|     |                          |             |            |                |         |            |        | Secretary    |            |         |
|     | NONE                     |             |            |                |         |            |        |              |            |         |

Compliances related to resignation of statutory auditors from listed entities and their material subsidiaries as per SEBI Circular CIR/CFD/CMD1/114/2019 dated 18th October, 2019:

| Sr. | Particulars   | Compliance        | Observations/                                |
|-----|---|-------------------|--|
| No. |   | Status            | Remarks by                                   |
|     |   | (Yes/No/NA)       | PCS*   |
| 1.  | Compliances with the following conditions while appo  | inting/re-appoint | ing an auditor                               |
|     | <ul> <li>i. If the auditor has resigned within 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter; or</li> <li>ii. If the auditor has resigned after 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter as well as the next quarter; or</li> <li>iii. If the auditor has signed the limited review/ audit report for the first three quarters of a financial year, the auditor before such resignation, has issued the limited review/ audit report for the last quarter of such financial year as well as the audit report for such financial year.</li> </ul> | N.A.              | No such event<br>during the<br>review period |
| 2.  | Other conditions relating to resignation of statutory a   | uditor            |  |
|     | <ul> <li>i. Reporting of concerns by Auditor with respect to the listed entity/its material subsidiary to the Audit Committee:</li> <li>a. In case of any concern with the management of the listed entity/material subsidiary such as non-availability of information / non-cooperation by the management which has hampered the audit process, the auditor has</li> </ul>   | N.A.              | No such event<br>during the<br>review period |

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|----|--|------|---------------|
|    | approached the Chairman of the Audit                   |      |               |
|    | Committee of the listed entity and the Audit           |      |               |
|    | Committee shall receive such concern directly          |      |               |
|    | and immediately without specifically waiting for       |      |               |
|    | the quarterly Audit Committee meetings.                |      |               |
|    | b. In case the auditor proposes to resign, all         |      |               |
|    | concerns with respect to the proposed                  |      |               |
|    | resignation, along with relevant documents has         |      |               |
|    | been brought to the notice of the Audit                |      |               |
|    | Committee. In cases where the proposed                 |      |               |
|    | resignation is due to non-receipt of information       |      |               |
|    | / explanation from the Listed entity, the auditor      |      |               |
|    | has informed the Audit Committee the details of        |      |               |
|    | information/explanation sought and not                 |      |               |
|    | provided by the management, as applicable.             |      |               |
|    | c. The Audit Committee / Board of Directors, as the    |      |               |
|    | case may be, deliberated on the matter on receipt      |      |               |
|    | of such information from the auditor relating to       |      |               |
|    | the proposal to resign as mentioned above and          |      |               |
|    | communicate its views to the management and            |      |               |
|    | the auditor.   |      |               |
|    |  |      |               |
|    | ii. Disclaimer in case of non-receipt of information:  |      |               |
|    | The auditor has provided an appropriate                |      |               |
|    | disclaimer in its audit report, which is in            |      |               |
|    | accordance with the Standards of Auditing as           |      |               |
|    | specified by ICAI / NFRA, in case where the listed     |      |               |
|    | entity/ its material subsidiary has not provided       |      |               |
|    | information as required by the auditor.                |      |               |
| 3. | The listed entity / its material subsidiary has        | N.A. | The Bank does |
|    | obtained information from the Auditor upon             |      | not have any  |
|    | resignation, in the format as specified in Annexure- A |      | subsidiary    |
|    | in SEBI Circular CIR/CFD/CMD1/114/2019 dated           |      |               |
|    | 18th October, 2019.                                    |      |               |

**We further report that** during the review period, there was re-appointment of the statutory auditor of the Bank and the Bank has complied with Para 6(A) and 6(B) of CIR/CFD/CMD1/114/2019 dated 18th October, 2019.

