

JAY BHARAT MARUTI LIMITED

Corporate Office : Plot No. 9, Institutional Area,
Sector 44, Gurgaon-122 003 (Hr.)
T : +91 124 4674500, 4674550
F : +91 124 4674599
W : www.jbmgroup.com

Date: May 31, 2023

**BSE Limited
Phiroz Jeejeebhoy Towers
Dalal Street,
Mumbai – 400001**

Scrip Code: 520066

**The National Stock Exchange of India Ltd.
Exchange Plaza, 5th Floor,
Plot No. C/1, G- Block,
Bandra Kurla Complex, Bandra (E)
Mumbai – 400051.**

Scrip Code: JAYBARMARU

Sub: Disclosure under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Re.: Request to furnish PAN, KYC details and registration of nomination in the folio of the holders of physical securities

Dear Sir(s),

This is to inform you that in compliance of SEBI circular no. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023, the Company has sent letters to the shareholders on May 29, 2023. Please find enclosed a specimen of the letter sent to those shareholders who have not furnished either the PAN, KYC or nomination details against their shareholding in the physical folio(s).

This is for your information and further dissemination.

Thanking you,

Yours truly,

For Jay Bharat Maruti Limited

**(Ravi Arora)
Company Secretary**

Encl.: As above.

Works :

Plant 1: Plot No. 5, MSIL, Joint Venture Complex, Gurgaon-122 015 (Haryana) T: +91 124 4887200, F: +91 124 4887300

Plant II : Village & Post - Mohammadpur Narsinghpur, Sector 36, Gurgaon - 122 001 (Haryana) T: +91 124 4935300, F: +91 124 4935332

Plant III : Plot No. 15-16 & 21-22, Sector 3A, Maruti Supplier Park, IMT Manesar, Gurgaon -122 051 (Haryana) T: +91 9999190423, 9899079952

Plant IV : Village & Post - Mohammadpur Narsinghpur, Sector 36, Gurgaon - 122 001 (Haryana) T: +91 124 4935300, F: +91 124 4935332

Regd. Office : 601, Hemkunt Chambers, 89, Nehra Place, New Delhi - 110 019 T : +91 11 26427104-06. F : +91 11 26427100

CIN : L29130DL1987PLC027342 **Email Id:** ravi.arora@jbmgroup.com



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CIN: L29130DL1987PLC027342, **Phone:** 91 124 4674500, 4674550, **Fax:** +91 124 4674599
Email: ravi.arora@jbmgrou.com, **Website:** www.jbmgrou.com

Specimen letter

May 29, 2023

Folio No.:

Dear Shareholder,

Sub: Furnishing of PAN, KYC and Nomination details by holders of physical securities
Ref.: SEBI circular SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023

This is to bring to your kind notice that Securities and Exchange Board of India (SEBI) vide its Circular Number SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated 16th March, 2023 in supersession of earlier SEBI Circular no. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 Dated 3rd November, 2021 and SEBI Circular no. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/687 dated 14th December, 2021 has mandated to shareholders holding securities in physical mode for furnishing of the following documents to the Registrar and Share Transfer Agent (RTA) of the Company as an on-going measure to enhance the ease of doing business for investors in the securities market pertaining to Common and simplified norms for processing any service request from the shareholder/investors.

- a. furnishing of PAN, email address, mobile number, bank account details and nomination by holders of physical securities.
- b. entertaining any service request from shareholder(s) only upon registration of the PAN, Bank details and the nomination
- c. Linking your PAN to Aadhaar by **June 30, 2023** or any other future date as may be specify by the Central Board of Direct Taxes to avoid freezing of folio(s).

Since the aforesaid details with respect to the physical share(s) held by you in the Company are not present in the database of the Company's Registrar and Share Transfer Agents (RTA) **MCS Share Transfer Agent Limited** hence we request you to kindly furnish the same to the RTA through the **Form ISR-1**, alongwith the necessary attachments / documents as stated in the form itself. A copy of the said Form can be downloaded from the website of the Company at <https://www.jbmgrou.com/wp-content/uploads/jay-bharat-maruti-ltd/shareholder-resources/Bank-Details.pdf> or from the website of our Registrars at www.mcsregistrars.com. While filling up the form please strike out the portion which is not applicable to you.

For appointing a nominee you are requested to furnish the **Form SH-13**. The said form can be downloaded from the website of the Company at <https://www.jbmgrou.com/wp-content/uploads/jay-bharat-maruti-ltd/shareholder-resources/Nominee-Details.pdf> or from the website of our Registrars at www.mcsregistrars.com. While filling up the form please strike out the portion which is not applicable to you.

In case you do not wish to nominate any person with respect to the physical share(s) held by you then, please furnish the **Form ISR -3**. The said Form can be downloaded from the website of the Company at <https://www.jbmgrou.com/wp-content/uploads/2023/05/Nominee-Details.pdf> or from the website of our Registrars at www.mcsregistrars.com

In case you wish to cancel / change nomination at a later date with respect to the physical share(s) held by you then, please furnish the **Form SH-14**. The said Form can be downloaded from the website of the



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Company at <https://www.jbmgrou.com/wp-content/uploads/2023/05/Nominee-Details.pdf> or from the website of our Registrars at www.mcsregistrars.com

Freezing of Folios without PAN, KYC details and Nomination:

- a. Folios wherein any one of the above mentioned document / details are not updated **on or after October 01, 2023**, shall be frozen and you will not be eligible to lodge grievance or avail service request from the RTA.
- b. Further effective **April 01, 2024**, you will be eligible to receive the dividend in electronic mode only.
- c. After **December 31, 2025**, the frozen folios will be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002.

You are requested to forward the duly filled in documents along with the related proofs as mentioned in the respective forms to the following address:

MCS Share Transfer Agent Limited
F-65, 1st Floor, Okhla Industrial Area,
phase-1, New Delhi - 110020.
Email Id: admin@mcsregistrars.com

The scan copies of the documents can also be mailed through your registered email id with **MCS Share Transfer Agent** (RTA) to admin@mcsregistrars.com after applying e-sign# on the forms & proofs.

#Note: E-Sign is an integrated service which facilitates issuing a Digital Signature Certificate and performing signing of requested data by e-Sign user. The holder/claimant may approach any of the empanelled e-Sign Service provider, details of which are available on the website of Controller of Certifying Authorities (CCA), Ministry of Communications and Information Technology (<https://cca.gov.in/>) for the purpose of obtaining an e-sign.

We are looking forward to receiving a positive response from you.

Thanking you,

FOR JAY BHARAT MARUTI LIMITED

Sd/-
Company Secretary

This communication is computer generated and hence does not require signature.

Disclaimer: In case if you have already submitted the KYC documents, request you to please ignore this letter.