

MCS Share Transfer Agent Limited

383, Lake Gardens, 1st Floor, Kolkata - 700045

Phone : 033-40724051/53, Email : mcssta@rediffmail.com, CINNO.U67120WB2011PLC165872

MCSSTA/SURAJ/LOSS

31.01.2022.

To
Suraj Products Limited
Vill : Barpali,
P.O. Kesarmal, Rajgangpur,
Dist- Sundargarh
Pin – 770017 (Odisha)

Dear Sir/Madam,

Re : INTIMATION REGARDING LOSS OF SHARE CERTIFICATES

As per SEBI's Notification No. SEBI/LAD - NRO/GN/2015 - 16/013 dated 02.09.2015 vide Sub-clause 3 of Clause 39 on the above captioned subject, we would like to inform you that the following share certificates have been lost reported by the shareholder(s).

Sl. No.	Name of the Share-holder	Share Certificate Nos.	Distinctive. Nos.		No. of Shares	Folio No.
			From	To		
1	ANAND SHARMA	505	1547201	1547300	100	A0019 45
		4129	1909601	1909700	100	
		4135	1910201	1910300	100	
		4136	1910301	1910400	100	
		23513	3848001	3848100	100	

This is for your information and doing the needful.

Thanking you,

Yours faithfully,
For MCS Share Transfer Agent Limited


Authorised signatory

2556

FROM
ANAND SHARMA
BLUE LOTUS APARTMENT
AG-347, KRISHNAPUR, HANAPARA,
FLAT NO 3C, 3RD FLOOR
KOLKATA – 700 102

Date : 24-01-2022

TO
MCS SHARE TRANSFER AGENT LTD.
383, Lake Gardens, 1st Floor
Kolkata – 700 045



Ref : - Suraj Products Limited.
Sub: - Issue Fresh Physical Share Certificate

Dear Sir/ Madam

With reference to above I had 1 (One Only) Equity Share certificate of the Company – Suraj Products Limited. But, now I have misplaced the physical Share in my name. Now, you are requested to please Issue **New Equity Shares Certificate** Including Interest Warrants, Dividend & Bonus Shares (if any) in my name at the earliest. Further, note that I have change my residential address as mentioned in my Aadhaar Card. So, kindly send new Share Certificate in my new address as below: -

**SILVEROAK ESTATE, TOWER -4, FLAT-6B/1, 6TH FLOOR
KALIPARK, RAJARHAT MAIN ROAD, NORTH 24 PARGANAS
KOLKATA – 700136, WEST BENGAL**

Your early action in this matter will be highly appreciable.

<u>Folio No. :</u>	<u>Quantity</u>
A001945	500 (Equity)

Documents Enclosed :

1. Xerox Copy of PAN Card.
2. Xerox Copy of Aadhaar as Address Proof.

Thanking you,

Yours truly,

(ANAND SHARMA)