**We further report that**, in terms of the circulars issued by BSE Limited and National Stock Exchange of India Limited on March 16, 2023 respectively, during the Review Period, the compliance status of the Bank is appended as below:

| Sr.<br>No. |   | Status (Yes/No/ | Observations/<br>Remarks by<br>PCS* |
|------------|---|-----------------|-------------------------------------|
| 1.         | Secretarial Standards: The compliances of the Bank are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries India (ICSI), as | Yes             | None                                |

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|    | notified by the Central Government under section 118(10) of the Companies Act, 2013 and mandatorily applicable.  |     |   |
|----|--|-----|---|
| 2. | <ul> <li>Adoption and timely Updation of the Policies:</li> <li>All applicable policies under SEBI Regulations are adopted with the approval of board of directors</li> <li>All the policies are in conformity with SEBI Regulations and have been reviewed &amp; updated on time, as per the regulations/circulars/guidelines issued by SEBI</li> </ul>   | Yes | None  |
| 3. | Maintenance and disclosures on Website:  - The Bank is maintaining a functional website  - Timely dissemination of the documents/ informationunder a separate section on the website  - Web-links provided in annual corporate governance reports under Regulation 27(2) of SEBI Listing Regulations are accurate and specific which re- directs to the relevant document(s)/ section of the website | Yes | None  |
| 4. | Disqualification of Director:  None of the Director(s) of the bank are disqualified under Section 164 of Companies Act, 2013 as confirmed by the Bank.   | Yes | None  |
| 5. | To examine details related to Subsidiaries of the Bank   |     |   |
|    | (a) Identification of material subsidiary companies     (b) Disclosure requirement of material as well as other subsidiaries   | NA  | The Bank does<br>not have any<br>subsidiary |
| 6. | Preservation of Documents:  The Bank is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per Policy of Preservation of Documents and Archival policy prescribed under SEBI Listings Regulations.   | Yes | None  |
| 7. | Performance Evaluation: The Bank has conducted performance evaluation of the Board, Independent Directors and the Committees during the financial year as prescribed in SEBI Regulations.  | Yes | None  |
| 8. | Related Party Transactions:  (a) The Bank has obtained prior approval of Audit Committee for all related party transactions; or  | Yes | None  |

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|     | (b) In case no prior approval obtained, the Bank<br>shall provide detailed reasons along with<br>confirmation whether the transactions were<br>subsequently approved/ratified/rejected by the<br>Audit committee.  | N.A. | None |
|-----|--|------|------|
| 9.  | Disclosure of events or information:  The Bank has provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI Listing Regulations within the time limits prescribed thereunder.   | Yes  | None |
| 10. | Prohibition of Insider Trading: The Bank is in compliance with Regulation 3(5) &3(6) SEBI (Prohibition of Insider Trading) Regulations, 2015.  | Yes  | None |
| 11. | Actions taken by SEBI or Stock Exchange(s), if any: No action(s) has been taken against the Bank /its promoters/ directors/ subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued thereunder. | Yes  | None |
| 12. | Additional Non-compliances, if any: No additional non-compliance observed for any SEBI regulation/circular/guidance note etc.  | Yes  | None |

#### Assumptions & Limitation of scope and Review:

- 1. Compliance of the applicable laws and ensuring the authenticity of documents and information furnished, are the responsibilities of the management of the Bank.
- 2. Our responsibility is to report based upon our examination of relevant documents and information. This is neither an audit nor an expression of opinion.
- 3. We have not verified the correctness and appropriateness of financial records and books of accounts of the Bank.
- 4. This Report is solely for the intended purpose of compliance in terms of Regulation 24A (2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and is neither an assurance as to the future viability of the Bank nor of the efficacy or effectiveness with which the management has conducted the affairs of the Bank.

For DM & Associates Company Secretaries LLP Company Secretaries
ICSI Unique Code L2017MH003500
DINESH KUMAR Digitally signed by DINESH KUMAR DEORA

DEORA DEORA

KUMAR DEORA Date: 2024.04.30 15:19:44

Dinesh Kumar Deora Partner FCS NO 5683

C P NO 4119

UDIN: F005683F000279726

Place: Mumbai Date: April 30, 2024