

13.09.2019

BSE Limited
Department of Corporate Relationship
1st Floor, New Trade Ring, Rotunda Building
Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai- 400001
Scrip Code : 524742

By BSE Listing

National Stock Exchange of India Ltd.,
Department of Corporate Services
Exchange Plaza, 5th Floor,
C-1, Block G, Bandra Kurla Complex,
Bandra (E), Mumbai – 400 051
Scrip Code : CAPLIPOINT.

By NEAPS

Dear Sirs,

SUB: COMPLIANCE UNDER REGULATION 30 OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015- SUMMARY OF THE PROCEEDINGS OF THE 28TH ANNUAL GENERAL MEETING HELD ON SEPTEMBER 12, 2019.

The 28th Annual General Meeting of the Company was held on Thursday, September 12, 2019 at 10:15 AM at Sri Thyaga Brahma Gana Sabha (Vani Mahal) no.103, G N Road, T Nagar, Chennai- 600 017.

Mr C C Paarthipan, Chairman of the Company, occupied the Chair. He confirmed that 132 members were present in person and one proxy. The requisite quorum being present, he called the meeting to the order.

Dr Sridhar Ganesan, Managing Director informed the members that Mr D Sathyanarayanan, Director was not able to attend the meeting due to his personal commitments.

The Register of Directors and Key Managerial Personnel maintained under Section 170 of the Companies Act, 2013 and the Register of Contracts under section 189 of the Companies Act, 2013, was made available for inspection by the members at any time during the meeting.

Chairman then delivered his speech, he briefed about the Company's leadership position in Guatemala and in other Latin American countries where it operates and briefed about the business opportunities in China.

Dr Sridhar Ganesan, Managing Director made presentations to the members about the performance of the Company.

Regd. Off. : "NARBAVI", No. 3, Lakshmanan Street, T.Nagar, Chennai - 600 017. Tamil Nadu, India. Ph.: +91 44 28156653.

Unit I : No. 85/3, Suthukeny Village, Mannadipet Commune, Puducherry - 605 502. Ph.: 95242 32888 / 95242 32006.

Unit II : No. 19, Chinnapuliur Village, Sirupuzhalpettai (Post), Gummidipoondi Taluk, Thiruvallur District - 601 201. Ph.: 9445391317.

Unit III : Plot No. 44, 8th Avenue, Domestic Tariff Area, Mahindra World City, Chengalpattu Taluk, Kanchipuram District-603 004.

Unit IV : Survey No. 895 & 897, Guruvarajakandigai, Sirupuzhalpettai (Post), Gummidipoondi Taluk, Thiruvallur District - 601 201. Ph.: 9788459333 / 693333.

Unit V : Ashvich Tower, 2nd Floor, No. 3, Developed Plots Industrial Estate, Perungudi, Chennai – 600 096. Ph.: +91 44 24968000.

Mr Vivek Siddarth Partheeban, Chief Operating Officer made presentations to the members about Caplin's growth in regulated markets.

Presentations were also made by senior executives about Clinical Research Organisation activities and Research and Development activities.

With the permission of the members present, the Notice convening 28th Annual General Meeting was taken as read, the report of Statutory Auditor along with the Annexures and Secretarial Auditors were also taken as read. Chairman further pointed out that there were no qualifications in Statutory Auditors and Secretarial Auditors Report.

Chairman then opened the floor for questions from the members.

Some of the members present at the meeting raised queries and sought clarifications about the various presentations made at the meeting and on certain accounting and financial information provided in the Annual Report.

Chairman, Mr Vivek Siddarth Partheeban, Chief Operating Officer and Mr D Muralidharan, Chief Financial Officer responded to the queries and clarifications sought by the members.

The following business items were transacted at the meeting:

| S.No. | Resolutions |
|-------------------|---|
| Ordinary Business | |
| 01 | Adoption of Financial Statements |
| 02 | Declaration of Dividend on equity shares |
| 03 | Appointment of Mr C C Paarthipan , who retires by rotation and being eligible , offers himself for re-appointment |
| Special Business | |
| 04 | Amendment in the object clause of Memorandum of Association |
| 05 | Adoption of New Set of Articles of Association |

Chairman then directed Company Secretary to explain about the e-voting process and ballot process.

Mr G Ramachandran, Practising Company Secretary was appointed as the Scrutiniser. The members who did not vote through e-voting voted through ballot paper. The members who have casted their votes in ballot paper deposited the same in ballot box which was kept in AGM hall. It was informed to the members that the consolidated voting results would be announced within 48 hours from the conclusion of the AGM.

On completion of ballot voting process the meeting was declared as closed.

Thanking You,

Yours Faithfully,
 For Caplin Point Laboratories Limited



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Company Secretary

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