



Date:02-09-2020

BSE Limited
Corporate Relationship Department,
2nd Floor, New Trading Ring,
PJ Towers, Dalal Street, Mumbai -400 001

Stock Code: BSE: 540843

Dear Sir / Madam,

Sub: Intimation of Book Closure date under Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015

Pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements), 2015 the Board of Directors at their meeting held on 21st August, 2020 has fixed 23rdSeptember 2020 to 25thSeptember, 2020 (both days inclusive) as the Book Closure Dates for the purpose of 10th Annual General Meeting of the Company for Shareholders holding fully paid up (ISIN: INE819Y01015) equity shares.

Book Closure (both days inclusive)		Remote e-voting date	Cut-off date	Purpose
From	To	Tuesday ,22nd September,2020(9.00 A.M) to Thursday,24th September,2020(5.00 P.M)	Saturday,19 th September,2020	10 th AGM
23 rd September, 2020	25 th September, 2020			

Kindly take the above information on your record.

Thanking you.

Yours Truly,
For Rithwik Facility Management Services Limited

S. Jayapandi
Company Secretary

