

Ritco Logistics Limited

Date: 28/08/2020

To

**General Manager
Listing Department
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai- 400001**

BSE Scrip Code: 542383

Sub: Intimation about Board Meeting as per Regulation 29 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015

Sir/ Madam,

Pursuant to Regulation 29 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, it is hereby informed that the next Board Meeting of the Company is scheduled to be held on Saturday, 05th September, 2020 at 05:00 P.M. at the corporate office of the Company at 336, Udyog Vihar, Phase-2, Gurgaon-122002

1. To consider and approve the Draft Director's Report for the FY 2019-20
2. To authorized Director of the Company to sign Annual Return of the Company for FY 2019-20
3. To consider and approve the draft notice of 19th Annual General Meeting of the Company and fixation of day, date and venue for the same
4. To take note of the Secretarial Audit Report for the FY 2019-20
5. To take note of the Internal Audit Report for the FY 2019-20
6. To appoint the Scrutinizer for conducting the E-Voting
7. To fixing book closure date for Annual General Meeting
8. To take note of the minutes of the meeting of Management and Operations Committee
9. To Appointment of M/s Mukun Vivek & Company as Secretarial Auditor of the Company
10. To Appointment of M/s Rathi Gandhi & Associates as Internal Auditor of the Company
11. Any other item, if any, with the permission of the chair

We request you to kindly take the same on record.

Thanking you,

Yours Sincerely,

For Ritco Logistics Limited


Rakesh Kumar Jha
(Company Secretary cum Compliance Officer)

